



ORDINARY COUNCIL MEETING

22 March 2022

Attachment Booklet – March 2022

ATTACHMENT: CC01
Accounts for Payment – February 2022

Attachment 1
Accounts for Payment – February 2022

Shire of Irwin

*List of Accounts paid February 2022 for presentation to the
Council Meeting 22 March 2022*

Council Meeting 22 March 2022				
MUNICIPAL/(TRUST) PAYMENTS				
EFT/CHQ #	DATE		DESCRIPTION	PAYMENTS
EFT28325	02/02/2022	GRAND TOYOTA WANGARA	PURCHASE OF 2021 TOYOTA PRADO	-67,911.86
EFT28326	04/02/2022	SYNERGY	VARIOUS ELECTRICITY CHARGES	-24,339.16
EFT28327	08/02/2022	65THIRTY EVENTS & ENTERTAINMENT	HIRE OF EQUIPMENT FOR AUSTRALIA DAY	-352.00
EFT28328	08/02/2022	ATOM	PROTECTIVE EQUIPMENT AND CONSUMABLES	-1,163.52
EFT28329	08/02/2022	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	BROADCASTING LICENCE RENEWAL	-90.00
EFT28330	08/02/2022	AUSTRALIA POST	POSTAGE & FREIGHT CHARGES	-883.39
EFT28331	08/02/2022	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION - ONEMUSIC AUSTRALIA	DRIVE IN THEATRE LICENCE FEES	-101.13
EFT28332	08/02/2022	BATAVIA COAST TRIMMERS	INSTALL AND REPAIR SHADE SAILS	-2,800.00
EFT28333	08/02/2022	CONSTRUCTION TRAINING FUND	CONSTRUCTION TRAINING FUND RECONCILIATION	-685.63
EFT28334	08/02/2022	BELGRAVIA HEALTH & LEISURE GROUP PTY LTD	SECONDMENT - IRWIN REC CENTRE	-11,666.60
EFT28335	08/02/2022	BLUESTEEL ENTERPRISES PTY LTD	PARTS FOR IRWIN BUSHFIRE LIGHT TANKER	-96.25
EFT28336	08/02/2022	BRAND MECHANICAL SERVICES	ADJUST CLUTCH ON DONGARA FIRE TRUCK	-63.25
EFT28337	08/02/2022	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY RECONCILIATION	-864.20
EFT28338	08/02/2022	BOB WADDELL & ASSOCIATES	FINANCIAL CONSULTING SERVICES	-5,156.25
EFT28339	08/02/2022	CENTRAL REGIONAL TAFE	WHITE CARD TRAINING	-1,375.00
EFT28340	08/02/2022	TOLL	FREIGHT CHARGES	-546.52
EFT28341	08/02/2022	DONGARA CRICKET CLUB	PITCH RESURFACING 2021 - GRANT FUNDING	-8,000.00
EFT28342	08/02/2022	CIVIC WORKFORCE MANAGEMENT	HR CONSULTANCY SERVICES	-548.44
EFT28343	08/02/2022	CAROLYN WALKER PUBLIC RELATIONS	CONSULTANT FOR INDUSTRY LEADERS WORKSHOP	-3,650.83
EFT28344	08/02/2022	FA & AG DAWSON	COSTS ASSOCIATED WITH ASPHALTING CARPARK AREA ON MORETON TCE	-7,168.64
EFT28345	08/02/2022	DIAL BEFORE YOU DIG	QUARTERLY REFERRAL FEE	-335.15
EFT28346	08/02/2022	DONGARA FREIGHT	FREIGHT CHARGES	-803.00
EFT28347	08/02/2022	LANDGATE - WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY	MINING TENEMENTS CHARGEABLE	-41.30
EFT28348	08/02/2022	DONGARA BOBCAT & CONTRACTING SERVICES	SUPPLY AND INSTALL POND LINERS AT TRANSFER STATION, SUPPLY SAND TO DRIVE IN AND EXCAVATOR FOR ALLANOOKA SPRING ROAD REPAIRS	-18,892.00
EFT28349	08/02/2022	DONGARA CONCRETE SERVICES	FOOTPATH CONSTRUCTION AT CEMETERY, INSTALL NEW FOOTPATH AT THE VILLAGE AND MESH FOR SKIP BIN AT TRANSFER STATION	-33,995.50
EFT28350	08/02/2022	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS AT THE VILLAGE, SHIRE FACILITIES AND ABLUTIONS INCLUDING SUPPLY OF WATER TANKS FOR STANDPIPE AND REPLACE AIR CONDITIONER AT COMMUNITY RESOURCE CENTRE	-23,019.24
EFT28351	08/02/2022	DONGARA HARDWARE	WATER FOR TRANSFER STATION, ADMIN & DEPOT	-232.00
EFT28352	08/02/2022	DONGARA NEWSAGENCY	PUBLICATIONS & STATIONERY	-82.93
EFT28353	08/02/2022	TYREPOWER DONGARA	BATTERY FOR IRWIN BUSHFIRE VEHICLE, TYRE ROTATION ON HOLDEN COLORADO AND TUBE REPAIRS TO GROUNDMASTER MOWER	-287.00
EFT28354	08/02/2022	DONGARA LOCAL RAG	ADVERTISING & VISITOR CENTRE STOCK	-460.00
EFT28355	08/02/2022	RIVERBEND FOODWORKS DONGARA	MONTHLY CONSUMABLES	-58.66
EFT28356	08/02/2022	DONGARA MIDWEST WASTE	PORTABLE TOILETS HIRE FOR GRANNIES BEACH DURING HOLIDAYS	-1,562.00
EFT28357	08/02/2022	EASY AUTO CARE	INSPECT AND REPAIRS TO FORD RANGER - PATROL VEHICLE	-290.05
EFT28358	08/02/2022	ELEMENT ADVISORY PTY LTD	PREPARATION & ATTENDANCE AT INDUSTRY LEADERS WORKSHOP	-7,854.00
EFT28359	08/02/2022	EDGE DIGITAL TECHNOLOGY	DIAGNOSE AND REPAIR PROJECTOR AT DRIVE IN THEATRE	-2,867.70
EFT28360	08/02/2022	EXBO VISUAL	DESIGN SERVICE FOR SOUTH BEACH SIGNAGE	-481.80
EFT28361	08/02/2022	FENCE IT WA	WATER BARRIER SUPPLY FOR FORESHORE SPRINT - LATE CHARGE	-1,632.40
EFT28362	08/02/2022	FIRST HEALTH SERVICES	PRACTISE MANAGEMENT SUPPORT SERVICES - MEDICAL CENTRE	-12,833.33
EFT28363	08/02/2022	FIRE & SAFETY WA	PERSONAL PROTECTIVE CLOTHING AND ACCESSORIES - FIRE BRIGADES	-4,939.28
EFT28364	08/02/2022	FRY LIBRARY AND SCHOOL SUPPLIES	BOOK CASES FOR LIBRARY	-1,424.50
EFT28365	08/02/2022	FUELFIX PTY LTD	SMART FILL FUEL SYSTEM KEY FOBS	-220.00
EFT28366	08/02/2022	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL & BUILDING CERTIFICATION SERVICES	-21,640.85
EFT28367	08/02/2022	GERALDTON PARTY HIRE	HIRE OF MARQUEES FOR AUSTRALIA DAY	-1,686.00
EFT28368	08/02/2022	REFUEL AUSTRALIA	FUEL CARD PURCHASES & BULK DIESEL FUEL PURCHASE	-24,590.90
EFT28369	08/02/2022	GLASS CO WA	SECURITY REPAIRS AT UNITS AT THE VILLAGE	-617.09
EFT28370	08/02/2022	RENTOKIL INITIAL PTY LTD	SANITARY DISPOSAL UNIT FEES 2021/22	-8,362.72
EFT28371	08/02/2022	INTEGRITY COACH LINES (AUST) PTY LTD	BUS TICKET SALE	-149.94
EFT28372	08/02/2022	JASON SIGNMAKERS	SUPPLY VARIOUS STREET, INFORMATION AND ROAD SIGNS	-6,266.17
EFT28373	08/02/2022	JB HI-FI GROUP PTY LTD	IPADS FOR LIBRARY GRANT	-1,433.97
EFT28374	08/02/2022	JODEY EDWARDS	CONTRACT LANDSCAPING - THE VILLAGE	-5,148.00
EFT28375	08/02/2022	KLEENHEAT GAS	REC CENTRE CYLINDER RENTAL CHARGE	-559.21
EFT28376	08/02/2022	KOMATSU AUSTRALIA PTY LTD	SERVICE AND REPAIRS TO KOMATSU LOADER	-3,739.60
EFT28377	08/02/2022	MIDWEST AUTO GROUP	REPAIRS TO FORD RANGER - PATROL VEHICLE	-1,332.91
EFT28378	08/02/2022	LOCKWOOD CONSULTING GROUP TRUST T/A LOCKWOOD ADVISORY	FACILITATOR FOR INDUSTRY LEADERS WORKSHOP	-4,461.88
EFT28379	08/02/2022	STATE LIBRARY OF WESTERN AUSTRALIA	FREIGHT RECOUP - DONGARA LIBRARY	-327.35
EFT28380	08/02/2022	NODE 1 PTY LTD	NBN FIBRE CONNECTION FEE	-179.90
EFT28381	08/02/2022	MARKS WATERTRUCK	FILL WATER TANKS AT SPRINGFIELD, IRWIN AND TRANSFER STATION	-1,237.50
EFT28382	08/02/2022	MIDWEST BOUNCE AND FUN	HIRE OF WATER SLIDE, ACTIVITY CASTEL FOR AUSTRALIA DAY	-1,480.00
EFT28383	08/02/2022	MEX MAINTENANCE SOFTWARE	TRAINING CONSULTING SESSIONS FOR MEX PROGRAM	-2,454.01
EFT28384	08/02/2022	MIDWEST FIRE PROTECTION & SAFETY SERVICES	MONTHLY SERVICE OF FIRE ALARM SYSTEM AT REC CENTRE	-176.00
EFT28385	08/02/2022	MITCHELL & BROWN	VACUUM CLEANER FOR REC CENTRE	-470.00
EFT28386	08/02/2022	MITCHELL AND BROWN COMMUNICATIONS	SUPPLY & INTEGRATE 6 X CHAMELEON TRANSMISSION EQUIPMENT LICENCES & REMOTE ACCESS FOR IT INTEGRATION OF LICENCES	-3,495.80
EFT28387	08/02/2022	ML COMMUNICATIONS	REPAIRS TO RUNWAY LIGHTS AT AIRSTRIP	-1,287.00
EFT28388	08/02/2022	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT THE VILLAGE AND SHIRE FACILITIES AND ABLUTIONS INCLUDING REPLACING HOT WATER SYSTEM AT THE DEPOT	-2,965.60
EFT28389	08/02/2022	NORDIC BUILDERS	PROGRESS PAYMENT - UNIT 7 -12 HENRY ROAD CONSTRUCTION	-177,087.92

Shire of Irwin

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MUNICIPAL/(TRUST) PAYMENTS			
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EFT28390	08/02/2022	PEERLESS JAL PTY LTD	CLEANING SUPPLIES FOR REC CENTRE
EFT28391	08/02/2022	PERTH IRRIGATION CENTRE	RETICULATION PARTS
EFT28392	08/02/2022	PIRTEK GERALDTON	PARTS FOR KOMATSU LOADER
EFT28393	08/02/2022	ROAD RUNNER MECHANICAL SERVICES	SERVICE OF HINO PRIME MOVER AND ISUZU TIP TRUCK
EFT28394	08/02/2022	E & MJ ROSHER PTY LTD	SUPPLY TYRES FOR KUBOTA TRACTOR
EFT28395	08/02/2022	SEBASTIAN GUNDLING	SOUTH BEACH SIGNAGE AND AUSTRALIA DAY EVENT PHOTOGRAPHY
EFT28396	08/02/2022	STEWART & HEATON CLOTHING CO	PERSONAL PROTECTIVE CLOTHING AND ACCESSORIES - FIRE BRIGADES
EFT28397	08/02/2022	SUMMIT FERTILIZERS	BAGS OF TURF MIX
EFT28398	08/02/2022	DONGARA IGA	MONTHLY CONSUMABLES
EFT28399	08/02/2022	TOTALLY WORKWEAR GERALDTON	PROTECTIVE CLOTHING
EFT28400	08/02/2022	CLEANAWAY CO PTY LTD	RESIDENTIAL, COMMERCIAL AND STREET 240LT AND FRONT LIFT COLLECTION
		INCLUDING TRANSFER STATION	
EFT28401	08/02/2022	T-QUIP	PARTS FOR GROUNDMASTER MOWER
EFT28402	08/02/2022	TROPHIES AND TREASURES	ENGRAVING OF NAMES ON AUSTRALIA DAY MEDALS
EFT28403	08/02/2022	TYREPOWER LIMITED	SUPPLY AND FIT TYRES FOR ISUZU TRUCK AND HOLDEN TRAILBLAZER
EFT28404	08/02/2022	VANGUARD PRESS	BROCHURE DISPLAY, TRANSPORT, HANDLING AND WAREHOUSING FEE
EFT28405	08/02/2022	WESTERN AUSTRALIAN ELECTORAL COMMISSION	2021 ORDINARY ELECTION
EFT28406	08/02/2022	WELL DONE INTERNATIONAL	CALL CENTRE CHARGES
EFT28407	08/02/2022	ON HOLD ON LINE	MESSAGE ON HOLD MONTHLY FEE
EFT28408	08/02/2022	YOUNG MOTORS PTY LTD	SERVICE OF HOLDEN COLORADO
EFT28409	08/02/2022	WINC AUSTRALIA PTY LTD	PRINTER CHARGES - DEPOT
EFT28410	21/02/2022	AUSTRALIAN TAXATION OFFICE - BAS	BAS RECONCILIATION JANUARY 2022
EFT28411	24/02/2022	RICHARD ANDREW IRVING	ACCOMMODATION
EFT28412	24/02/2022	ALTUS TRAFFIC PTY LTD	TRAFFIC MANAGEMENT FOR WORKS ON ALLANOOKA SPRINGS ROAD
EFT28413	24/02/2022	AMY CHADBOURNE	COMMUNICATION / MEDIA CONSULTANCY
EFT28414	24/02/2022	AUSTRALIA POST	POSTAGE & FREIGHT CHARGES
EFT28415	24/02/2022	CONSTRUCTION TRAINING FUND	CONSTRUCTION TRAINING FUND RECONCILIATION
EFT28416	24/02/2022	BEILBY DOWNING TEAL	EXECUTIVE RECRUITMENT SERVICES
EFT28417	24/02/2022	BATAVIA FURNITURE & BEDDING	FURNITURE FOR LIBRARY
EFT28418	24/02/2022	BLACKWOODS	SAFETY SUPPLIES
EFT28419	24/02/2022	BRAND MECHANICAL SERVICES	SERVICE AND REPAIRS TO FUSO BUS AND TORO MOWER
EFT28420	24/02/2022	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY RECONCILIATION
EFT28421	24/02/2022	BOB WADDELL & ASSOCIATES	FINANCIAL CONSULTING SERVICES
EFT28422	24/02/2022	CANINE CONTROL	CONTRACT RANGER SERVICES
EFT28423	24/02/2022	CENTRAL REGIONAL TAFE	TRAFFIC MANAGEMENT TRAINING
EFT28424	24/02/2022	CENTRAL WEST CONCRETE PTY LTD	REPAIR FOOTPATH ON CHURCH STREET
EFT28425	24/02/2022	CHAMPION BAY TROPHIES	HONOUR BOARD ENGRAVINGS FOR COUNCILLORS, CEO'S & PRESIDENTS
EFT28426	24/02/2022	CLEANAWAY DANIELS PTY LTD	CLINICAL WASTE SERVICES FOR MEDICAL CENTRE
EFT28427	24/02/2022	DATA#3 LIMITED	RENEWAL OF ADOBE LICENCES
EFT28428	24/02/2022	DONGARA BAKERY	CATERING
EFT28429	24/02/2022	DC TWO PTY LTD	VOIP PHONE CHARGES
EFT28430	24/02/2022	DELTA CLEANING SERVICES	CONTRACT CLEANING
EFT28431	24/02/2022	LANDGATE - WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY	ANNUAL SLIP SERVICE RENEWAL
EFT28432	24/02/2022	DONGARA HOLIDAY HOMES	ACCOMMODATION
EFT28433	24/02/2022	DONGARA BOBCAT & CONTRACTING SERVICES	CONSTRUCTION OF WATER TANK PAD ON KAILIS DRIVE
EFT28434	24/02/2022	DONGARA BUILDING & TRADE SUPPLIES	PARKS, GARDEN, BUILDING & ROAD MAINTENANCE SUPPLIES INCLUDING MATERIALS FOR MORETON TCE
EFT28435	24/02/2022	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS AT THE VILLAGE, SHIRE FACILITIES AND ABLUTIONS
EFT28436	24/02/2022	DONGARA TREE SERVICES	PRUNING OF BROKEN MORETON BAY FIG BRANCHES, REMOVE FALLEN TREE ON SMITH STREET, SUNDEW AVENUE AND TREE STUMPS AT WESTPAC
EFT28437	24/02/2022	DONGARA LOCAL RAG	ADVERTISING
EFT28438	24/02/2022	DONGARA DISTRICT HIGH SCHOOL P & C	CONTRIBUTION TOWARDS LUNCH SERVICE AT AUSTRALIA DAY EVENT
EFT28439	24/02/2022	DONGARA MIDWEST WASTE	PUMP TANK AT TRANSFER STATION
EFT28440	24/02/2022	EASY AUTO CARE	SERVICE OF TOYOTA PRADO'S AND FORD RANGER - PATROL
EFT28441	24/02/2022	EJ DIESEL	REPAIRS TO TELEHANDLER
EFT28442	24/02/2022	FIRST HEALTH SERVICES	PRACTISE MANAGEMENT SUPPORT SERVICES - MEDICAL CENTRE INCLUDING REIMBURSEMENT FOR REPLACEMENT OF WHEELCHAIR
EFT28443	24/02/2022	FIRE & SAFETY WA	PERSONAL PROTECTIVE CLOTHING AND ACCESSORIES - FIRE BRIGADES
EFT28444	24/02/2022	FUELFIX PTY LTD	REPAIRS TO FUEL PUMP AT DEPOT
EFT28445	24/02/2022	GARY HILL	REFUND
EFT28446	24/02/2022	GALAXY EMBROIDERY & PRINTING	VISITOR CENTRE STOCK
EFT28447	24/02/2022	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL & BUILDING CERTIFICATION SERVICES
EFT28448	24/02/2022	REFUEL AUSTRALIA	FUEL CARD PURCHASES & BULK DIESEL FUEL PURCHASE
EFT28449	24/02/2022	GHD PTY LTD	CONSULTANCY SERVICES FOR THE BLENHEIM ROAD BLACK SPOT PROJECT
EFT28450	24/02/2022	GRA PARTNERS PTY LTD	WORKSHOP PARTICIPATION AND DEVELOPMENT OF GOVERNMENT RELATIONS STRATEGY AND TARGETED ENGAGEMENT PLAN.
EFT28451	24/02/2022	GRANDSTAND AGENCY	AUSTRALIA DAY ENTERTAINMENT
EFT28452	24/02/2022	MOORE AUSTRALIA (WA) PTY LTD	ANNUAL ACQUITTAL REPORT FOR AGE APPROPRIATE HOUSING
EFT28453	24/02/2022	INCITE SECURITY	MONITORING SERVICES AT REC CENTRE & MEDICAL CENTRE INCLUDING PROGRAM TOKENS AT MEDICAL CENTRE
EFT28454	24/02/2022	JAYCAM INDUSTRIES	URGENT TV REPAIRS TO UNIT 8 AT THE VILLAGE
EFT28455	24/02/2022	JB HI-FI GROUP PTY LTD	HP DESKTOPS - LIBRARY GRANT
EFT28456	24/02/2022	LG BEST PRACTICES	OUTSOURCED RATES FUNCTION
EFT28457	24/02/2022	DONGARA DENISON LIONS CLUB INC	CONTRIBUTION TOWARDS FOOD SERVICE AT AUSTRALIA DAY EVENT
EFT28458	24/02/2022	LOCK, STOCK & FARRELL	SUPPLY DOOR SETS FOR DEPOT ACCESS

Shire of Irwin

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MUNICIPAL/(TRUST) PAYMENTS			
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EFT28459	24/02/2022	MCDONALD WHOLESALERS	REC CENTRE KIOSK SUPPLIES
EFT28460	24/02/2022	MIDWEST FIRE PROTECTION & SAFETY SERVICES	MONTHLY ALARM SERVICE AT REC CENTRE
EFT28461	24/02/2022	MIDWEST POWER SOLUTIONS	MORETON TERRACE LIGHTING - APPLICATION FEES
EFT28462	24/02/2022	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT THE VILLAGE AND SHIRE FACILITIES AND ABLUTIONS
			INCLUDING REPLACE MAIN WATER LINE AT THE DEPOT
EFT28463	24/02/2022	OCLC (UK) LTD	AMLIB ANNUAL RENEWAL FEE
EFT28464	24/02/2022	PEAK CONSULTANTS PTY LTD	MORETON TERRACE LIGHTING ASSISTANCE
EFT28465	24/02/2022	PERTH FORKLIFT SALES AND HIRE	PALLET TROLLEY FOR TRANSFER STATION
EFT28466	24/02/2022	SUN CITY PRINT AND DESIGN	BUILDING APPLICATION ENVELOPES
EFT28467	24/02/2022	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	PUSH UP OF UNPROCESSED GRAVEL FOR WORKS ON FANE ROAD, BELAURA PLACE, BOOKARA EAST ROAD AND CASUARINAS ROADS
EFT28468	24/02/2022	TOTALLY WORKWEAR GERALDTON	PROTECTIVE CLOTHING & POLO SHIRTS FOR SHIRE STAFF
EFT28469	24/02/2022	CLEANAWAY CO PTY LTD	RESIDENTIAL, COMMERCIAL AND STREET 240LT AND FRONT LIFT COLLECTION
			INCLUDING TRANSFER STATION
EFT28470	24/02/2022	T-QUIP	PARTS FOR TORO MOWER
EFT28471	24/02/2022	TYREPOWER LIMITED	SUPPLY AND FIT TYRES TO TOYOTA PRADO'S AND TOWN FIRE TRUCK
EFT28472	24/02/2022	VERLINDENS ELECTRICAL GERALDTON	REPAIR & REPLACEMENT OF REC CENTRE AREA AND CARPARK LIGHTING
EFT28473	24/02/2022	WELL DONE INTERNATIONAL	CALL CENTRE CHARGES
EFT28474	24/02/2022	WESTRAC EQUIPMENT	PARTS FOR CAT GRADER
EFT28475	24/02/2022	ON HOLD ON LINE	MONTHLY ON HOLD MESSAGE
EFT28476	24/02/2022	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS
EFT28477	24/02/2022	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS
32094	23/02/2022	SHIRE OF IRWIN	CONTAINER DEPOSIT SCHEME
32095	23/02/2022	WATER CORPORATION	VARIOUS WATER CHARGES
32096	25/02/2022	FELIX JAMES SPENCER	CROSSOVER REIMBURSEMENT
32097	25/02/2022	PETER JASON GANFIELD	CROSSOVER REIMBURSEMENT
32098	25/02/2022	SHIRE OF DANDARAGAN	LONG SERVICE LEAVE ENTITLEMENTS
DD21428.1	10/02/2022	TELSTRA AUSTRALIA	TELSTRA INTEGRATING MESSAGING
DD21434.1	24/02/2022	TELSTRA AUSTRALIA	FREE WIFI DATA CHARGES
DD21424.1	07/02/2022	WA TREASURY CORPORATION	LOAN 93 - RECREATION CENTRE
SOL 02/22	16/02/2022	SHINE TECH SOLAR	SOLAR REPAYMENT FEBRUARY 2022
CR 020222	02/02/2022	NAB BUSINESS VISA	NAB BUSINESS VISA TRANSACTIONS INCLUDING PUMPS FOR STANDPIPE, MASKS FOR COVID-19, AUSTRALIA DAY MATERIALS, GYMNASICS ATHLETE MEMBERSHIP FEES, SNEEZE GUARDS, PARKING, AUSTRALIA DAY ACCOMMODATION FOR ENTERTAINERS AND REC CENTRE EXPENSES
DD21439.1	28/02/2022	CLEARMATCH ORIGINATE PTY LTD	INSURANCE PREMIUM FUNDING REPAYMENT - EIGHTH INSTALMENT
DD21383.1	09/02/2022	PEERMONT HOLDINGS PTY LTD	LAND USE AGREEMENT
DD21426.1	10/02/2022	PEERMONT HOLDINGS PTY LTD	LAND USE AGREEMENT
9452/22	16/02/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BONDS ADMINISTRATION - BOND FOR UNIT 1 HENRY ROAD
DD21402.10	04/02/2022	MLC SUPER FUND	SUPERANNUATION
DD21402.11	04/02/2022	THE M & L OLSEN SUPERANNUATION FUND	SUPERANNUATION
DD21402.1	04/02/2022	AMP INVESTMENT LINKED PERSONAL SUPERANNUATION PLAN	SUPERANNUATION
DD21402.2	04/02/2022	REST SUPERANNUATION	SUPERANNUATION
DD21402.3	04/02/2022	AMP CORPORATE SUPER - SIGNATURE SUPER	SUPERANNUATION
DD21402.4	04/02/2022	ASGARD SUPERANNUATION	SUPERANNUATION
DD21402.5	04/02/2022	AUSTRALIAN SUPER	SUPERANNUATION
DD21402.6	04/02/2022	AWARE SUPER PTY LTD	SUPERANNUATION
DD21402.7	04/02/2022	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION
DD21402.8	04/02/2022	THE TRUSTEE FOR GESB SUPER	SUPERANNUATION
DD21402.9	04/02/2022	HOSTPLUS	SUPERANNUATION
DD21437.1	21/02/2022	AMP INVESTMENT LINKED PERSONAL SUPERANNUATION PLAN	SUPERANNUATION
DD21437.2	21/02/2022	ASGARD SUPERANNUATION	SUPERANNUATION
DD21437.3	21/02/2022	AUSTRALIAN SUPER	SUPERANNUATION
DD21437.4	21/02/2022	AWARE SUPER PTY LTD	SUPERANNUATION
DD21437.5	21/02/2022	EQUIPSUPER SUPERANNUATION FUND	SUPERANNUATION
DD21437.6	21/02/2022	HOSTPLUS	SUPERANNUATION
DD21437.7	21/02/2022	MLC SUPER FUND	SUPERANNUATION
DD21437.8	21/02/2022	THE M & L OLSEN SUPERANNUATION FUND	SUPERANNUATION
DD21437.9	21/02/2022	AMP CORPORATE SUPER - SIGNATURE SUPER	SUPERANNUATION
			-1,114,202.24

Sundry Creditors as at 28/02/2022

0.00

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from Council.

15/3/22
DATE

Shane Ivers
Chief Executive Officer

Shire of Irwin

Corporate Credit Card Expenditure - Payment Reference CR 020222

S.Ivers Credit Card Expenses

Spotify	Rec Centre Gym Music	\$ 11.99
City of Perth Parking	Parking	\$ 12.42
CPP Convention Centre	Parking	\$ 18.17
Irrigation Warehouse	Pump for Standpipe at Depot	\$ 313.30
NAB	Card Fee	\$ 9.00
		<u>\$ 364.88</u>

D.Chandler Credit Card Expenses

Links Modular	Program - Rec Centre	\$ 205.02
The Workwear Group	Masks - COVID-19	\$ 598.00
Bunnings	Australia Day Materials	\$ 269.50
Bunnings	Australia Day Materials	\$ 209.50
Gymnastics WA	Athlete Membership Fees	\$ 47.89
Auspire	Australia Day Certificates	\$ 20.30
Everything ID	Sneeze Guards - Admin	\$ 1,208.30
EZI Water Pumps	Pump for Standpipe at Depot	\$ 495.00
Bunnings	Refund - Australia Day Materials	-\$ 209.50
JB Hi-Fi Group Pty Ltd	Library Grant - Headphones	\$ 42.00
Dongara Hotel Motel	Accommodation for Australia Day Entertainment	\$ 165.00
NAB	Card Fee	\$ 9.00
		<u>\$ 3,060.01</u>

TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT

\$ 3,424.89

ATTACHMENT: CC02

Monthly Financial Statements for the Period Ended
28 February 2022

Attachment 1
Monthly Financial Statements for the Period Ended 28 February 2022



SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 28 February 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 28 FEBRUARY 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

BY NATURE OR TYPE

	Note	Annual Budget \$	Annual Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
						\$	%		
Opening Funding Surplus (Deficit)	1	808,457	927,374	927,374	927,373.54	0	0%		
Revenue from operating activities									
Rates	6	5,645,606	5,645,606	5,640,934	5,664,415.28	23,481	0%	▲	
Operating Grants, Subsidies and Contributions	12	791,224	791,224	609,803	672,133.86	62,331	10%	▲	\$
Fees and Charges		2,063,150	2,063,150	1,662,260	1,734,055.54	71,796	4%	▲	
Service Charges		0	0	0	0.00	0			
Interest Earnings		45,478	45,478	36,094	40,491.69	4,398	12%	▲	
Other Revenue		191,000	191,000	115,336	109,502.00	(5,834)	(5%)	▼	
Profit on Disposal of Assets	7	100,000	100,000	20,000	10,310.38	(9,690)	(48%)	▼	
Gain FV Valuation of Assets		0	0	0	0.00	0			
		8,836,458	8,836,458	8,084,427	8,230,908.75				
Expenditure from operating activities									
Employee Costs		(2,947,371)	(2,947,371)	(1,944,820)	(1,917,481.45)	27,339	1%	▲	
Materials and Contracts		(2,953,769)	(2,953,769)	(1,949,507)	(2,142,224.22)	(192,717)	(10%)	▼	
Utility Charges		(356,800)	(356,800)	(233,811)	(221,906.10)	11,905	5%	▲	
Depreciation on Non-Current Assets		(4,373,611)	(4,373,611)	(2,915,656)	(2,987,881.04)	(72,225)	(2%)	▼	
Interest Expenses		(228,839)	(228,839)	(148,030)	(117,384.17)	30,646	21%	▲	\$
Insurance Expenses		(210,188)	(210,188)	(188,080)	(201,692.24)	(13,612)	(7%)	▼	
Other Expenditure		(206,416)	(206,416)	(110,276)	(116,922.41)	(6,646)	(6%)	▼	
Loss on Disposal of Assets	7	0	0	0	(1,363.29)	(1,363)		▼	
Loss FV Valuation of Assets		0	0	0	0.00	0			
		(11,276,994)	(11,276,994)	(7,490,180)	(7,706,854.92)				
Operating activities excluded from budget									
Add back Depreciation		4,373,611	4,373,611	2,915,656	2,987,881.04	72,225	2%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	(100,000)	(100,000)	(20,000)	(8,947.09)	11,053	(55%)	▲	
Movement in Leave Reserve (Added Back)		190,418	190,418	272	329.91	58	21%	▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0.00	0			
Movement in Employee Benefit Provisions		0	0	0	0.00	0			
Rounding Adjustments		0	0	0	0.00	0			
Movement Due to Changes in Accounting Standards		0	0	0	0.00	0			
Loss on Asset Revaluation		0	0	0	0.00	0			
Adjustment in Fixed Assets		0	0	0	0.00	0			
Amount attributable to operating activities		2,023,493	2,023,493	3,490,175	3,503,317.69				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	3,396,931	3,396,931	2,895,063	1,328,091.30	(1,566,972)	(54%)	▼	\$
Proceeds from Disposal of Assets	7	1,631,184	1,631,184	40,000	37,343.92	(2,656)	(7%)	▼	
Land Held for Resale	8	0	0	0	0.00	0			
Land and Buildings	8	(1,693,981)	(1,693,981)	(1,135,544)	(1,273,537.94)	(137,994)	(12%)	▼	\$
Plant and Equipment	8	(924,300)	(924,300)	(125,800)	(192,681.05)	(66,881)	(53%)	▼	\$
Furniture and Equipment	8	(114,000)	(114,000)	(14,000)	0.00	14,000	100%	▲	\$
Infrastructure Assets - Roads	8	(2,777,844)	(2,777,844)	(2,010,926)	(1,907,754.02)	103,172	5%	▲	
Infrastructure Assets - Drainage	8	0	0	0	0.00	0			
Infrastructure Assets - Footpaths	8	0	0	0	0.00	0			
Infrastructure Assets - Public Facilities	8	0	0	0	0.00	0			
Infrastructure Assets - Other	8	(2,418,771)	(2,418,771)	(259,244)	(145,672.99)	113,571	44%	▲	\$
Amount attributable to investing activities		(2,900,781)	(2,900,781)	(610,451)	(2,154,210.78)				
Financing Activities									
Proceeds from New Debentures		674,000	674,000	0	0.00	0			
Repayment of Debentures	9	(427,905)	(427,905)	(253,700)	(231,882.47)	21,818	9%	▲	
Repayment of Lease Financing	9	(20,474)	(20,474)	(13,632)	(13,642.21)	(10)	(0%)	▼	
Advances to Community Groups		0	0	0	0.00	0			
Proceeds from Advances		0	0	0	0.00	0			
Self-Supporting Loan Principal	9	41,513	41,513	37,359	20,669.39	(16,690)	(45%)	▼	\$
Transfer to Restricted Cash - Other		(150,000)	(150,000)	0	(150,000.00)	(150,000)		▼	\$
Transfer from Restricted Cash - Other		160,081	160,081	0	115,381.00	115,381		▲	\$
Transfer from Reserves	10	290,345	290,345	0	0.00	0			
Transfer to Reserves	10	(295,000)	(295,000)	(3,328)	(3,947.27)	(619)	(19%)	▼	
Amount attributable to financing activities		272,560	272,560	(233,301)	(263,421.56)				
Closing Funding Surplus (Deficit)	1	203,729	322,646	3,573,796	2,013,058.89				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

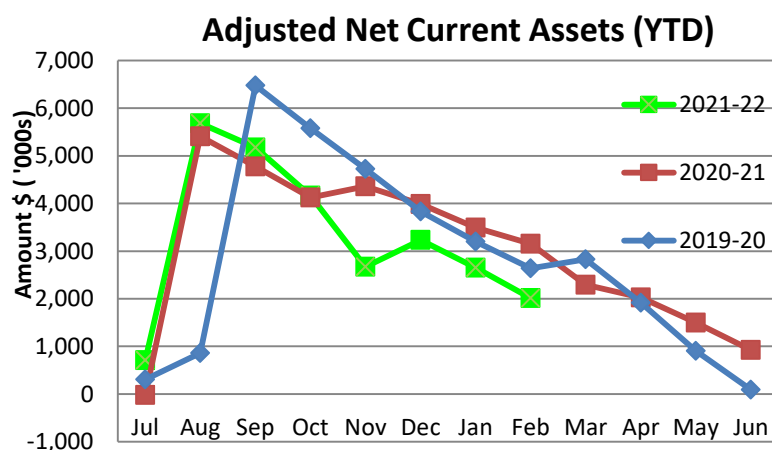
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2021	This Time Last Year 28/02/2021	Year to Date Actual 28/02/2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	2,960,321	4,785,841	1,894,955
Cash Restricted - Reserves	2	1,480,544	1,296,858	1,484,491
Cash Restricted - General	2	362,875	362,875	362,875
Cash Restricted - Bonds & Deposits	2	210,591	202,309	213,066
Receivables - Rates	3	387,388	796,812	756,671
Receivables - Other	3	653,932	86,766	260,653
Inventories	4	28,018	18,521	28,018
		6,083,668	7,549,982	5,000,729
Less: Current Liabilities				
Payables	5	(1,271,906)	(313,727)	(280,345)
Contract Liabilities	11	(1,356,232)	(2,148,294)	(268,302)
Financial Liabilities	5	(140,508)	(140,508)	(31,331)
Bonds & Deposits	14	(210,591)	(202,309)	(213,066)
Loan and Lease Liability	9	(448,379)	(160,657)	(202,854)
Provisions	11	(415,874)	(416,446)	(415,874)
		(3,843,490)	(3,381,941)	(1,411,772)
Less: Cash Reserves	10	(1,480,544)	(1,296,858)	(1,484,491)
Add Back: Component of Leave Liability not Required to be funded		123,748	123,574	124,078
Add Back: Loan and Lease Liability		448,379	160,657	202,854
Less : Loan Receivable - clubs/institutions		(41,513)	(4,075)	(20,844)
Less : Restricted Cash General	15	(362,875)	0	(397,494)
Net Current Funding Position		927,374	3,151,341	2,013,061

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$2.01 M****Last Year YTD****Surplus(Deficit)****\$3.15 M**

SHIRE OF IRWIN

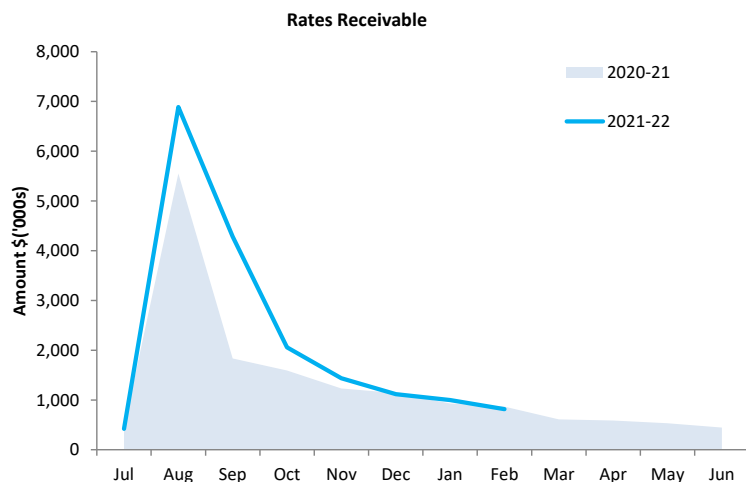
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Receivables - Rates & Rubbish	30 June 2021	28 Feb 22
	\$	\$
Opening Arrears Previous Years	472,740	444,976
Levied this year	6,130,640	6,424,317
Less Collections to date	(6,158,404)	(6,055,034)
Equals Current Outstanding	444,976	814,259
Net Rates Collectable	444,976	814,259
% Collected	93.26%	88.15%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected

88%

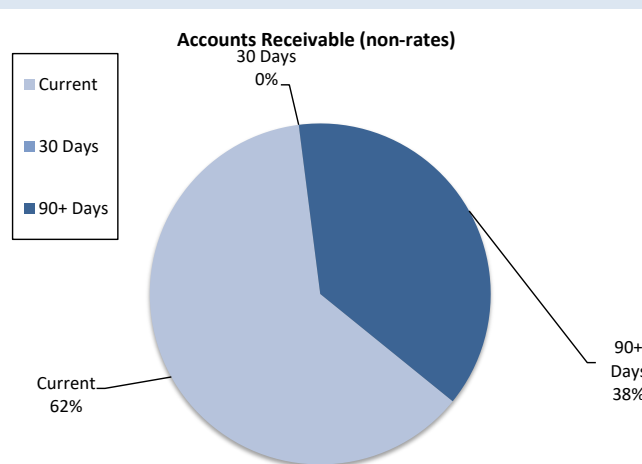
Rates Due

\$814,259

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	96,086	7	14,621	58,515	169,229
Percentage	57%	0%	9%	35%	
Balance per Trial Balance					
Sundry Debtors					169,229
Receivables - Other					91,424
Total Receivables General Outstanding					260,653
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$260,653

Over 30 Days

43%

Over 90 Days

35%

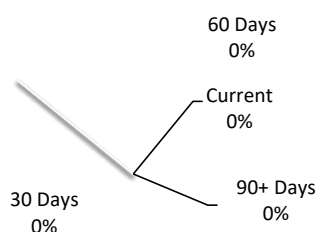
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	0	0	0	0	0
Percentage	0%	0%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					0
Other creditors					241,697
Accrued salaries and wages					0
ATO liabilities					38,647
Financial liabilities (Developer Contributions)					31,331
Other accruals/payables					0
Total Payables General Outstanding					311,676
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Aged Payables

- Current
- 30 Days
- 60 Days
- 90+ Days



Creditors Due

\$311,676

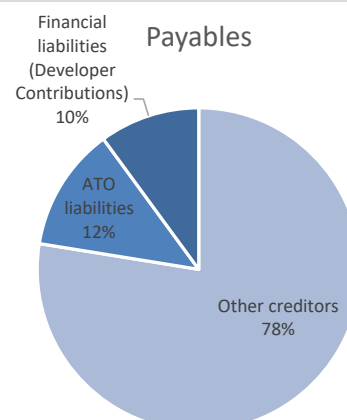
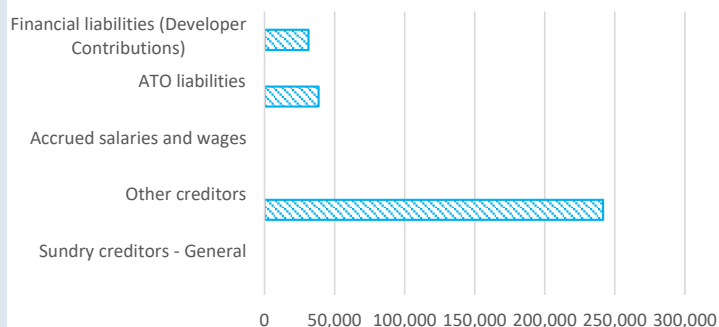
Over 30 Days

0%

Over 90 Days

0%

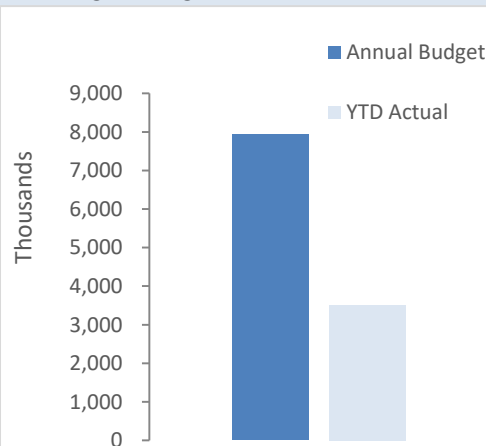
Payables



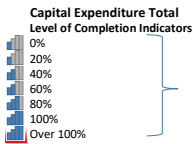
Capital Acquisitions	Adopted		Amended		YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget	YTD Actual Total	
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	1,693,981	1,135,544	1,693,981	1,273,538	137,994
Plant and Equipment	924,300	125,800	924,300	192,681	66,881
Furniture and Equipment	114,000	14,000	114,000	0	(14,000)
Infrastructure Assets - Roads	2,777,844	2,010,926	2,777,844	1,907,754	(103,172)
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Public Facilities	0	0	0	0	0
Infrastructure Assets - Other	2,418,771	259,244	2,418,771	145,673	(113,571)
Capital Expenditure Totals	7,928,896	3,545,514	7,928,896	3,519,646	(25,868)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	3,396,931	2,895,063	3,396,931	1,328,091	(1,566,972)
Borrowings	674,000	0	674,000	0	0
Other (Disposals & C/Fwd)	1,631,184	40,000	1,631,184	37,344	(2,656)
Council contribution - Cash Backed Reserves					
Various Reserves		0	290,345	0	0
Council contribution - operations		610,451	1,936,436	2,154,211	1,543,760
Capital Funding Total		3,545,514	7,928,896	3,519,646	(25,868)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION
























Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.93 M	\$3.52 M	44%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.4 M	\$1.33 M	39%

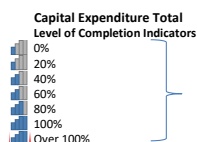


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended				
			Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Total Forecast	Variance (Under)/Over
Assets						\$	\$	\$	\$	\$	\$
Buildings											
Housing											
1.00		AGED APPROPRIATE HOUSING - STAGE 1	2574	1311	1626	0	0	0	(3,960)	0	(3,960)
0.77		AGED APPROPRIATE HOUSING - STAGE 2	2574	1311	CJ18	(1,647,481)	(1,647,481)	(1,097,880)	(1,269,578)	(1,647,481)	(171,698)
0.00		BUILDING - THE VILLAGE - RENEWAL	2584	1311	CJ02	(26,500)	(26,500)	(17,664)	0	(26,500)	17,664
Total - Housing						(1,673,981)	(1,673,981)	(1,115,544)	(1,273,538)	(1,673,981)	(157,994)
Community Amenities											
0.00		TRANSFER STATION RETAINING WALL	1944	1311	CJ67	(20,000)	(20,000)	(20,000)	0	(20,000)	20,000
Total - Community Amenities						(20,000)	(20,000)	(20,000)	0	(20,000)	20,000
0.75		Total - Buildings				(1,693,981)	(1,693,981)	(1,135,544)	(1,273,538)	(1,693,981)	(137,994)
Plant & Equipment											
Other Law, Order & Public Safety											
0.00		COMMUNITY RANGER VEHICLE - REG 502IR	0884	1312	V502	(35,000)	(35,000)	0	0	(35,000)	0
Total - Other Law, Order & Public Safety						(35,000)	(35,000)	0	0	(35,000)	0
Recreation & Culture											
1.00		PARKS & GARDENS - TRACTOR MOWER - REG IR420	2844	1312	V420	(48,800)	(48,800)	(48,800)	(48,759)	(48,800)	41
1.00		NEW TRUCK - PARKS & GARDENS	2844	1312	V852	(77,000)	(77,000)	(77,000)	(76,960)	(77,000)	40
Total - Recreation & Culture						(125,800)	(125,800)	(125,800)	(125,719)	(125,800)	81
Transport											
0.00		PRIME-MOVER	3534	1312	V850	(309,000)	(309,000)	0	0	(309,000)	0
0.00		SIDE TIPPING SEMI TRAILER	3534	1312	V851	(221,000)	(221,000)	0	0	(221,000)	0
0.00		GRADER MOUNTED RUBBER TYRE ROLLER	3534	1312	V853	(60,000)	(60,000)	0	0	(60,000)	0
0.00		BACK UP GENERATOR - DEPOT	3534	1312	V854	(15,000)	(15,000)	0	0	(15,000)	0
0.00		DROP DECK TRAILER MODIFY HYDRAULICS	3534	1312	V855	(8,000)	(8,000)	0	(5,175)	(8,000)	0
0.00		MOSQUITO FOGGER	3534	1312	V856	(5,500)	(5,500)	0	0	(5,500)	0
Total - Transport						(618,500)	(618,500)	0	(5,175)	(618,500)	0
Other Property & Services											
1.01		CEO VEHICLE - REG 510IR	0554	1312	V510	(61,000)	(61,000)	0	(61,787)	(61,000)	(61,787)
0.00		MANAGER VEHICLE	0554	1312	V527	(34,000)	(34,000)	0	0	(34,000)	0
0.00		SURVEY VEHICLE	0554	1312	V528	(35,000)	(35,000)	0	0	(35,000)	0
0.00		DEPOT POOL VEHICLE	0554	1312	V529	(15,000)	(15,000)	0	0	(15,000)	0
Total - Other Property & Services						(145,000)	(145,000)	0	(61,787)	(145,000)	(61,787)
0.21		Total - Plant & Equipment				(924,300)	(924,300)	(125,800)	(192,681)	(924,300)	(61,706)
Furniture & Equipment											
Recreation & Culture											
0.00		GYM EQUIPMENT	2824	1314	CJ90	(50,000)	(50,000)	0	0	(50,000)	0
Total - Recreation & Culture						(50,000)	(50,000)	0	0	(50,000)	0
Other Property & Services											
0.00		IT - HARDWARE SERVER UPGRADE	0264	1314	CJ33	(50,000)	(50,000)	0	0	(50,000)	0
0.00		OFFICE / CHAMBERS FURNITURE & EQUIPMENT	0264	1314	CJ96	(14,000)	(14,000)	(14,000)	0	(14,000)	14,000
Total - Other Property & Services						(64,000)	(64,000)	(14,000)	0	(64,000)	14,000
0.00		Total - Furniture & Equipment				(114,000)	(114,000)	(14,000)	0	(114,000)	14,000



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

Level of completion indicator, please see table at the top of this note for further detail.

		Balance Sheet		Adopted		Amended		Total YTD	Total Forecast	Variance (Under)/Over
Assets	Account Number	Category	Job Number	Annual Budget	Annual Budget	YTD Budget				
				\$	\$	\$	\$	\$	\$	\$
Roads										
Housing										
0.00	THE VILLAGE - FOOTPATHS, HANDRAILS, KERBS	2586	1317	CJ45	(44,700)	(44,700)	(33,525)	0	(44,700)	33,525
	Total - Housing				(44,700)	(44,700)	(33,525)	0	(44,700)	33,525
Transport										
0.00	RURAL ROAD RESHEETING	6614	1317	CJ97	(270,000)	(270,000)	(179,984)	0	(270,000)	179,984
0.09	R2R - FANE ROAD	6644	1317	CJ75	(64,000)	(64,000)	(53,744)	(5,994)	(64,000)	47,750
0.71	R2R - PIGGERY LANE	6644	1317	CJ76	(129,540)	(129,540)	(108,798)	(91,446)	(129,540)	17,352
0.09	R2R - BELLAURA PLACE	6644	1317	CJ77	(21,259)	(21,259)	(17,843)	(1,998)	(21,259)	15,845
1.61	MORETON TERRACE	6664	1317	CJ22	(244,496)	(244,496)	(205,372)	(392,808)	(244,496)	(187,436)
0.93	TABLETOP ROAD - SEAL - RRG	6674	1317	CJ78	(126,388)	(126,388)	(84,256)	(116,921)	(126,388)	(32,665)
0.22	ALLANOOKA SPRINGS ROAD - SEAL - RRG - SLK 0.00 - 8.00	6674	1317	CJ79	(115,715)	(115,715)	(77,136)	(25,810)	(115,715)	51,326
1.00	CASUARINAS ROAD - RRG	6674	1317	CJ72	0	0	0	(13,445)	0	(13,445)
0.91	BURMA ROAD - RRG - SLK 0.00 - 5.00	6674	1317	CJ74	(127,550)	(127,550)	(107,132)	(116,085)	(127,550)	(8,953)
0.11	RRG GRANT - ALLANOOKA SPRINGS RD 2021/22 - SLK 15.91 - 33.	6674	1317	CJ98	(215,501)	(215,501)	(143,648)	(24,051)	(215,501)	119,597
0.14	RRG GRANT - CASUARINA RD 2021/22 - SLK 10.00 - 12.90	6674	1317	CJ99	(253,000)	(253,000)	(168,648)	(35,562)	(253,000)	133,086
0.05	RRG GRANT - BOOKARA EAST RD 2021/22 - SLK 1.65 - 6.65	6674	1317	CJ100	(42,695)	(42,695)	(28,440)	(1,998)	(42,695)	26,442
1.31	MORETON TERRACE - DCPE (DROUGHT FUNDING)	6684	1317	CJ88	(813,000)	(813,000)	(542,000)	(1,066,366)	(813,000)	(524,366)
0.04	BLENHEIM ROAD	6694	1317	CJ24	(310,000)	(310,000)	(260,400)	(12,005)	(310,000)	248,395
1.00	ALLANOOKA RD SHOULDERS - SAFETY CRITICAL WORKS	6754	1317	SC01	0	0	0	(436)	0	(436)
	Total - Transport				(2,733,144)	(2,733,144)	(1,977,401)	(1,907,754)	(2,733,144)	69,647
0.69	Total - Roads				(2,777,844)	(2,777,844)	(2,010,926)	(1,907,754)	(2,777,844)	103,172
Infrastructure - Other										
Community Amenities										
0.96	CEMETERY REVITALISATION	2644	1318	CJ03	(103,797)	(103,797)	(103,797)	(99,322)	(103,797)	4,475
	Total - Community Amenities				(103,797)	(103,797)	(103,797)	(99,322)	(103,797)	4,475
Recreation And Culture										
1.00	SURF BEACH STABILISATION	8054	1318	CJ87	0	0	0	(10)	0	(10)
0.00	GOLF CLUB ENTRY/CARPARK & BOWLING CLUB CARPARK	8054	1318	CJ91	(10,000)	(10,000)	(10,000)	0	(10,000)	10,000
1.00	CRICKET PITCH	8054	1318	CJ92	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	0
0.00	COUNCIL PROJECTS	8054	1318	PJ01	(2,071,052)	(2,071,052)	0	0	(2,071,052)	0
0.00	SHADE SAILS - PARKS	2864	1318	1429	(24,000)	(24,000)	(24,000)	0	(24,000)	24,000
1.00	REHABILITATION FORMER FISHERMANS HALL AREA	2864	1318	CJ80	0	0	0	(1,750)	0	(1,750)
1.00	SKATE PARK - PUMP TRACK	2864	1318	CJ37	0	0	0	(47)	0	(47)
	Total - Recreation And Culture				(2,113,052)	(2,113,052)	(42,000)	(9,807)	(2,113,052)	32,193
Transport										
0.97	RURAL SIGNS	6794	1318	CJ10	(30,422)	(30,422)	(28,447)	(29,616)	(30,422)	(1,169)
0.03	DRAINAGE, KERBING & FOOTPATH RENEWAL	6794	1318	CJ94	(70,000)	(70,000)	(70,000)	(2,280)	(70,000)	67,720
0.05	DEPOT WASHDOWN BAY	6794	1318	CJ95	(86,500)	(86,500)	0	(3,913)	(86,500)	(3,913)
	Total - Transport				(186,922)	(186,922)	(98,447)	(35,809)	(186,922)	62,638
Economic Services										
0.00	KAILUS DRIVE ENTRY STATEMENT	3914	1318	CJ36	(15,000)	(15,000)	(15,000)	0	(15,000)	15,000
1.00	STANDPIPE TANKS 2 X 50,000L	4303	1318	CJ103	0	0	0	(735)	0	(735)
	Total - Economic Services				(15,000)	(15,000)	(15,000)	(735)	(15,000)	14,265
0.06	Total - Infrastructure - Other				(2,418,771)	(2,418,771)	(259,244)	(145,673)	(2,418,771)	113,571
0.44	Grand Total				(7,928,896)	(7,928,896)	(3,545,514)	(3,519,646)	(7,928,896)	31,043

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
Law, Order and Public Safety	(62,505)	(62%)	▼	\$	Timing	Timing of Invoices
Health	(18,375)	(41%)	▼	\$	Timing	Timing of Invoices
Recreation and Culture	34,448	15%	▲	\$	Timing	Unbudgeted Library grant received
Transport	(38,205)	(15%)	▼	\$	Permanent	Contract Liability not recognised until expended
Other Property and Services	135,304	418%	▲	\$	Timing	Contract Liability Income Recognised
Expenditure from operating activities						
Governance	121,848	26%	▲	\$	Timing	Timing of Invoices
General Purpose Funding	117,260	23%	▲	\$	Timing	Administration Allocation Costs
Law, Order and Public Safety	(106,135)	(29%)	▼	\$	Permanent	Pay out leave on termination of 2 employees
Health	49,629	16%	▲	\$	Timing	Timing of Invoices
Housing	90,714	18%	▲	\$	Permanent	Timing of works and Invoices
Recreation and Culture	218,600	11%	▲	\$	Timing	Timing of Events and Additional Costs for Foreshore Sprint due to COVID-19 Event Requirements
Transport	(339,075)	(16%)	▼	\$	Timing	Additional Contractor and Plant Costs for Rural Road Maintenance and Town Infrastructure
Economic Services	31,553	10%	▲	\$	Timing	Standpipe Tanks
Other Property and Services	(355,346)	(494%)	▼	\$	Timing	Additional Consultant Fees due to Staff Coverage & Additional IT and Recruitment Expenses than Budgeted
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(1,566,972)	(54%)	▼	\$	Timing	Road grants received but cannot be recognised until road construction jobs completed
Land and Buildings	(137,994)	(12%)	▼	\$	Timing	Timing of SIHI construction works
Plant and Equipment	(66,881)	(53%)	▼	\$	Timing	Timing of purchases
Furniture and Equipment	14,000	100%	▲	\$	Timing	Timing of Purchases
Infrastructure Assets - Other	113,571	44%	▲	\$	Timing	Timing of construction works
Financing Activities						
Self-Supporting Loan Principal	(16,690)	(45%)	▼	\$	Timing	Timing of Self Supporting Loan repayment
Transfer to Restricted Cash - Other	(150,000)		▼	\$	Permanent	Timing of Transfer
Transfer from Restricted Cash - Other	115,381		▲	\$	Permanent	Timing of Transfer
Reporting Nature or Type	Var. \$	Var. %	Var. pq	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Operating Grants, Subsidies and Contributions	62,331	10%	▲	\$	Timing	Grant funds to be received after audits completed
Expenditure from operating activities						
Interest Expenses	30,646	21%	▲	\$	Timing	Timing of budget ahead of actual invoices.
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(1,566,972)	(54%)	▼	\$	Timing	Road grants received but cannot be recognised until road construction jobs completed
Land and Buildings	(137,994)	(12%)	▼	\$	Timing	Timing of SIHI construction works
Plant and Equipment	(66,881)	(53%)	▼	\$	Timing	Timing of purchases
Furniture and Equipment	14,000	100%	▲	\$	Timing	Timing of Purchases
Infrastructure Assets - Other	113,571	44%	▲	\$	Timing	Timing of construction works
Financing Activities						
Self-Supporting Loan Principal	(16,690)	(45%)	▼	\$	Timing	Timing of Self Supporting Loan repayment
Transfer to Restricted Cash - Other	(150,000)		▼	\$	Permanent	Timing of Transfer
Transfer from Restricted Cash - Other	115,381		▲	\$	Permanent	Timing of Transfer

ATTACHMENT: CC03
Budget Review 2021/22

Attachment 1
Annual Budget Review 2021/22 Rev0



Shire of Irwin

Annual Budget Review 2021/22

March 2022

Document Control

Document No.	Date Originated	Previous Version	
Revision No.	Date Reviewed	Adopted by Council - Date	Adopted by Council – Minute Ref
Rev0	11 March 2022		

Amendments

Details of amendments	Reviewed/Amended Date	Record No.	Council Minute Ref.
New Format – Annual Budget Review 2021/22	22 March 2022		



SHIRE OF IRWIN

ANNUAL BUDGET REVIEW

Based on the figures for the Period Ended 31 December 2021

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF IRWIN
2021/22 ANNUAL BUDGET REVIEW
STATEMENT OF FINANCIAL ACTIVITY

		Adopted Annual Budget	Amended Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Forecast Actual (e)	Var. \$ (e)-(d)	Var. % (e)-(d)/(d)	Var. ▲▼	Var. \$
	Note	\$	\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	808,457	926,110	926,110	926,110	926,110	0	0%		
Revenue from operating activities										
Governance		0	0	0	0	0	0			
General Purpose Funding - Rates	6	5,645,606	5,645,606	5,640,102	5,664,415	5,674,835	29,229	1%	▲	
General Purpose Funding - Other		445,627	445,627	227,770	245,699	449,627	4,000	1%	▲	
Law, Order and Public Safety		217,020	217,020	99,998	37,917	213,020	(4,000)	(2%)	▼	
Health		85,700	85,700	43,698	20,989	95,700	10,000	12%	▲	\$
Education and Welfare		3,000	3,000	1,500	712	3,000	0	0%		
Housing		426,600	426,600	209,538	208,248	412,600	(14,000)	(3%)	▼	
Community Amenities		1,074,600	1,074,600	909,286	948,370	1,110,600	36,000	3%	▲	
Recreation and Culture		337,478	337,478	176,986	212,136	426,223	88,745	26%	▲	\$
Transport		254,577	254,577	246,577	213,372	263,194	8,617	3%	▲	
Economic Services		245,250	245,250	189,436	90,691	275,250	30,000	12%	▲	\$
Other Property and Services		101,000	101,000	19,502	27,679	243,473	142,473	141%	▲	\$
		8,836,458	8,836,458	7,764,393	7,670,229	9,167,523				
Expenditure from operating activities										
Governance		(743,696)	(743,696)	(386,620)	(270,144)	(718,247)	25,449	3%	▲	
General Purpose Funding		(761,300)	(761,300)	(375,630)	(305,907)	(706,936)	54,364	7%	▲	
Law, Order and Public Safety		(546,387)	(546,387)	(278,893)	(345,188)	(706,152)	(159,765)	(29%)	▼	\$
Health		(474,816)	(474,816)	(237,370)	(199,559)	(552,310)	(77,493)	(16%)	▼	\$
Education and Welfare		(64,931)	(64,931)	(32,034)	(31,922)	(71,336)	(6,405)	(10%)	▼	
Housing		(752,781)	(752,781)	(365,895)	(323,720)	(744,562)	8,219	1%	▲	
Community Amenities		(1,303,231)	(1,303,231)	(647,225)	(646,757)	(1,377,703)	(74,472)	(6%)	▼	
Recreation and Culture		(2,996,912)	(2,996,912)	(1,491,583)	(1,329,345)	(2,942,207)	54,705	2%	▲	
Transport		(3,099,919)	(3,099,919)	(1,551,986)	(1,865,017)	(3,425,545)	(325,626)	(11%)	▼	\$
Economic Services		(463,022)	(463,022)	(228,845)	(196,395)	(424,664)	38,358	8%	▲	
Other Property and Services		(70,000)	(70,000)	(71,115)	(251,005)	(186,655)	(116,655)	(167%)	▼	\$
		(11,276,994)	(11,276,994)	(5,667,196)	(5,764,960)	(11,856,318)				
Operating activities excluded from budget										
Add back Depreciation		4,373,611	4,373,611	2,186,742	2,271,750	4,373,611	0	0%		
Adjust (Profit)/Loss on Asset Disposal	7	(100,000)	(100,000)	(15,000)	(8,947)	(71,447)	28,553	(29%)	▲	
Movement in Leave Reserve (Added Back)		190,418	96,107	204	250	96,107	0	0%		
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0	0			
Amount attributable to operating activities		2,023,493	1,929,182	4,269,143	4,168,321	1,709,475				
Investing Activities										
Non-operating Grants, Subsidies and Contributions	13	3,396,931	3,396,931	2,895,063	1,328,091	3,321,334	(75,597)	(2%)	▼	
Proceeds from Disposal of Assets	7	1,631,184	1,631,184	30,000	37,344	1,631,028	(156)	(0%)	▼	
Land and Buildings	8	(1,693,981)	(1,693,981)	(836,658)	(948,528)	(1,748,481)	(54,500)	(3%)	▼	
Plant and Equipment	8	(924,300)	(924,300)	(125,800)	(125,719)	(457,500)	466,800	51%	▲	\$
Furniture and Equipment	8	(114,000)	(114,000)	0	0	0	114,000	100%	▲	\$
Infrastructure Assets - Roads	8	(2,777,844)	(2,777,844)	(1,613,022)	(1,808,924)	(2,733,449)	44,395	2%	▲	
Infrastructure Assets - Drainage	8	0	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0	0			
Infrastructure Assets - Public Facilities	8	0	0	0	0	0	0			
Infrastructure Assets - Other	8	(2,418,771)	(2,418,771)	(173,256)	(106,968)	(2,294,771)	124,000	5%	▲	
Amount attributable to investing activities		(2,900,781)	(2,900,781)	176,327	(1,624,704)	(2,281,839)				
Financing Activities										
Proceeds from New Debentures	9	674,000	674,000	0	0	0	(674,000)	(100%)	▼	\$
Repayment of Debentures	9	(427,905)	(427,905)	(193,749)	(212,167)	(427,905)	0	0%		
Repayment of Lease Financing	9	(20,474)	(20,474)	(10,224)	(10,222)	(20,474)	0	0%		
Self-Supporting Loan Principal		41,513	41,513	4,153	20,669	41,513	0	0%		
Transfer to Restricted Cash - Other		(150,000)	(150,000)	0	(150,000)	(150,000)	0	0%		
Transfer from Restricted Cash - Other		160,081	160,081	0	115,381	115,381	(44,700)	(28%)	▼	\$
Transfer from Reserves	10	290,345	290,345	0	0	384,656	94,311	32%	▲	\$
Transfer to Reserves	10	(295,000)	(295,000)	(2,496)	(2,988)	(295,000)	0	0%		
Amount attributable to financing activities		272,560	272,560	(202,316)	(239,327)	(351,829)				
Closing Funding Surplus(Deficit)	1	203,729	227,071	5,169,264	3,230,400	1,917				

	Note	Last Years Closing 30/06/2021	This Time Last Year 31/12/2020	Year to Date Actual 31/12/2021	Forecast 30/06/2022	Movements In Year End Balances Balances	Proposed Year End Balances Balances
Adjusted Net Current Assets		\$	\$	\$	\$	\$	\$
Current Assets							
Cash Unrestricted	2	2,960,321	4,689,362	2,830,457	1,301,230		
Cash Restricted - Reserves	2	1,480,544	1,296,048	1,483,532	1,390,888		
Cash Restricted - General	2	362,875	362,875	362,875	397,494	34,619	397,494
Cash Restricted - Bonds & Deposits	2	210,591	198,789	211,066	211,066		
Receivables - Rates	3	387,388	1,068,980	1,057,585	400,000	(657,585)	400,000
Receivables - Other	3	653,932	172,190	171,872	200,000	28,128	200,000
Inventories	4	28,018	18,521	28,018	19,000	(9,018)	19,000
		6,083,668	7,806,764	6,145,404	3,919,678		
Less: Current Liabilities							
Payables	5	(1,273,170)	(203,619)	(232,462)	(800,000)	(567,538)	(800,000)
Contract Liabilities	11	(1,356,232)	(1,681,750)	(246,399)	(882,338)	(635,939)	(882,338)
Financial Liabilities	5	(140,508)	(140,508)	(31,331)	(31,331)	0	(31,331)
Bonds & Deposits	14	(210,591)	(198,789)	(211,066)	(194,052)	17,014	(194,052)
Loan and Lease Liability	9	(448,379)	(182,418)	(225,989)	(448,379)	(222,390)	(448,379)
Provisions	11	(415,874)	(416,446)	(415,874)	(400,000)	15,874	(400,000)
		(3,844,754)	(2,823,529)	(1,363,122)	(2,756,100)		
Less: Cash Reserves	10	(1,480,544)	(1,296,048)	(1,483,532)	(1,390,888)		
Add Back: Component of Leave Liability not Required to be funded		123,748	123,497	123,998	219,855	95,857	219,855
Add Back: Loan and Lease Liability		448,379	182,418	225,989	448,379	222,390	448,379
Less : Loan Receivable - clubs/institutions		(41,513)	(4,075)	(20,844)	(41,513)	(20,669)	(41,513)
Less : Restricted Cash General	15	(362,875)	0	(397,494)	(397,494)	0	(397,494)
Net Current Funding Position		926,110	3,989,027	3,230,400	1,917	(1,699,256)	

SHIRE OF IRWIN

NOTES TO THE 2021/22 ANNUAL BUDGET REVIEW

Based on the figures for the Period Ended 31 December 2021

OPERATING ACTIVITIES

NOTE 7

DISPOSAL OF ASSETS

Asset Number	Asset Description	Budget				YTD Actual				Forecast Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Land and Buildings												
Various	Council Owned Land	1,531,184	1,531,184	0		0	0			1,531,184	1,531,184		
	Plant and Equipment												
3096	2019 Holden Rgk Colorado Ltz 4X4	0	30,000	30,000		0	0			0	0		
970	2010 Fuso Canter 2 Way Tip Body Ir197	0	15,000	15,000		13,960	24,270	10,310		13,960	24,270	10,310	
634	John Deere Tractor Mower Ir420	0	5,000	5,000		14,437	13,074		(1,363)	14,437	13,074		(1,363)
3095	Toyota Prado - White	0	50,000	50,000		0	0			0	62,500	62,500	
		0				0				0	0		
		0				0				0	0		
		1,531,184	1,631,184	100,000	0	28,397	37,344	10,310	(1,363)	1,559,581	1,631,028	72,810	(1,363)

Assets	Adopted			Total YTD	Total Forecast
	Account Number	Job Number	Annual Budget		
			\$	\$	\$
Buildings					
Other Health					
DONGARA MEDICAL CENTRE - CARPET	4977	CJ101	0	0	0
Total - Other Health			0	0	0
Housing					
AGED APPROPRIATE HOUSING - STAGE 1	2574	1626	0	(3,960)	0
AGED APPROPRIATE HOUSING - STAGE 2	2574	CJ18	(1,647,481)	(944,568)	(1,647,481)
BUILDING - THE VILLAGE - RENEWAL	2584	CJ02	(26,500)	0	(26,500)
Total - Housing			(1,673,981)	(948,528)	(1,673,981)
Community Amenities					
TRANSFER STATION RETAINING WALL	1944	CJ67	(20,000)	0	0
AIR-CONDITIONING - TRANSFER STATION	1944	CJ104	0	0	(5,000)
Total - Community Amenities			(20,000)	0	(5,000)
Recreation And Culture					
BOWLING CLUB ACCESSIBLE ABLUTIONS RENOVATIONS	2834	CJ107	0	0	(61,500)
Total - Recreation And Culture			0	0	(61,500)
Other Property & Services					
ADMINISTRATION GLASS SCREENING	0394	CJ106	0	0	(8,000)
Total - Other Property & Services			0	0	(8,000)
Total - Buildings			(1,693,981)	(948,528)	(1,748,481)
Plant & Equipment					
Other Law, Order & Public Safety					
COMMUNITY RANGER VEHICLE - REG 502IR	0884	V502	(35,000)	0	0
Total - Other Law, Order & Public Safety			(35,000)	0	0
DOZER - TRANSFER STATION	1954	V861	0	0	0
Recreation & Culture					
PARKS & GARDENS - TRACTOR MOWER - REG IR420	2844	V420	(48,800)	(48,759)	(48,800)
NEW TRUCK - PARKS & GARDENS	2844	V852	(77,000)	(76,960)	(77,000)
GENERATOR - RECREATION CENTRE	2844	CJ105	0	0	0
TV TOWER GENERATOR AND ATS	2844	V862	0	0	0
Total - Recreation & Culture			(125,800)	(125,719)	(125,800)
Transport					
PRIME-MOVER	3534	V850	(309,000)	0	0
SIDE TIPPING SEMI TRAILER	3534	V851	(221,000)	0	0
GRADER MOUNTED RUBBER TYRE ROLLER	3534	V853	(60,000)	0	0
3T TRUCK	3534	V860	0	0	0
POSI-TRACK LOADER	3534	V859	0	0	(230,000)
GRADER	3534	V858	0	0	0
SPRAY RIG	3534	V857	0	0	(30,000)
BACK UP GENERATOR - DEPOT	3534	V854	(15,000)	0	0
DROP DECK TRAILER MODIFY HYDRAULICS	3534	V855	(8,000)	0	(5,200)
MOSQUITO FOGGER	3534	V856	(5,500)	0	(5,500)
Total - Transport			(618,500)	0	(270,700)

Assets	Adopted			Total YTD	Total Forecast
	Account Number	Job Number	Annual Budget		
Other Property & Services					
CEO VEHICLE - REG 510IR	0554	V510	(61,000)	0	(61,000)
MANAGER VEHICLE	0554	V527	(34,000)	0	0
SURVEY VEHICLE	0554	V528	(35,000)	0	0
DEPOT POOL VEHICLE	0554	V529	(15,000)	0	0
Total - Other Property & Services			(145,000)	0	(61,000)
Total - Plant & Equipment			(924,300)	(125,719)	(457,500)
Furniture & Equipment					
Recreation & Culture					
GYM EQUIPMENT	2824	CJ90	(50,000)	0	0
Total - Recreation & Culture			(50,000)	0	0
Other Property & Services					
IT - HARDWARE SERVER UPGRADE	0264	CJ33	(50,000)	0	0
OFFICE / CHAMBERS FURNITURE & EQUIPMENT	0264	CJ96	(14,000)	0	0
Total - Other Property & Services			(64,000)	0	0
Total - Furniture & Equipment			(114,000)	0	0
Roads					
Housing					
THE VILLAGE - FOOTPATHS, HANDRAILS, KERBS	2586	CJ45	(44,700)	0	0
Total - Housing			(44,700)	0	0
Transport					
RURAL ROAD RESHEETING	6614	CJ97	(270,000)	0	0
R2R - FANE ROAD	6644	CJ75	(64,000)	0	(64,000)
R2R - PIGGERY LANE	6644	CJ76	(129,540)	(78,281)	(129,540)
R2R - BELAURA PLACE	6644	CJ77	(21,259)	0	(21,259)
MORETON TERRACE	6664	CJ22	(244,496)	(391,323)	(392,800)
TABLETOP ROAD - SEAL - RRG	6674	CJ78	(126,388)	(116,921)	(116,300)
ALLANOOKA SPRINGS ROAD - SEAL - RRG - SLK 0.00 - 8.00	6674	CJ79	(115,715)	(25,810)	(115,715)
CASUARINAS ROAD - RRG	6674	CJ72	0	(2,420)	0
BURMA ROAD - RRG - SLK 0.00 - 5.00	6674	CJ74	(127,550)	(103,334)	(119,500)
RRG GRANT - ALLANOOKA SPRINGS RD 2021/22 - SLK 15.91 - 33.29	6674	CJ98	(215,501)	(628)	(58,500)
RRG GRANT - CASUARINA RD 2021/22 - SLK 10.00 - 12.90	6674	CJ99	(253,000)	(33,312)	(158,851)
RRG GRANT - BOOKARA EAST RD 2021/22 - SLK 1.65 - 6.65	6674	CJ100	(42,695)	0	(180,584)
MORETON TERRACE - DCPE (DROUGHT FUNDING)	6684	CJ88	(813,000)	(1,054,426)	(1,066,400)
BLENHEIM ROAD	6694	CJ24	(310,000)	0	(310,000)
Total - Transport			(2,733,144)	(1,808,924)	(2,733,449)
Total - Roads			(2,777,844)	(1,808,924)	(2,733,449)

Assets	Adopted			Total YTD	Total Forecast
	Account Number	Job Number	Annual Budget		
Infrastructure - Other					
Community Amenities					
CEMETERY REVITALISATION	2644	CJ03	(103,797)	(75,262)	(103,797)
Total - Community Amenities			(103,797)	(75,262)	(103,797)
Recreation And Culture					
SURF BEACH STABILISATION	8054	CJ87	0	(10)	0
GOLF CLUB ENTRY/CARPARK & BOWLING CLUB CARPARK	8054	CJ91	(10,000)	0	(5,000)
CRICKET PITCH	8054	CJ92	(8,000)	0	(8,000)
COUNCIL PROJECTS	8054	PJ01	(2,071,052)	0	(2,071,052)
SHADE SAILS - PARKS	2864	1429	(24,000)	0	(10,000)
REHABILITATION FORMER FISHERMANS HALL AREA	2864	CJ80	0	(1,750)	0
SKATE PARK - PUMP TRACK	2864	CJ37	0	(47)	0
DRIVE-IN FENCE REPLACEMENT	2864	CJ102	0	0	0
Total - Recreation And Culture			(2,113,052)	(1,807)	(2,094,052)
Transport					
RURAL SIGNS	6794	CJ10	(30,422)	(23,706)	(30,422)
DRAINAGE, KERBING & FOOTPATH RENEWAL	6794	CJ94	(70,000)	(2,280)	0
DEPOT WASHDOWN BAY	6794	CJ95	(86,500)	(3,913)	(36,500)
Total - Transport			(186,922)	(29,899)	(66,922)
Economic Services					
KAILIS DRIVE ENTRY STATEMENT	3914	CJ36	(15,000)	0	(15,000)
STANDPIPE TANKS 2 X 50,000L	4303	CJ103	0	0	(15,000)
Total - Economic Services			(15,000)	0	(30,000)
Total - Infrastructure - Other			(2,418,771)	(106,968)	(2,294,771)
Grand Total			(7,928,896)	(2,990,139)	(7,234,201)

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2021	New Loans				Principal Repayments				Principal Outstanding				Interest & Guarantee Fee Repayments			
		Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Health																	
Loan 99 - Medical Centre	1,391,039	0	0	0	0	29,948	60,211	60,211	60,211	1,361,091	1,330,828	1,330,828	1,330,828	10,050	38,601	38,601	38,601
Other Housing																	
Loan 100- SIHI Completion	700,000	0	0	0	0	20,074	40,351	40,351	40,351	679,926	659,649	659,649	659,649	4,122	18,799	18,799	18,799
Recreation and Culture																	
Loan 93 - Recreation Centre	1,995,164	0	0	0	0	57,835	117,650	117,650	117,650	1,937,329	1,877,514	1,877,514	1,877,514	57,551	144,590	144,590	144,590
Loan 96 - Tennis Courts Resurfacing	40,419	0	0	0	0	20,090	40,419	40,419	40,419	20,329	0	0	0	453	925	925	925
Transport																	
Loan 98 - Plant	665,940	0	0	0	0	63,551	127,760	127,760	127,760	602,389	538,180	538,180	538,180	3,465	17,349	17,349	17,349
Loan 101 - Plant	0	0	674,000	674,000	0	0	0	0	0	0	674,000	674,000	0	0	0	0	0
	4,792,563	0	674,000	674,000	0	191,498	386,391	386,391	386,391	4,601,065	5,080,171	5,080,171	4,406,171	75,640	220,264	220,264	220,264
Self supporting loans																	
Recreation and Culture																	
Loan 97 - Golf Club	12,541	0	0	0	0	4,127	8,307	8,307	8,307	8,414	4,234	4,234	4,234	57	324	324	324
Loan 102 - Denison Bowling Club	355,010	0	0	0	0	16,542	33,206	33,206	33,206	338,468	321,804	321,804	321,804	1,512	7,478	7,478	7,478
	367,551	0	0	0	0	20,669	41,513	41,513	41,513	346,881	326,037	326,037	326,037	1,569	7,802	7,802	7,802
Total	5,160,113	0	674,000	674,000	0	212,167	427,905	427,905	427,905	4,947,946	5,406,208	5,406,208	4,732,208	77,208	228,066	228,066	228,066
Current loan borrowings	427,905									215,738							
Non-current loan borrowings	4,732,208									4,732,208							
	5,160,113									4,947,946							















































All debenture repayments were financed by general purpose revenue except the Self Supporting Loan

(b) Information on Financing

Particulars/Purpose	01 Jul 2021	New Financing				Lease Financing Principal Repayments				Lease Financing Principal Outstanding				Lease Financing Interest Repayments			
		Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture																	
Solar Panels (67.941%)	25,793	0	0	0	0	6,908	13,910	13,910	13,910	18,884	11,882	11,882	11,882	309	525	525	525
Other Property and Services																	
Solar Panels (32.059%)	12,171	0	0	0	0	3,314	6,564	6,564	6,564	8,857	5,607	5,607	5,607	146	248	248	248
	37,963	0	0	0	0	10,222	20,474	20,474	20,474	27,741	17,489	17,489	17,489	455	773	773	773
Total	37,963	0	0	0	0	10,222	20,474	20,474	20,474	27,741	17,489	17,489	17,489	455	773	773	773
Current financing borrowings	20,474									10,252							
Non-current financing borrowings	17,489									17,489							
	37,963									27,741							

EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council. The material variance adopted by Council for the 2021/22 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Significant		Explanation of Variance
			Var. 	Var. 	
Revenue from operating activities	\$	%			
Governance	0				
General Purpose Funding - Rates	29,229	1%			
General Purpose Funding - Other	4,000	1%			
Law, Order and Public Safety	(4,000)	(2%)			
Health	10,000	12%			Recovery of Medical Centre costs as per lease
Education and Welfare	0	0%			
Housing	(14,000)	(3%)			
Community Amenities	36,000	3%			
Recreation and Culture	88,745	26%			Grant and contribution revenue for events
Transport	8,617	3%			
Economic Services	30,000	12%			Increase in caravan park leases following review
Other Property and Services	142,473	141%			Profit on CEO vehicle sale & employer incentive income
Expenditure from operating activities					
Governance	25,449	3%			
General Purpose Funding	54,364	7%			
Law, Order and Public Safety	(159,765)	(29%)			Bushfire mitigation works & contract ranger services
Health	(77,493)	(16%)			Medical centre costs
Education and Welfare	(6,405)	(10%)			
Housing	8,219	1%			
Community Amenities	(74,472)	(6%)			
Recreation and Culture	54,705	2%			
Transport	(325,626)	(11%)			Road maintenance safety critical works
Economic Services	38,358	8%			
Other Property and Services	(116,655)	(167%)			Consultancy costs and COVID-19 expenses
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(75,597)	(2%)			
Proceeds from Disposal of Assets	(156)	(0%)			
Land Held for Resale	0				
Land and Buildings	(54,500)	(3%)			
Plant and Equipment	466,800	51%			Not proceeding with all budgeted plant/fleet purchases
Furniture and Equipment	114,000	100%			Not proceeding with budgeted furniture/equipment purchases
Infrastructure Assets - Roads	44,395	2%			
Infrastructure Assets - Drainage	0				
Infrastructure Assets - Footpaths	0				
Infrastructure Assets - Public Facilities	0				
Infrastructure Assets - Other	124,000	5%			
Financing Activities					
Proceeds from New Debentures	(674,000)	(100%)			Not proceeding with plant loan due to timing and interest rate uncertainty
Repayment of Debentures	0	0%			
Repayment of Lease Financing	0	0%			
Advances to Community Groups	0				
Proceeds from Advances	0				
Self-Supporting Loan Principal	0	0%			
Transfer to Restricted Cash - Other	0	0%			
Transfer from Restricted Cash - Other	(44,700)	(28%)			Transfer for Village capital works not required
Transfer from Reserves	94,311	32%			Additional tranfer from Leave Reserve to cover termination payouts
Transfer to Reserves	0	0%			

FORECAST RESERVES STATEMENT

	Reserve								Total Reserves
	Leave	Plant Replacement	Asset Management	Sanitation	Coastal Management	Tourism and Area Promotion	Recreation Centre Equipment	Port Denison Foreshore Development	
Opening Balance - 01 July 2021	123,748	9,234	997,076	1,257	31,169	24,581	52,422	241,058	1,480,544
Additions To Reserves									
Reserve Interest Received Allocated to Reserves	418	31	3,367	4	105	83	177	815	5,000
Transfer to Leave Reserve	190,000								190,000
Transfer to Asset Management Reserve			100,000						100,000
									0
									0
									0
									0
									0
Total Additions to Reserves	190,418	31	103,367	4	105	83	177	815	295,000
Reserves Utilised									
Gym equipment							50,000		50,000
Moreton Terrace Revitalisation			240,345						240,345
Leave payouts on termination	94,311								94,311
									0
									0
									0
Total Reserves Utilised	94,311	0	240,345	0	0	0	50,000	0	384,656
Closing Balance - 30 June 2022	219,855	9,265	860,098	1,261	31,274	24,664	2,599	241,873	1,390,888

ATTACHMENT: CEO01
Compliance Audit Return (CAR) 2021

Attachment 1
Compliance Audit Return (CAR) 2021



Irwin - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021?	N/A	No major trading undertaking during 2021.	Danika Chandler
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2021?	N/A	No major land transactions during 2021.	Danika Chandler
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021?	N/A	No major land transactions during 2021.	Danika Chandler
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021?	N/A	No major trading undertakings or major land transactions during 2021.	Danika Chandler
5	s3.59(5)	During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	No major trading undertakings or major land transactions during 2021.	Danika Chandler



Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A	No delegations to committees during 2021.	Danika Chandler
2	s5.16	Were all delegations to committees in writing?	N/A	No delegations to committees during 2021.	Danika Chandler
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A	No delegations to committees during 2021.	Danika Chandler
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A	No delegations to committees during 2021.	Danika Chandler
5	s5.18	Has council reviewed delegations to its committees in the 2020/2021 financial year?	N/A	No delegations to committees during 2020/2021.	Danika Chandler
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Danika Chandler
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Danika Chandler
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Danika Chandler
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Danika Chandler
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	N/A	No decisions to amend or revoke a delegation during 2021.	Danika Chandler
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	Through Integrity Compliance software.	Danika Chandler
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	Yes	Council to CEO: 25 May 2021 Ordinary Council Meeting Minute #050521 CEO to Employee: AltusECM reference: INT21/2C44BCCD	Danika Chandler
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	No	This is being done through Integrity compliance software by most staff, however refresher training is required.	Danika Chandler

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Danika Chandler



Department of
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No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		Danika Chandler
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Danika Chandler
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		Danika Chandler
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	Yes		Danika Chandler
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Danika Chandler
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Danika Chandler
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Danika Chandler
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Danika Chandler
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Danika Chandler
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Danika Chandler
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	https://www.irwin.wa.gov.au/council/compliance/gifts-and-travel-register	Danika Chandler
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	No	Previous Councillor's disclosure has now been removed from the register 8 March 2022.	Danika Chandler



Department of
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No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Danika Chandler
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?* *Question not applicable after 2 Feb 2021	Yes		Danika Chandler
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?*	Yes		Danika Chandler
		*Question not applicable after 2 Feb 2021			
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	N/A	No such occurrences during the reporting period.	Danika Chandler
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	No such occurrences during the reporting period.	Danika Chandler
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A	No such occurrences during the reporting period.	Danika Chandler
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?*	Yes		Danika Chandler
		*Question not applicable after 2 Feb 2021			
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?*	Yes		Danika Chandler
		*Question not applicable after 2 Feb 2021			



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No	Reference	Question	Response	Comments	Respondent
22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	No	The Code of Conduct for council members, committee members and candidates was adopted at the 26 October 2021, Minute ref #051021	Danika Chandler
23	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	No		Danika Chandler
24	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes	https://www.irwin.wa.gov.au/council/codes-of-conduct	Danika Chandler
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	Yes	https://www.irwin.wa.gov.au/council/codes-of-conduct	Danika Chandler

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Danika Chandler
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Danika Chandler



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Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	N/A	No disclosures of gift were received for the 2021 election.	Danika Chandler
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A	No disclosures of gift were received for the 2021 election.	Danika Chandler
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes	https://www.irwin.wa.gov.au/ShireOfIrwin/files/3a/3a4ead94-f12c-4bd1-9321-9a11ea881f77.pdf	Danika Chandler



Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	26 October 2021 Ordinary Council Meeting - Minute ref: 091021.	Danika Chandler
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Danika Chandler
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	No	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	N/A	The audit is still being finalised by Pitcher Partners and the OAG as at 10 March 2022.	Danika Chandler



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Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	26 October 2021 Ordinary Council Meeting - Minute ref: 041021.	Danika Chandler
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	8 December 2020 Ordinary Council Meeting - Minute ref: 041220.	Danika Chandler
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	No	The CBP is not yet compliant with Reg 19DA(3)(c) as the Shire is currently in the process of developing the Asset Management, Long Term Financial and Workforce Plans. The CBP is not compliant with Reg 19DA(4) as it will be reviewed as part of incorporating the rest of the integrated planning suite.	Danika Chandler



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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A	The CEO position was not advertised in the reporting period.	Danika Chandler
2	s5.36(4) & s5.37 (3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	Yes	Executive Manager Corporate & Community advertised December 2021.	Danika Chandler
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	The CEO position was not advertised in the reporting period.	Danika Chandler
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A	The CEO position was not advertised in the reporting period.	Danika Chandler
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes	The CEO informed Council of the proposal to employ an Executive Manager Corporate & Community during the reporting period.	Danika Chandler
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	There were no senior employees employed or dismissed during the reporting period.	Danika Chandler

Official Conduct

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes	The CEO is the designated complaints officer for the Shire of Irwin.	Danika Chandler
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121 (2)?	Yes		Danika Chandler
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	https://www.irwin.wa.gov.au/council/compliance/accountability-governance	Danika Chandler

Optional Questions

No	Reference	Question	Response	Comments	Respondent
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No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report.	Yes	30 April 2019 - Minute ref: 050419.	Danika Chandler
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	Yes	30 April 2019 - Minute ref: 050419.	Danika Chandler
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	N/A	No disclosures were made under sections 5.87A or 5.87B.	Danika Chandler
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	CP45 Attendance at Events (Council Members and CEO), adopted by absolute majority at the 25 August 2020 Ordinary Council Meeting, minute ref: 100820.	Danika Chandler
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Danika Chandler
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	CP44 Councillor Training & Continuing Professional Development, adopted by absolute majority at the 25 August 2020 Ordinary Council Meeting, minute ref: 090820.	Danika Chandler
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021?	Yes	https://www.irwin.wa.gov.au/council/compliance/accountability-governance	Danika Chandler
8	s6.4(3)	By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?	Yes	Emailed to Pitcher Partners 13 September 2021. Refer Altus record: OUT22/10B15661	Danika Chandler



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No	Reference	Question	Response	Comments	Respondent
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes		Danika Chandler

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	The Shire of Irwin complied with its current Purchasing Policy- CP20 Purchasing -Amended for State of Emergency, that was adopted 26/5/2020.	Danika Chandler
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes	The Shire of Irwin invited 2 tenders in 2021.	Danika Chandler
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes	The Shire of Irwin publicly invited 2 tenders via Statewide Public notice under the regulation requirements of 11(1), 12(2), 14(1), (3), (4). Reg 13 did not apply.	Danika Chandler
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A	The Shire of Irwin did not enter into 2 or more contracts to avoid anti-avoidance provisions.	Danika Chandler
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes	The Shire of Irwin issued information in the form of addendums to each person/business who sought copies of the tender documents, where relevant.	Danika Chandler
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes	All tenders met the minimum 14 days after notice and the notice publishing requirements. All tender submissions complied with keeping and opening procedures and were recorded in the Tender Register.	Danika Chandler



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No	Reference	Question	Response	Comments	Respondent
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	The Shire of Irwin issued 2 tenders in 2021, and both complied with the Tender Register requirements.	Danika Chandler
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	No	The Shire of Irwin was not required to reject any tender submissions as they all complied with the submission terms.	Danika Chandler
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	The Shire of Irwin assessed all submissions of written responses addressing the criteria, to determine who was most advantageous.	Danika Chandler
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	The CEO issued notices in writing containing particulars of the successful tender.	Danika Chandler
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23 (1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A	The Shire of Irwin did not invite any Expressions of Interest in 2021.	Danika Chandler
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	The Shire of Irwin did not invite applicants for a panel of pre-qualified suppliers during 2021.	Danika Chandler
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	N/A	The Shire of Irwin did not give a Regional Price Preference to any tender submission in 2021. Purchases less than \$250,000 under the local Purchasing Policy met the requirements of F&G Regs 24E & 24F.	Danika Chandler

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Irwin

Signed CEO, Irwin

ATTACHMENT: ID01

Delegated and Authorised Actions for February 2022 – Development

Attachment 1
Table of Delegated Actions for February 2022

Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons	Address
EMP200	Grant a Building Permit	8 Feb 2022	Granted	Building Permit - Parapet Wall and Roof Extension	Port Denison Builders	Lot 598 (#3) Grey Close, Dongara
EMP200	Grant a Building Permit	8 Feb 2022	Granted	Building Permit - Patio	C Scudder	Lot 119 Loxton Drive, Bookara
EMP200	Grant a Building Permit	10 Feb 2022	Granted	Building Permit - Living Room and Outdoor Entertaining Structure	Tunbridge Construction & Maintenance Pty Ltd	Lot 117 Loxton Drive, Bookara
EMP200	Grant a Building Permit	10 Feb 2022	Granted	Building Permit - Dwelling	A Joy	Lot 206 Cardwell Gardens, Dongara
EMP200	Grant a Building Permit	28 Feb 2022	Granted	Building Permit - Patio	L Markham	Lot 4 (#6) Unit 1 Marina Heights, Port Denison
EMP904	Local Planning Scheme No.5	4 Feb 2022	Granted	Development Approval - Outbuilding, Shipping Containers and Building Envelope	R Barnett	Lot 116 Padbury Road, Bookara
EMP904	Local Planning Scheme No.5	21 Feb 2022	Granted	Home Business - Dog Grooming	K & C Craggs	Lot 200 (#22) Bonniefield Road East, Bonniefield

Records of exercise of delegated powers or duties

Reference	Function	Date of decision	Decision	Description	Person or classes of persons	Address
EMP904	Local Planning Scheme No.5	21 Feb 2022	Granted	Development Approval - Mobile Concrete Batching Plant	Eversley Consulting	Lot 61 (#49) Bailey Street, Dongara

ATTACHMENT: 9.2.1

Local Emergency Management Committee Meeting
1 December 2021

Attachment 1

Local Emergency Management Committee Meeting Minutes 1 December 2021



Shire of Irwin Local Emergency Management Committee (LEMC) Meeting

held in the Council Chambers

Wednesday, 1 December 2021

at 10.00am

MINUTES

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Mark Teale welcomed all in attendance and opened the meeting at 10.00am.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

(please sign the attendance register on arrival)

Members

G Crabb
T Pavelka
J Henriques
C McCartney
B Clune
A Davies
R Clarke
A Kirkbright
Cr H Palmer (*via Teleconference*)
P Herbert
N Boozanier
S Prins

Chief Bush Fire Control Officer
DEMHS
Parks and Wildlife Service
Paramedic, St Johns Ambulance
DFES Area Officer Midlands
Department of Communities
DFES
DFES
Shire of Irwin Councillor
Main Roads WA
Officer in Charge Dongara Police
DBCA

Staff

Mr S Ivers
Mr M Teale
Mrs N A M'Leane

Chief Executive Officer
Community Emergency Services Manager
Development & Executive Officer

Guests

N Done

MEPAU Operations

Apologies

Mrs J Calver
Mr Mark Lange
Mr Brendan Selly

Dongara District High School
Clough Group
Clough Group

3 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

It was supported by the Committee that Mr Mark Teale, Community Emergency Services Manager be elected as Chairperson to the Shire of Irwin Local Emergency Management Committee.

It was supported by the Committee that Mr Shane Ivers be elected as Deputy Chairperson to the Shire of Irwin Local Emergency Management Committee.

4 BUSINESS ARISING

4.1 Confirmation of Minutes 22 July 2021

COMMITTEE DECISION:	
MOVED: S Ivers	SECONDED: C McCartney
That the Minutes of the 22 July 2021 LEMC Meeting, as previously circulated, be adopted as true and accurate recording of that meeting.	

4.2 Action Items from previous minutes

4.2.1 Local Recovery Coordinator

M Teale has recently completed WALGA recovery training and will be able to support the Shire appointed Local Recovery Coordinator during/post any event. The Shire will be looking at the AWARE grant in the future to train more staff in recovery functions.

4.2.2 PPE and Evacuation Centre Box

Investigating requirements and in discussions with Department of Communities.

4.2.3 DDHS Evacuation Centre

M Teale explained how the Dongara District High School may not be the most suitable location for a backup evacuation centre given it's frequent usage. A more appropriate secondary location to be investigated for consideration.

4.2.4 LEMC Exercise & Business Plan Development

It has been advised that the requirement for annual LEMC meetings may be reduced from four to two and one exercise. For the exercise M Teale suggested a support group meeting or emergency meeting set up online.

At this point in the meeting G Crabb raised his concerns regarding communications with himself post the impacts of cyclone Seroja, it was identified that the Shire of Irwin and surrounding areas were experiencing a complete communication black out. M Teale has been implementing new programs to ensure we are prepared as possible for this in the future, e.g., satellite infrastructure already installed at the Irwin Rec Centre.

5 ANNOUNCEMENTS BY CHAIR

Nil.

6 DECLARATIONS OF INTEREST

Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be declared now and if possible raised with the chairperson prior to the meeting to determine the appropriate way to manage the conflict.

Nil.

7 CORRESPONDENCE IN

Nil.

8 CORRESPONDENCE OUT

Nil.

9 GENERAL BUSINESS

9.1 Review of Local Emergency Welfare Plan

Andrea Davies provided the Committee with an explanation of the Department of Communities Local Emergency Welfare Plan and requested members review the document and provide any updates to content.

9.2 Cyclone Seroja Recovery Update

Anita provided an update on the recovery from Cyclone Seroja. Recovery Hubs are permanently set up in Geraldton, Northampton, Kalbarri & Morawa as well as pop up hubs in various locations.

Challenges identified to date;

- Dealing with insurance claims, struggling with outcomes and timeframes.
- Asbestos cleanup continuing.
- Residents are still living under tarps, repair works delayed due to builder shortage.

Focusing on community recovery and grant support, communities are proving to be resilient.

There are various grants available for people impacted by cyclone Seroja with Western Power, DPIRD, Water Corporation, Small Business Development Commission, Primary Producers, DOC, DFES and DPLH.

If you receive any enquiries, please put them in touch with Anita.

9.3 Preparing Australia Grant Program

Federal Government Grant available.

Specific categories identified as planning, infrastructure, and community resilience. Please provide feedback to Mark on what is working well in other locations.

9.4 COVID Discussion

The following statistics were provided for the Shire of Irwin.

- 76% double dose
- 90%+ first dose

Members informally discussed how they anticipate the opening of borders to impact our community. It was noted that the availability of rapid testing kits is being investigated. St Johns Ambulance Association have achieved 100% compliance with volunteer vaccinations, other areas of the Midwest are focused on vaccinations in aboriginal

communities. Quarantine checks are continuing with WAPOL. Department of Communities are providing emergency accommodation for COVID related requirements.

9.5 Amendments to LEMA/Contact Details

Please ensure updates to contacts are emailed to M Teale.

The Local Emergency Management Arrangements are due for review in 2022, M Teale looking into a consultant to assist with this package of work.

9.6 Agency Updates

Representatives from each department provided updates on current projects and focuses for their respective organisations.

It was noted the current lack of volunteer numbers for St Johns Ambulance, it was proposed the Shire may be able to assist with recruitment by sharing advertising. WAPOL and DFES have been assisting but also have restricted resources. WACHS and SJA have been investigating options for paid positions to assist volunteers as well as a Geraldton transport service.

DFES reported the predictions for a La Nina climate pattern for the upcoming season, potentially an increased number of cyclones is predicted north of Geraldton noting the bushfire fuel is also increased this year. DFES requested confirmation of cyclone rating for Irwin Rec Centre.

DFES advised a total solar eclipse will happen on 20 April 2023 the best place to see it will be in Exmouth, Tourism WA have estimated approximately 50,000 people to be travelling there to see it, a large majority of these people are expected to travel through the Midwest, a heads up to the emergency services to prepare for high travel volumes noting it will also be school holidays.

Resource: Travel Map on Main Roads Website

Shire of Irwin CEO S Ivers and CESM M Teale are looking into the best mechanism to rollout new WHS training to local fire brigade volunteers.

Keep close eye on high temperature days to enforce Harvest and Vehicle Movement Bans.

C McCartney reported that Wafermine is now carried by ambulances and that she will be on annual leave until 5 February 2022 as relief community paramedic will be in place.

Approximately 250k in grants for bushfire risk mitigation works has been approved for the Shire of Irwin and a program identifying priority areas is being prepared.

There will be a review of the fire danger rating system in 2022 more information to come in the future.

The Irwin Recreation Centre has had satellite internet infrastructure installed as part of the Commonwealth Government's \$37.1 million Strengthening Telecommunications Against Natural Disasters (STAND) Program.

9.7 Upcoming Community Events

Magic on Moreton – Moreton Terrace Revitalisation Project 3 December 2021

(St Johns Ambulance unable to provide a post).

Australia Day – Wednesday 26 January 2022

10 SETTING OF FUTURE MEETING DATES

10.1 The below dates have been accepted by the Committee at the meeting held 24 March 2021.

- Wednesday 2 March, 2022
- Wednesday 1 June, 2022

10.2 The below dates are proposed for 2022.

- Wednesday 31 August, 2022
- Wednesday 30 November, 2022

11 CLOSURE

The chairperson thanked everyone for their attendance and closed the meeting at 11.49am.

ATTACHMENT: 9.2.2

**Community Assistance Scheme & Events Committee Meeting
31 January 2022**

Attachment 1

Community Assistance Scheme & Events Committee Meeting Minutes 31 January 2022



Shire of Irwin Community Assistance Scheme & Events (CASE) Committee Meeting

held in the Council Chambers

Monday 31 January 2022 at 3.30pm

Minutes

It should be noted that recommendations made by this Committee are not final and will be subject to adoption at a future meeting of Council.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chairperson welcomed the committee and opened the meeting at 3.30pm.
Quorum 50 percent attendance required to proceed.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

Cr E Tunbridge	Shire of Irwin
Ms A Heitman	Community
Ms J Smith	Community

Staff

Ms F Boksmati	Community Development Officer
Mrs D K Chandler	A/Manager Corporate & Community

Apologies

Cr H M Wells	Shire of Irwin
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3. WELCOME AND INTRODUCTION

3.1. Overview of the Community Assistance Scheme and New Committee Expectations

First meeting for newly established Committee. Welcome new members Cr Elyce Tunbridge and Judy Smith.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Community Assistance Scheme & Events Committee Meeting held 30 August 2021

A copy of the minutes of the Community Assistance Scheme & Events Committee Meeting held 30 August 2021 has been provided to all Committee Members under separate cover.

5. BUSINESS ARISING FROM PREVIOUS MEETING

5.1. Funding approved to carry over into 2021/22 financial year

5.1.1. Irwin Districts Historical Society – Dongara Port Denison Heritage Trail Booklets \$4,970 approved.

- The Dongara Heritage Walk book is complete and has been distributed. Port Denison Walk is still to be produced.
- To promote reuse of booklets, it was recommended that the Customer Service Officers suggest to tourists to return the books once they are finished with them either to the visitors centre, or to the library return slot if after hours.

5.1.2. Midwest Autumn Craft Roundup – Top up to \$5000 as the event was postponed to September 21 due to Cyclone Seroja, with the Acquittal due by 31 October 21.

- CDO has made multiple attempts to follow up with Kym (Event Manager) re. paperwork required to process the CASE Funding for Payment.
 - o CDO to follow up with pre-populated documents

6. NEW BUSINESS ITEMS

6.1. CASE Application and Guidelines (review and familiarisation)

- Outline of the funding scheme and timeframes discussed.
- CASE Application to include an approximate timeframe of 6 weeks turnover from submission date
- Triennial Hanging of the Quilts event in September 22 could be eligible for CASE Funding .
 - o CDO to discuss with the Dongara Patchwork Club
 - o CASE Application and information to be emailed direct to all community & sporting groups
 - o CDO to re-advertise CASE via social media, local rag and SOI Website

6.2. Terms of Reference (review and familiarisation)

- Outline of the funding scheme and timeframes discussed.
- Incorporate the wording and process to allow big industry who may be interested in contributing towards community grants but via the Shire's already established funding scheme, contribute to the initial CASE budget.
 - o CDO to contact other Shires who may already have a similar process in place.
 - o Question as to whether private enterprise / philanthropic small business donations could be channelled through CASE or kept separate? Notes for discussion at next meeting?

COMMITTEE RECOMMENDATION TO COUNCIL:	
MOVED: Enter the Councillor name	SECONDED: Enter the Councillor name
NIL	
VOTING DETAILS:	Carried 0/0

7. GENERAL BUSINESS

7.1. CAS Timeframes (Proposed)

- CASE Committee Meeting | Applications will be sent via email with an ad-hoc meeting arranged if further review is required
- CASE recommendations submitted for council review – Pending submissions
- Council meeting – To be determined
- Notification sent to any successful applicants – To be determined

8. SETTING OF FUTURE MEETING DATES

4th April 2022 | 3:30pm

9. MEETING CLOSED

There being no further business, the Chairperson declared the meeting closed at 4.00 pm.

ATTACHMENT: 9.2.3
Audit Committee Meeting 17 March 2022

Attachment 1
Audit Committee Meeting Minutes 17 March 2022



Shire of Irwin Audit Committee Meeting

to be held in the Council Chambers

Thursday 17 March, 2022

at 4.00pm

Minutes

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Chief Executive Officer welcomed Councillors, Staff and Guests and declared the meeting open at 4.00pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

Cr I Scott	Shire of Irwin Councillor
Cr G Eva	Shire of Irwin Councillor
Cr M Leonard	Shire of Irwin Councillor

Staff

Mr S D Ivers	Chief Executive Officer
Mrs D K Chandler	A/Manager Corporate & Community
Ms S J Clarkson	A/Senior Finance Officer
Ms N A M'Leane	Development & Executive Officer

Apologies

Guests

Mikey Fiorucci	Office of the Auditor General (<i>via Microsoft Teams</i>)
Michael Fay	Pitcher Partners (<i>via Microsoft Teams</i>)
Korena Xie	Pitcher Partners (<i>via Microsoft Teams</i>)
Daniel Fu	Pitcher Partners (<i>via Microsoft Teams</i>)

3. ELECTION OF AUDIT COMMITTEE CHAIRPERSON AND DEPUTY CHAIRPERSON

The CEO advised he had received one (1) written nomination prior to the meeting for the office of Audit Committee Chairperson as follows:

1. Cr Mark Leonard nominated Cr Isabelle Scott with Cr Scott indicating her consent to the nomination.

Further nominations were invited and, as no other nominations were forthcoming, the nomination period was declared closed by the CEO.

With only one (1) nomination received, Cr Scott was declared elected unopposed to the office of Chairperson for the Shire of Irwin Audit Committee.

The Chairperson requested the CEO continue to carry out the process for the election of Audit Committee Deputy Chairperson.

The CEO advised he had received one (1) written nomination prior to the meeting for the office of Audit Committee Deputy Chairperson as follows:

1. Cr Mark Leonard nominated for Deputy Chairperson.

Further nominations were invited and, as no other nominations were forthcoming, the nomination period was declared closed by the CEO.

With only one (1) nomination received, Cr Leonard was declared elected unopposed to the office of Deputy Chairperson for the Shire of Irwin Audit Committee.

Cr Scott continued the meeting as Chairperson.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Audit Committee Meeting held Wednesday 16 June 2021

A copy of the minutes of the Audit Committee Meeting held 16 June 2021 have been provided to all Committee Members under separate cover.

COMMITTEE MOTION	
MOVED: Cr Eva	SECONDED: Cr Leonard
That the Minutes of the Audit Committee Meeting, held 16 June 2021, be confirmed as a true and accurate recording of that meeting.	
VOTING DETAILS:	Carried 3/0

5. NEW BUSINESS ITEMS

5.1. Office of the Auditor General (OAG) Performance Audit 2020/21 Exit Meeting

The Chairperson welcomed Mr Mikey Fiorucci from the Office of the Auditor General (OAG) and Mr Michael Fay, Ms Korena Xie and Mr Daniel Fu from Pitcher Partners to the meeting and invited them to conduct the 2020/21 Audit Exit Meeting via Microsoft Teams.

Mr Michael Fay thanked the team at the Shire of Irwin for their cooperation with the audit, a special mention was made thanking Danika Chandler. Michael noted it had been a difficult year with resourcing and staff recruitment, but the Shire was in a great position with their audit position.

Michael and Korena presented the Audit Closing Report for the year ending 30 June 2021 clarifying the amendments to the report since distribution with the Audit Committee Meeting Agenda on Wednesday 16 March. The following points were noted:

- Adverse trends were identified in the Asset Sustainability and Operating Surplus ratio which will be included in the audit report.
- The impairment for credit loss associated with recoverability of outstanding rates was noted. Whilst there is no material impact, this will require further assessment to be able to quantify monetary impact in future periods.
- Danika advised that she would provide an updated financial statement that includes elected members' names for the disclosure note on Elected Members Remuneration.
- Typo relating to the Perth Festival to be removed.
- Mikey anticipated the audit opinion would be issued next week.

Shane thanked the Office of the Auditor General, Pitcher Partners and the team at the Shire of Irwin for all the work put into this year's audit with a special mention to Danika Chandler for her efforts.

Mr Mikey Fiorucci, Mr Michael Fay, Ms Korena Xie and Mr Daniel Fu left the meeting at 4.38pm.

5.2. Compliance Audit Return (CAR) 2021

Members of the Audit Committee were provided with the complete Compliance Audit Return (CAR) for the 2021 calendar year (Attachment 1). Local governments are required to complete the statutory compliance return annually and have the return adopted by Council.

The return is a checklist of a local government's compliance with the requirements of the Act and its Regulations, concentrating on areas of compliance considered "high risk".

The Audit Committee is to review the annual CAR and report to Council the results of that review, prior to adoption of the return by Council. After adoption, the return is to be signed by the Shire President and the CEO prior to it being forwarded to the Department of Local Government, Sport and Cultural Industries (DLGSCI). A report will be prepared for Council's consideration at the 22 March 2022 Ordinary Council Meeting.

Danika Chandler provided an outline of each section addressed in the 2021 return:

Commercial Enterprises by Local Governments

As the Shire has not undertaken any commercial enterprises during 2021, N/A responses were provided.

Delegation of Power/Duty

As no delegations to committees were made during 2021, N/A responses were provided. Following the review of delegations in 2020 and implementation of the Integrity compliance software, all processes relating to delegations are sound, however refresher training in the use of the Integrity compliance software to record exercises of delegation is required.

Disclosure of Interest

Recordkeeping practices for disclosures of interest are sound and staff have a number of practices/procedures in place to ensure compliance. With the implementation of the Integrity compliance software, all processes relating to primary and annual returns are sound, therefore ensuring compliance.

The Shire failed to remove a previous Councillor's information from the gift register, however this has now been completed.

The Shire also failed to adopt a Code of Conduct for council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021). The Code was adopted at the 26 October 2021 Ordinary Council Meeting.

Disposal of Property

The Shire disposed of the Kennedy Heights property during 2021 with the first option by public tender then sale by offer and acceptance. This process complied with section 3.58 of the *Local Government Act 1995*.

Elections

The Shire is considered to be compliant in all areas relating to the 2021 local government election.

Finance

The Shire complies with all areas relating to the Audit Committee. As the Shire's 2020/21 performance audit was still being finalised at the time of completing the CAR, N/A responses were provided to questions relating to the annual financial statement and auditor's report.

Integrated Planning and Reporting

Until the Shire integrates the Long Term Financial Plan, Asset Management Plan and Workforce Plan with the Corporate Business Plan (CBP), the Shire is non-compliant with Admin Reg

19DA(3)(c). These plans are in progress and once the integrated planning suite is complete, the CBP will be reviewed so it aligns and the Shire will then be compliant with Admin Reg 19DA(3)(c) & (4).

Local Government Employees

This section relates to recruitment of CEO and senior employees. The Shire is considered to be compliant with the commencement of recruitment for the Executive Manager Corporate and Community position in December 2021.

Official Conduct

The Shire is considered to be compliant with all sections of the Act relating to complaints.

Optional Questions

The Shire is considered compliant with all legislation referred to in the optional questions.

Tenders for Providing Goods and Services

The Shire is considered to be fully compliant in all areas relating to tenders.

Councillor Mark Leonard congratulated the Shire on the completed Compliance Audit Return.

The Compliance Audit Return is due for submission to the DLGSCI by 31 March 2022.

Discussion was held around the increased cost to local governments as a result of the state government's directive for the Office of the Auditor General to audit all local governments.

The Shire of Irwin is anticipating additional fees for the 2020/21 audit due to the delays associated with the appointed auditor's lack of local government experience. In addition, the extra staff resourcing that has been absorbed and overall may result in up to a \$200,000 audit expense.

As this issue is currently common amongst many small to mid-sized regional local governments, Cr Scott moved a Committee motion to raise this topic at the next zone meeting of WALGA in April 2022 to enable a collective approach to achieving a desired outcome.

COMMITTEE DECISION AND RECOMMENDATION TO COUNCIL	
MOVED: Cr Leonard	SECONDED: Cr Eva
That Council raise the issue of increased costs associated with mandatory Office of the Auditor General audits at the next Northern Country Zone of WALGA Meeting.	
VOTING DETAILS:	Carried 3/0

COMMITTEE MOTION	
MOVED: Cr Leonard	SECONDED: Cr Eva
That the Shire of Irwin Audit Committee supports the information provided in the 2021 Compliance Audit Return (CAR) provided as Attachment 1.	
VOTING DETAILS:	Carried 3/0

6. GENERAL BUSINESS

Nil.

7. URGENT BUSINESS APPROVED BY CHAIR OR BY COMMITTEE DECISION

Nil.

8. SETTING OF FUTURE MEETING DATES

The next Audit Committee meeting is to be held Tuesday, 5 April 2022.

9. CLOSURE

There being no further business, the meeting was declared closed at 4.58pm.