



ORDINARY COUNCIL MEETING

12 December 2022

Attachment Booklet – December 2022

Contents

CC01 Accounts for Payment – November 2022

Attachment 1 - Accounts for Payment – November 2022

CC02 Monthly Financial Statements for the Period Ended 30 November 2022

Attachment 1 - Monthly Financial Statements for the Period Ended 30 November 2022

CEO01 WA Local Government Reform 2022

Attachment 1 - Discussion Paper

CEO01 WA Local Government Reform 2022

Attachment 2 - Public Notice

ID01 Delegated and Authorised Actions for November 2022 – Development

Attachment 1 - Table of Delegated Actions for November 2022

ID02 Draft Local Planning Policies relating to Outbuildings and other non-habitable buildings

Attachment 1 - Draft Local Planning Policy LPP02 – Outbuildings and other non-habitable buildings in the Residential and Town Centre zone where the R-Codes apply

ID02 Draft Local Planning Policies relating to Outbuildings and other non-habitable buildings

Attachment 2 - Draft Local Planning Policy LPP03 – Outbuildings and other non-habitable buildings relating to Clause 5.18 zones in the Scheme

ID02 Draft Local Planning Policies relating to Outbuildings and other non-habitable buildings

Attachment 3 - Draft Local Planning Policy LPP04 – Outbuildings and other non-habitable buildings in commercial, industrial and other areas

ID03 Supply and Delivery of 1 Wheel Loader

Attachment 1 - RFQ Supply and Delivery of 1 Wheel Loader

9.2.1 Local Emergency Management Committee Meeting

Minutes of the Local Emergency Management Committee Meeting 30 November 2022

ATTACHMENT: CC01
Accounts for Payment – November 2022

Attachment 1
Accounts for Payment – November 2022

Shire of Irwin

List of Accounts paid November 2022 for presentation to the Council Meeting 12 December 2022

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT29486	04/11/2022	ATTAINED	TRANSFERRING PHONE SYSTEM INCLUDING LICENSES
EFT29487	04/11/2022	BABA MARDIA ROAD SERVICES	PROVIDE TRAFFIC MANAGEMENT FOR BUSHFIRE MITIGATION WORKS
EFT29488	04/11/2022	BEILBY DOWNING TEAL	RECRUITMENT SERVICES
EFT29489	04/11/2022	BRAND MECHANICAL SERVICES	SERVICE OF KUBOTA TRACTOR
EFT29490	04/11/2022	TOLL	FREIGHT CHARGES
EFT29491	04/11/2022	DAZFAB ENGINEERING	REMOVE AND REPAIR PLAYGROUND EQUIPMENT AT FORESHORE
EFT29492	04/11/2022	DELL AUSTRALIA PTY LTD	IT EQUIPMENT AND CONSUMABLES
EFT29493	04/11/2022	LANDGATE - WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY	GRV SCHEDULES
EFT29494	04/11/2022	DONGARA BODY BUILDERS	FABRICATE A FRAME WITH GATE AND A MESH LOCKABLE DOOR FOR REC JETTY AND REPAIR TIPPING TRAILER
EFT29495	04/11/2022	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS AT SHIRE FACILITIES, ABLUTIONS AND INFRASTRUCTURE
EFT29496	04/11/2022	DONGARA LOCAL RAG	VISITOR CENTRE STOCK
EFT29497	04/11/2022	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL
EFT29498	04/11/2022	GLASS CO WA	REPAIRS TO TOWN PARK TOILETS
EFT29499	04/11/2022	HLS LEGAL	LEGAL ADVICE
EFT29500	04/11/2022	IT VISION AUSTRALIA PTY LTD	PROFESSIONAL DEVELOPMENT
EFT29501	04/11/2022	JB HI-FI GROUP PTY LTD	IT EQUIPMENT AND CONSUMABLES
EFT29502	04/11/2022	KENNARDS HIRE PTY LTD	GENERATOR HIRE FOR FORESHORE SPRINT
EFT29503	04/11/2022	MANDALAY TECHNOLOGIES PTY LTD	PROFESSIONAL DEVELOPMENT
EFT29504	04/11/2022	MARKETFORCE PTY LTD	ADVERTISING MATERIAL FROM FORESHORE SPRINT INCLUDING INTERVIEWS, PHOTOGRAPHY AND VIDEOGRAPHY
EFT29505	04/11/2022	MILLS RECRUITMENT	EXECUTIVE ASSISTANT COVERAGE
EFT29506	04/11/2022	ML COMMUNICATIONS	REPAIRS TO HINO IRWIN BUSHFIRE BRIGADE TRUCK
EFT29507	04/11/2022	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT THE VILLAGE, SHIRE FACILITIES, & ABLUTIONS
EFT29508	04/11/2022	OFFICE NATIONAL	REPLACEMENT PRINTER
EFT29509	04/11/2022	PITCHER PARTNERS	AUDIT CERTIFICATION
EFT29510	04/11/2022	PIXIES SCREEN PRINTS	BRASS PLAQUE WITH INSCRIPTION
EFT29511	04/11/2022	R & J TRUST - PEARCE PAINTING & DECORATING	REPAINT OF UNIT 9 & UNIT 18 THE VILLAGE AND TOUCH UPS IN UNIT 10,11 & 12 HENRY
EFT29512	04/11/2022	SIMPLY STONE	LAY LIMESTONE WALL AT DRIVE IN PLAYGROUND
EFT29513	04/11/2022	STEWART & HEATON CLOTHING CO	PROTECTIVE CLOTHING
EFT29514	04/11/2022	WESTERN MULGA	SLASHING OF ROAD SIDE VERGES
EFT29515	04/11/2022	WESTRAC EQUIPMENT	SERVICE OF SKID STEER
EFT29516	04/11/2022	WREN OIL	TRANSFER STATION WASTE OIL TANK
EFT29517	09/11/2022	APV VALUERS & ASSET MANAGEMENT	2021/22 LAND, BUILDING AND OTHER INFRASTRUCTURE ASSET REVALUATIONS
EFT29518	09/11/2022	BOB WADDELL & ASSOCIATES	ASSISTANCE WITH THE 2021/22 ANNUAL FINANCIAL REPORT
EFT29519	09/11/2022	DELL AUSTRALIA PTY LTD	IT EQUIPMENT AND CONSUMABLES
EFT29520	09/11/2022	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS AT SHIRE FACILITIES, ABLUTIONS AND INFRASTRUCTURE
EFT29521	09/11/2022	DONGARA TREE SERVICES	PRUNE TREES ALONG SCHOOL ROAD
EFT29522	09/11/2022	DONGARA LOCAL RAG	ADVERTISING
EFT29523	09/11/2022	DONGARA MIDWEST WASTE	EMPTYING OF TRANSFER STATION SEPTIC TANK
EFT29524	09/11/2022	DONGARA HOTEL MOTEL	CATERING
EFT29525	09/11/2022	FIRST HEALTH SERVICES	MEDICAL PRACTISE MANAGEMENT SUPPORT SERVICES
EFT29526	09/11/2022	CITY OF GREATER GERALDTON	BUILDING CERTIFICATION SERVICES
EFT29527	09/11/2022	IT VISION AUSTRALIA PTY LTD	DEFINITIV PLAY ACCOUNT UPDATE
EFT29528	09/11/2022	JB HI-FI GROUP PTY LTD	IT EQUIPMENT AND CONSUMABLES
EFT29529	09/11/2022	KLEENHEAT GAS	REFILL OF BULK GAS BOTTLE AT REC CENTRE
EFT29530	09/11/2022	MCDONALD WHOLESALEERS	REC CENTRE KIOSK SUPPLIES
EFT29531	09/11/2022	MEDELECT BIOMEDICAL SERVICES	TEST AND CERTIFY IRWIN REC CENTRE DEFIBS
EFT29532	09/11/2022	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT THE VILLAGE, SHIRE FACILITIES, & ABLUTIONS
EFT29533	09/11/2022	NAJA BUSINESS CONSULTING SERVICES	PROPERTY PORTFOLIO REVIEW
EFT29534	09/11/2022	ONSHORE CABINETS AND FURNITURE	UPGRADE OF KITCHEN IN UNIT 5 AND UNIT 9 THE VILLAGE
EFT29535	09/11/2022	PAUL ELSON	FIRE SUPPORT/SPOTTER FOR MITIGATION WORKS
EFT29536	09/11/2022	RAMSAY CONSTRUCTIONS PTY LTD	EHO CONTRACT SERVICES
EFT29537	09/11/2022	S & K ELECTRICAL	QUARTERLY TESTING & TAGGING AT DEPOT
EFT29538	09/11/2022	TEGAN MARIE BICKER	REIMBURSEMENT
EFT29539	09/11/2022	V ANDERSON & C SAMBELL	REIMBURSEMENT
EFT29540	09/11/2022	SYNERGY	VARIOUS ELECTRICITY CHARGES
EFT29541	23/11/2022	AUSTRALIA POST	POSTAGE CHARGES
EFT29542	23/11/2022	AUSTRALASIAN PERFORMING RIGHT ASSOCIATION - ONEMUSIC AUSTRALIA	DRIVE IN THEATRE LICENCE FEE
EFT29543	23/11/2022	BOB WADDELL & ASSOCIATES	ASSISTANCE WITH THE 2021/22 ANNUAL FINANCIAL REPORT
EFT29544	23/11/2022	CENTRAL REGIONAL TAFE	PROFESSIONAL DEVELOPMENT
EFT29545	23/11/2022	CHRISTOPHER JON GILTROW	TRAVEL SUBSIDY ASSISTANCE FOR RESIDENT ELITE ATHLETES
EFT29546	23/11/2022	CAROLINE SINCLAIR CLARKSON	REFUND
EFT29547	23/11/2022	DATA#3 LIMITED	MICROSOFT 365 LICENCE
EFT29548	23/11/2022	DONGARA DISTRICT HIGH SCHOOL P & C	CATERING
EFT29549	23/11/2022	DONGARA HOLIDAY HOMES	RENTAL CHARGES
EFT29550	23/11/2022	DONGARA FENCING	COLLECTION OF BROKEN FENCING
EFT29551	23/11/2022	DONGARA BOBCAT & CONTRACTING SERVICES	EXCAVATOR FOR A GRAVE DIG
EFT29552	23/11/2022	DONGARA DRILLING & ELECTRICAL	ELECTRICAL REPAIRS AT SHIRE FACILITIES, ABLUTIONS AND INFRASTRUCTURE
EFT29553	23/11/2022	DONGARA HOTEL MOTEL	LAND USE AGREEMENT

Shire of Irwin

*List of Accounts paid November 2022 for presentation to the
Council Meeting 12 December 2022*

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT29554	23/11/2022	EJ DIESEL	REPAIRS TO ISUZU TRUCK
EFT29555	23/11/2022	DONGARA TOWN BUSHFIRE BRIGADE	TRANSFER STATION GREEN WASTE BURN
EFT29556	23/11/2022	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL AND BUILDING CERTIFICATION SERVICES
EFT29557	23/11/2022	GLASS CO WA	REPAIRS TO SHIRE INFRASTRUCTURE
EFT29558	23/11/2022	GRATITUDE CONSULTING PTY LTD	FINANCIAL ASSISTANCE
EFT29559	23/11/2022	GRIFFIN VALUATION ADVISORY	MARKET VALUATION
EFT29560	23/11/2022	IRWIN BUSH FIRE BRIGADE	TRANSFER STATION GREEN WASTE BURN AND FUEL REIMBURSEMENT
EFT29561	23/11/2022	INSTANT RACKING & STEEL SHELVING	RACKING FOR DEPOT WORKSHOP
EFT29562	23/11/2022	JB HI-FI GROUP PTY LTD	IT EQUIPMENT AND CONSUMABLES
EFT29563	23/11/2022	JODEY EDWARDS	CONTRACT LANDSCAPING SERVICES - THE VILLAGE
EFT29564	23/11/2022	DONGARA DENISON LIONS CLUB INC	CATERING
EFT29565	23/11/2022	LOCK, STOCK & FARRELL	PADLOCKS FOR TRANSFER STATION
EFT29566	23/11/2022	NODE 1 PTY LTD	NBN FIBRE CONNECTION FEES
EFT29567	23/11/2022	MCDONALD WHOLESALERS	REC CENTRE KIOSK SUPPLIES
EFT29568	23/11/2022	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE
EFT29569	23/11/2022	MILLS RECRUITMENT	EXECUTIVE ASSISTANT COVERAGE
EFT29570	23/11/2022	MITCHELL & BROWN	OVEN FOR UNIT 33 THE VILLAGE
EFT29571	23/11/2022	ML COMMUNICATIONS	LADSAF CERTIFICATION TV TOWER
EFT29572	23/11/2022	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT THE VILLAGE, SHIRE FACILITIES, & ABLUTIONS
EFT29573	23/11/2022	NORTHERN COUNTRY ZONE WALGA	SUBSCRIPTION 2022/23
EFT29574	23/11/2022	CANCELLED	
EFT29575	23/11/2022	PIXIES SCREEN PRINTS	PROTECTIVE CLOTHING - OPERATIONS STAFF
EFT29576	23/11/2022	RAY WHITE DONGARA	REFUND
EFT29577	23/11/2022	RSEA PTY LTD	WATER TRAFFIC BARRIERS FOR FORESHORE SPRINT EVENT
EFT29578	23/11/2022	SEBASTIAN GUNDLING	DONGARA MEMORIAL PARK EXPANSION PROJECT - PHOTOGRAPHY
EFT29579	23/11/2022	T-QUIP	PARTS FOR TORO GROUNDMASTER MOWER
EFT29580	23/11/2022	SYNERGY	ELECTRICITY CHARGES
EFT29581	23/11/2022	WESTRAC EQUIPMENT	SERVICE OF CAT GRADER
EFT29582	23/11/2022	ON HOLD ON LINE	MONTHLY ON HOLD MESSAGES
EFT29583	23/11/2022	WORK HEALTH PROFESSIONALS	AUDIO METRIC TESTING
EFT29584	23/11/2022	WINC AUSTRALIA PTY LTD	PRINTER CHARGES - DEPOT
EFT29585	25/11/2022	ACOUSTIC RESEARCH LABS PTY LTD	HIRE OF NOISE LOGGER
EFT29586	25/11/2022	BATTERYMART	BATTERIES FOR KOMATSU LOADER
EFT29587	25/11/2022	FLOW CONSULTING ENGINEERS	REVIEW ROADSIDE WELLS AND PROVIDE ENGINEERING SOLUTION
EFT29588	25/11/2022	BEAUREPAIRES GERALDTON	SUPPLY AND FIT TYRES TO SIDE TIPPER TRAILER
EFT29589	25/11/2022	CORSIGN WA	WORKSHOP SUPPLIES
EFT29590	25/11/2022	TOLL	FREIGHT CHARGES
EFT29591	25/11/2022	DAZFAB ENGINEERING	MATERIALS AND LABOUR TO FABRICATE SHOWER FOR GRANNIES BEACH
EFT29592	25/11/2022	DONGARA MEN IN SHEDS	DONGARA MEMORIAL PARK EXPANSION PROJECT
EFT29593	25/11/2022	EASY AUTO CARE	SERVICE OF HOLDEN COLORADO'S
EFT29594	25/11/2022	FIVESTAR BUSINESS SOLUTIONS & INNOVATION	PRINTER CHARGES - ADMIN, REC CENTRE AND LIBRARY
EFT29595	25/11/2022	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL
EFT29596	25/11/2022	REFUEL AUSTRALIA	BULK DIESEL FUEL PURCHASE
EFT29597	25/11/2022	INSIDE OUT CLEAN	CLEANING OF UNIT 9 THE VILLAGE
EFT29598	25/11/2022	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE
EFT29599	25/11/2022	NESTLE AUSTRALIA LIMITED TRADING AS NESPRESSO AUSTRALIA	COFFEE PODS FOR ADMIN AND DEPOT
EFT29600	25/11/2022	SANTA CRUZ BUILDING SERVICES PTY LTD	REPAIRS TO SHIRE INFRASTRUCTURE AND THE VILLAGE
EFT29601	25/11/2022	DONGARA IGA	MONTHLY CONSUMABLES
EFT29602	25/11/2022	THURKLE'S EARTHMOVING & MAINTENANCE	PUSH UP GRAVEL FOR WORKS ON MOUNT ADAMS ROAD
EFT29603	25/11/2022	WA PLANNING & LOGISTICS PTY LTD	CONTRACT PLANNING SERVICES
EFT29604	25/11/2022	WELL DONE INTERNATIONAL	WELLDONE INTERNATIONAL SEPTEMBER INVOICE
32126	04/11/2022	CANCELLED	
32127	16/11/2022	DONGARA COMMUNITY RESOURCE CENTRE	REMAKE PLATES
32128	16/11/2022	SHIRE OF IRWIN	CONTAINER DEPOSIT SCHEME
32129	16/11/2022	SHIRE OF IRWIN	PETTY CASH RECONCILIATION INCLUDING GRATUITY, MEAL REIMBURSEMENTS, FUEL REIMBURSEMENTS, REGISTRATION OF POSI TRACK, KEY CUTTING AND CHANGE OF PLATE FEES
DD21904.1	24/11/2022	TELSTRA AUSTRALIA	SATELLITE PHONE CHARGES
DD21906.1	24/11/2022	TELSTRA AUSTRALIA	FALLOVER SIM - MEDICAL CENTRE
DD21908.1	24/11/2022	TELSTRA AUSTRALIA	FREE WIFI DATA CHARGES
DD21910.1	30/11/2022	TELSTRA AUSTRALIA	VARIOUS MOBILE & DATA CHARGES
DD21889.1	04/11/2022	WA TREASURY CORPORATION	LOAN 99 - MEDICAL CENTRE
DD21893.1	07/11/2022	WA TREASURY CORPORATION	LOAN 93 - RECREATION CENTRE
SOL 11/22	16/11/2022	SHINE TECH SOLAR	SOLAR REPAYMENT NOVEMBER 2022
CR 021122	02/11/2022	NAB BUSINESS VISA	NAB BUSINESS VISA TRANSACTIONS INCLUDING ACCOMMODATION FOR COUNCILLORS FOR WALGA CONFERENCE, CAR RENTAL HIRE FOR COO, IT SUBSCRIPTION AND EQUIPMENT, PARKING, ACCOMMODATION FOR ACTING EA, MEDICAL CYLINDER RENTAL FOR MEDICAL CENTRE, FUEL FOR CESM VEHICLE, PUNCTURE REPAIR ON BUSHFIRE VEHICLE AND REC CENTRE EXPENSES
DD21895.1	07/11/2022	SIMON TIMOTHY CAMPBELL	RENTAL CHARGES
DD21897.1	21/11/2022	SIMON TIMOTHY CAMPBELL	RENTAL CHARGES
DD21912.1	30/11/2022	CLEARMATCH ORIGINATE PTY LTD	INSURANCE PREMIUM REPAYMENT - SIXTH INSTALMENT

Shire of Irwin

List of Accounts paid November 2022 for presentation to the
Council Meeting 12 December 2022

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
DD21899.1	15/11/2022	N-ABLE PTY LTD N-ABLE MONTHLY IT CHARGES - NOVEMBER 2022	-621.00
DD21891.1	04/11/2022	AUSTRALIAN PHONE COMPANY PTY LTD VOIP PHONE CHARGES - MEDICAL CENTRE	-225.23
65055/22	02/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY BONDS ADMINISTRATION - BOND	-1,080.00
68086/22	18/11/2022	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY BONDS ADMINISTRATION - BOND	-1,080.00
			<u>-623,408.12</u>

Sundry Creditors as at 30/11/2022 83,648.77

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from Council.

5/12/22
DATE


Shane Iyers
Chief Executive Officer

Shire of Irwin

Corporate Credit Card Expenditure - Payment Reference CR 021122

S.Ivers Credit Card Expenses

City of Perth	Parking	\$ 8.18
Amazon Marketplace	Membership - Error	\$ 6.99
City of Perth	Parking	\$ 12.42
Crown Towers Perth	Accommodation - WALGA Conference	\$ 562.74
Spotify	Rec Centre Gym Music	\$ 11.99
Crown Perth	Accommodation - WALGA Conference	\$ 831.00
Crown Towers Perth	Accommodation - WALGA Conference	\$ 753.35
Terry Truck Rentals	Car Rental Hire - COO	\$ 1,561.69
Internetwork Expert	Subscription - IT	\$ 1,482.74
Crown Perth	Accommodation for Councillor - WALGA Conference	\$ 1,040.77
Officeworks	AO Printer	\$ 2,326.95
Informa PLC	Registration for Midwest Gascoyne Major Project Conference	\$ 1,648.90
Mighty Ape Limited	Christmas Decorations	\$ 205.99
Links Modular	Program - Rec Centre	\$ 234.00
BOC Limited	Cylinder Yearly Rental Charge - Medical Centre	\$ 76.21
AirBNB	Accommodation - Acting EA	\$ 1,652.07
CodeTwo	Email Signature for Office 365 Subscription	\$ 87.22
NAB	Card Fee	\$ 9.00
		<u>\$ 12,512.21</u>

M.Teale Credit Card Expenses

Badgingarra Roadhouse	Fuel for CESM Vehicle	\$ 171.49
Terry Truck Rentals	Car Rental Hire - COO	\$ 623.11
Tyrepower Dongara	Puncture Repair to Bushfire Brigade Vehicle	\$ 46.50
Terry Truck Rentals	Car Rental Hire - COO (refund)	-\$ 526.53
NAB	Card Fee	\$ 9.00
		<u>\$ 323.57</u>

TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT

\$ 12,835.78

ATTACHMENT: CC02
Monthly Financial Statements for the Period Ended
30 November 2022

Attachment 1
Monthly Financial Statements for the Period Ended 30 November 2022



SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 November 2022

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Key Terms and Descriptions - Nature or Type Descriptions	2
Statement of Financial Activity by Nature or Type	3
Note 1 Adjusted Net Current Assets	4
Note 3 Receivables	5
Note 5 Payables	6
Note 8 Capital Acquisitions	7
Note 15 Explanation of Material Variances	10

SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 NOVEMBER 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2022

BY NATURE OR TYPE

	Note	Annual Budget	Revised Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	1	2,256,461	2,130,801	2,130,801	2,130,801	0	0%		
Revenue from operating activities									
Rates	6	5,949,556	5,949,556	5,578,822	5,961,729	382,907	7%	▲	
Operating Grants, Subsidies and Contributions	12	822,450	822,450	336,838	150,830	(186,009)	(55%)	▼	\$
Fees and Charges		2,202,999	2,202,999	1,323,181	1,404,211	81,030	6%	▲	
Service Charges		0	0	0	0	0			
Interest Earnings		54,872	54,872	19,975	84,634	64,659	324%	▲	\$
Other Revenue		276,000	276,000	100,895	90,360	(10,535)	(10%)	▼	\$
Profit on Disposal of Assets	7	119,916	119,916	1,290	0	(1,290)	(100%)	▼	
Gain FV Valuation of Assets		0	0	0	0	0			
		9,425,793	9,425,793	7,361,001	7,691,764				
Expenditure from operating activities									
Employee Costs		(3,164,662)	(3,164,662)	(1,343,690)	(1,392,307)	(48,617)	(4%)	▼	
Materials and Contracts		(3,909,830)	(3,909,830)	(1,630,126)	(1,677,146)	(47,020)	(3%)	▼	
Utility Charges		(477,400)	(477,400)	(199,891)	(101,778)	98,113	49%	▲	\$
Depreciation on Non-Current Assets		(4,366,569)	(4,366,569)	(1,819,360)	0	1,819,360	100%	▲	\$
Interest Expenses		(263,044)	(263,044)	(111,196)	(81,124)	30,072	27%	▲	\$
Insurance Expenses		(237,367)	(237,367)	(131,895)	(300)	131,595	100%	▲	\$
Other Expenditure		(200,916)	(200,916)	(52,434)	(68,148)	(15,714)	(30%)	▼	\$
Loss on Disposal of Assets	7	0	0	0	0	0			
Loss FV Valuation of Assets		0	0	0	0	0			
		(12,619,787)	(12,619,787)	(5,288,592)	(3,320,803)				
Operating activities excluded from budget									
Add back Depreciation		4,366,569	4,366,569	1,819,360	0	(1,819,360)	(100%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	(119,916)	(119,916)	(1,290)	0	1,290	(100%)	▲	
Movement in Leave Reserve (Added Back)		790	790	325	2,251	1,926	593%	▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		1,053,448	1,053,448	3,890,804	4,373,211				
Investing activities									
Non-Operating Grants, Subsidies and Contributions	13	5,391,447	5,391,447	712,915	(683)	(713,598)	(100%)	▼	\$
Proceeds from Disposal of Assets	7	312,000	312,000	5,000	0	(5,000)	(100%)	▼	
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(412,874)	(412,874)	(172,005)	(117,920)	54,085	31%	▲	\$
Plant and Equipment	8	(1,683,616)	(1,683,616)	(431,660)	(89,905)	341,755	79%	▲	\$
Furniture and Equipment	8	(24,000)	(24,000)	0	(22,719)	(22,719)		▼	\$
Infrastructure Assets - Roads	8	(1,475,692)	(1,475,692)	(774,168)	(315,068)	459,100	59%	▲	\$
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Public Facilities	8	0	0	0	0	0			
Infrastructure Assets - Other	8	(4,855,966)	(4,855,966)	(1,940,955)	(10,139)	1,930,816	99%	▲	\$
Amount attributable to investing activities		(2,748,701)	(2,748,701)	(2,600,873)	(556,434)				
Financing Activities									
Proceeds from New Debentures		0	0	0	0	0			
Repayment of Debentures	9	(559,935)	(559,935)	(252,607)	(188,367)	64,240	25%	▲	\$
Repayment of Lease Financing	9	(17,436)	(17,436)	(7,255)	(8,695)	(1,440)	(20%)	▼	
Advances to Community Groups		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	37,931	37,931	2,117	21,020	18,903	893%	▲	\$
Transfer to Restricted Cash - Other		(40,000)	(40,000)	0	0	0			
Transfer from Restricted Cash - Other		195,813	195,813	0	0	0			
Transfer from Reserves	10	0	0	0	0	0			
Transfer to Reserves	10	(176,868)	(176,868)	(2,080)	(14,251)	(12,171)	(585%)	▼	\$
Amount attributable to financing activities		(560,495)	(560,495)	(259,825)	(190,293)				
Closing Funding Surplus (Deficit)	1	713	(124,946)	3,160,907	5,757,286				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

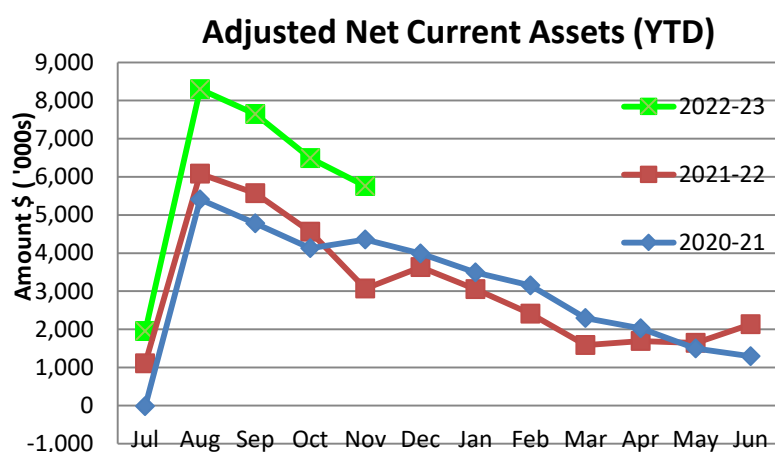
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2022	This Time Last Year 30/11/2021	Year to Date Actual 30/11/2022
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	3,041,395	2,937,539	5,372,169
Cash Restricted - Reserves	2	1,392,831	1,483,028	1,407,082
Cash Restricted - General	2	373,935	362,875	373,935
Cash Restricted - Bonds & Deposits	2	202,689	211,066	237,534
Receivables - Rates	3	332,156	1,377,400	1,657,741
Receivables - Other	3	537,545	424,139	614,853
Inventories	4	21,521	28,018	21,521
		5,902,072	6,824,065	9,684,835
Less: Current Liabilities				
Payables	5	(905,385)	(304,219)	(474,191)
Contract Liabilities	11	(499,946)	(1,307,819)	(1,061,595)
Financial Liabilities	5	(31,331)	(140,508)	(31,331)
Bonds & Deposits	14	(202,689)	(211,066)	(237,534)
Loan and Lease Liability	9	(577,841)	(257,559)	(380,779)
Provisions	11	(547,240)	(415,874)	(547,240)
		(2,764,433)	(2,637,045)	(2,732,670)
Less: Cash Reserves	10	(1,392,831)	(1,483,028)	(1,407,082)
Add Back: Component of Leave Liability not Required to be funded		220,017	123,955	222,268
Add Back: Loan and Lease Liability		577,841	257,559	380,779
Less : Loan Receivable - clubs/institutions		(37,930)	(20,844)	(16,910)
Less : Restricted Cash General	15	(373,935)	0	(373,935)
Net Current Funding Position		2,130,801	3,064,663	5,757,286

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$5.76 M****Last Year YTD****Surplus(Deficit)****\$3.06 M**

SHIRE OF IRWIN

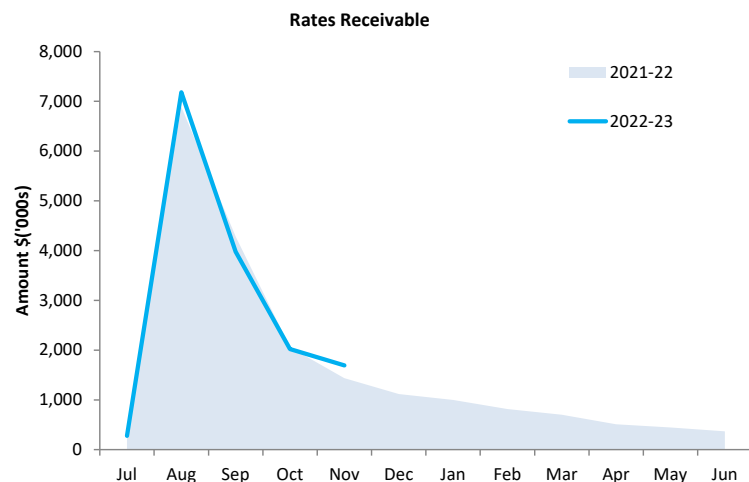
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 NOVEMBER 2022

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Receivables - Rates & Rubbish	30 June 2022	30 Nov 22
	\$	\$
Opening Arrears Previous Years	444,976	365,548
Levied this year	6,445,431	6,850,038
Less Collections to date	(6,524,859)	(5,524,453)
Equals Current Outstanding	365,548	1,691,133
Net Rates Collectable	365,548	1,691,133
% Collected	94.69%	76.56%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected

77%

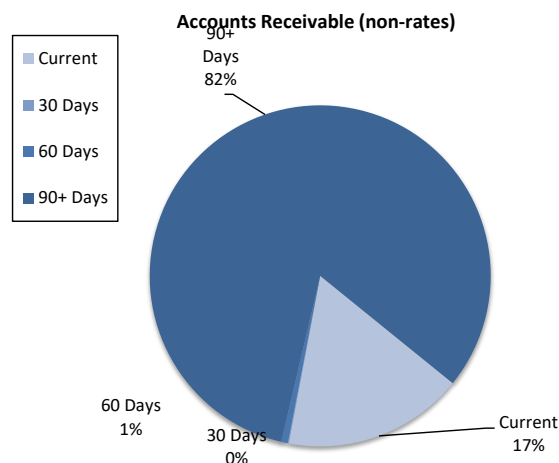
Rates Due

\$1,691,133

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	41,284	222	1,508	198,117	241,132
Percentage	17%	0%	1%	82%	
Balance per Trial Balance					
Sundry Debtors					241,132
Receivables - Other					373,722
Total Receivables General Outstanding					614,853
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$614,853

Over 30 Days

83%

Over 90 Days

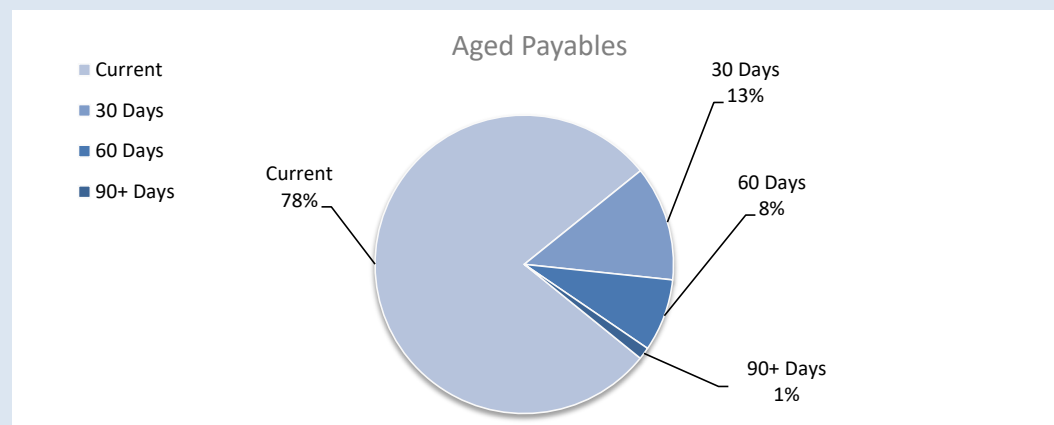
82%

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	65,558	10,422	6,576	1,092	83,649
Percentage	78.4%	12.5%	7.9%	1.3%	
Balance per Trial Balance					
Sundry creditors - General					83,649
Other creditors					299,640
ATO liabilities					53,890
Financial liabilities (Developer Contributions)					31,331
Total Payables General Outstanding					505,522

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



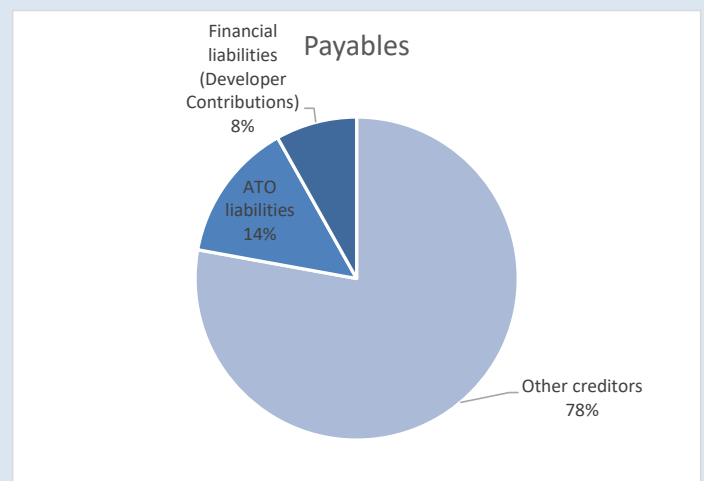
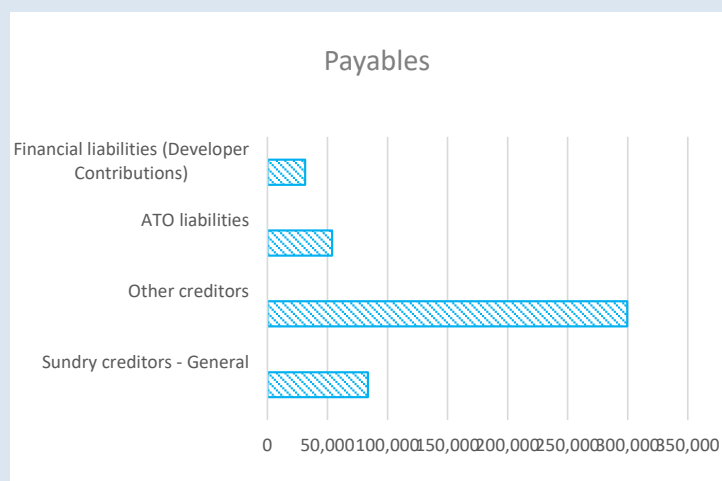
Creditors Due

\$505,522

Over 30 Days

22%

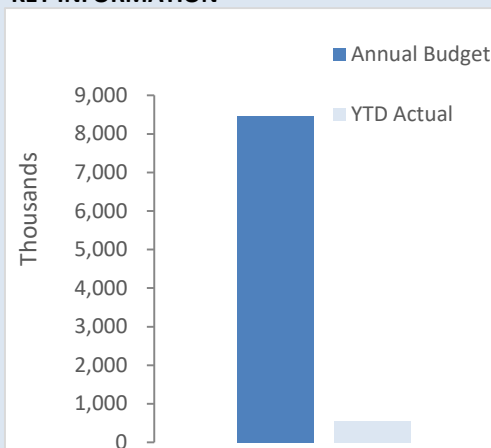
Over 90 Days

1.3%

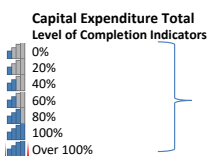
Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	412,874	172,005	412,874	117,920	(54,085)
Plant and Equipment	1,683,616	431,660	1,683,616	89,905	(341,755)
Furniture and Equipment	24,000	0	24,000	22,719	22,719
Infrastructure Assets - Roads	1,475,692	774,168	1,475,692	315,068	(459,100)
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Public Facilities	0	0	0	0	0
Infrastructure Assets - Other	4,855,966	1,940,955	4,855,966	10,139	(1,930,816)
Capital Expenditure Totals	8,452,148	3,318,788	8,452,148	555,751	(2,763,037)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	5,391,447	712,915	5,391,447	-683	(713,598)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	312,000	5,000	312,000	0	(5,000)
Council contribution - Cash Backed Reserves					
Various Reserves		0	0	0	0
Council contribution - operations		2,600,873	2,748,701	556,434	(2,044,439)
Capital Funding Total		3,318,788	8,452,148	555,751	(2,763,037)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$8.45 M	\$0.56 M	7%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$5.39 M	\$0 M	0%



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

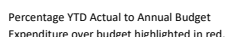
Level of completion indicator, please see table at the top of this note for further detail.

				Balance Sheet	Adopted	Amended		
Assets	Account Number	Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over
				\$	\$	\$	\$	\$
Buildings								
Housing								
0.41			CJ18	(63,674)	(63,674)	(26,520)	(26,053)	467
0.02			CJ02	(31,000)	(31,000)	(12,915)	(740)	12,175
				(94,674)	(94,674)	(39,435)	(26,793)	12,642
Community Amenities								
0.00			CJ104	(5,000)	(5,000)	(2,080)	0	2,080
0.00			CJ115	(40,000)	(40,000)	(16,665)	0	16,665
				(45,000)	(45,000)	(18,745)	0	18,745
Recreation And Culture								
0.00			CJ107	(65,000)	(65,000)	(27,080)	0	27,080
0.00			CJ121	(99,000)	(99,000)	(41,250)	0	41,250
0.00			CJ114	(5,000)	(5,000)	(2,080)	0	2,080
0.87			C910	(104,200)	(104,200)	(43,415)	(91,127)	(47,712)
				(273,200)	(273,200)	(113,825)	(91,127)	22,698
0.29				(412,874)	(412,874)	(172,005)	(117,920)	54,085
Plant & Equipment								
Fire Prevention								
0.54			F014	(9,300)	(9,300)	0	(5,000)	(5,000)
0.00			V863	(10,000)	(10,000)	0	0	0
				(19,300)	(19,300)	0	(5,000)	(5,000)
Other Law, Order & Public Safety								
0.00			V502	(40,000)	(40,000)	0	0	0
				(40,000)	(40,000)	0	0	0
Recreation & Culture								
0.00			V868	(36,000)	(36,000)	(15,000)	0	15,000
				(36,000)	(36,000)	(15,000)	(454)	14,546
Transport								
0.00			V850	(540,000)	(540,000)	0	0	0
0.00			V857	(28,316)	(28,316)	0	(29,919)	(29,919)
0.00			V864	(10,000)	(10,000)	(4,165)	0	4,165
0.00			V874	(40,000)	(40,000)	(16,665)	(54,532)	(37,867)
0.00			V876	(420,000)	(420,000)	(175,000)	0	175,000
0.00			V879	(530,000)	(530,000)	(220,830)	0	220,830
				(1,568,316)	(1,568,316)	(416,660)	(84,451)	332,209
Other Property & Services								
0.00			V880	(20,000)	(20,000)	0	0	0
				(20,000)	(20,000)	0	0	0
0.05				(1,683,616)	(1,683,616)	(431,660)	(89,905)	341,755
Furniture & Equipment								
Other Property & Services								
0.95			CJ96	(24,000)	(24,000)	0	(22,719)	(22,719)
				(24,000)	(24,000)	0	(22,719)	(22,719)
0.95				(24,000)	(24,000)	0	(22,719)	(22,719)
Roads								
Housing								
0.00			CJ45	(13,000)	(13,000)	(3,250)	0	3,250
				(13,000)	(13,000)	(3,250)	0	3,250
Transport								
0.00			CJ110	(165,009)	(165,009)	(68,740)	0	68,740
0.48			CJ97	(86,288)	(86,288)	(35,940)	(41,153)	(5,213)
0.44			CJ109	(228,504)	(228,504)	(125,670)	(99,532)	26,138
1.00			CJ75	0	0	0	(1,518)	(1,518)
1.00			CJ76	0	0	0	(4,396)	(4,396)
0.62			CJ77	(16,261)	(16,261)	(8,943)	(10,120)	(1,177)
1.08			CJ125	(52,206)	(52,206)	(28,712)	(56,404)	(27,692)
0.00			CJ98	(157,001)	(157,001)	(86,337)	0	86,337
0.09			CJ108	(471,423)	(471,423)	(259,276)	(44,500)	214,776
1.00			CJ100	0	0	0	(52,467)	(52,467)
0.02			CJ24	(286,000)	(286,000)	(157,300)	(4,979)	152,321
				(1,462,692)	(1,462,692)	(770,918)	(315,068)	455,850
0.21				(1,475,692)	(1,475,692)	(774,168)	(315,068)	459,100
Infrastructure - Other								
Law, Order & Public Safety								
0.00			CJ126	(51,495)	(51,495)	(21,455)	0	21,455
0.00			CJ127	(51,495)	(51,495)	(21,455)	0	21,455
0.00			CJ128	(51,410)	(51,410)	(21,420)	0	21,420

INVESTING ACTIVITIES

NOTE 8

CAPITAL ACQUISITIONS



 Level of completion indicator, please see table at the top of this note for further detail.

on

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended			
Assets		Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over	
					\$	\$	\$	\$	\$	
Total - Law, Order & Public Safety					(154,400)	(154,400)	(64,330)	0	64,330	
Housing										
0.00	<div></div>	TWO HENRY ROAD - LANDSCAPING	2585	1318	CJ113	(15,000)	(15,000)	(6,250)	0	6,250
Total - Housing					(15,000)	(15,000)	(6,250)	0	6,250	
Community Amenities										
0.00	<div></div>	TRANSFER STATION SITE REGENERATION	1964	1318	CJ117	(11,000)	(11,000)	(11,000)	0	11,000
0.00	<div></div>	TRANSFER STATION CONCRETE BUND FOR OIL TANKS	1964	1318	CJ118	(30,000)	(30,000)	(30,000)	0	30,000
Total - Community Amenities					(41,000)	(41,000)	(41,000)	0	41,000	
Recreation And Culture										
0.00	<div></div>	SURF BEACH STABILISATION	8054	1318	CJ87	(171,414)	(171,414)	(71,410)	0	71,410
0.00	<div></div>	BOAT RAMP DESIGN	8054	1318	CJ120	(126,402)	(126,402)	(52,665)	0	52,665
0.00	<div></div>	GOLF CLUB ENTRY STATEMENT	2864	1318	CJ123	(18,000)	(18,000)	(7,500)	0	7,500
0.00	<div></div>	DRIVE-IN FENCE REPLACEMENT	2864	1318	CJ102	(10,000)	(10,000)	(4,165)	0	4,165
0.00	<div></div>	TREE PLANTING	2864	1318	CJ49	(20,000)	(20,000)	(8,330)	0	8,330
Total - Recreation And Culture					(345,816)	(345,816)	(144,070)	0	144,070	
Transport										
0.02	<div></div>	DRAINAGE, KERBING & FOOTPATH RENEWAL	6794	1318	CJ94	(106,750)	(106,750)	(15,310)	(2,539)	12,771
0.00	<div></div>	DEPOT WASHDOWN BAY	6794	1318	CJ95	(100,000)	(100,000)	0	0	0
0.00	<div></div>	SIGNAGE RENEWAL - TOWN & RURAL	6794	1318	CJ111	(8,000)	(8,000)	(3,330)	0	3,330
1.52	<div></div>	TECHNICAL STUDIES - INFRASTRUCTURE RENEWAL	6794	1318	CJ112	(5,000)	(5,000)	0	(7,600)	(7,600)
0.00	<div></div>	MILO CROSSING UPGRADE	6794	1318	CJ124	(4,000,000)	(4,000,000)	(1,666,665)	0	1,666,665
Total - Transport					(4,219,750)	(4,219,750)	(1,685,305)	(10,139)	1,675,166	
Economic Services										
0.00	<div></div>	KAILUS DRIVE ENTRY STATEMENT	3914	1318	CJ36	(80,000)	(80,000)	0	0	0
Total - Economic Services					(80,000)	(80,000)	0	0	0	
0.00	<div></div>	Total - Infrastructure - Other				(4,855,966)	(4,855,966)	(1,940,955)	(10,139)	1,930,816
0.07	<div></div>	Grand Total				(8,452,148)	(8,452,148)	(3,318,788)	(555,751)	2,763,033

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2022/23 year is \$10,000 and 10%.

	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Operating Grants, Subsidies and Contributions	(186,009)	(55%)	▼	\$	Timing	Grant funds to be received after audits completed
Other Revenue	(10,535)	(10%)	▼	\$	Timing	More Revenue received then budgeted
Expenditure from operating activities						
Utility Charges	98,113	49%	▲	\$	Timing	Timing of budget ahead of actual invoices.
Interest Expenses	30,072	27%	▲	\$	Timing	Budget not yet adopted
Insurance Expenses	131,595	100%	▲	\$	Timing	Timing of Instalments
Investing Activities						
Plant and Equipment	341,755	79%	▲	\$	Timing	Timing of purchases
Infrastructure Assets - Other	1,930,816	99%	▲	\$	Timing	Timing of construction works
Financing Activities						
Repayment of Debentures	64,240	25%	▲	\$	Timing	Timing of Loan Payments
Self-Supporting Loan Principal	18,903	893%	▲	\$	Timing	Timing of Self Supporting Loan repayment

ATTACHMENT: CEO 01-11/22

Local Government Reform

Attachment 1
Discussion Paper

DRAFT - DISCUSSION PAPER

REVIEW OF COUNCILLOR REPRESENTATION 2022

Contents

Background	3
Review Process	3
Current Situation	3
Advantages and disadvantages of reducing the number of elected members	4
Table 1 - Comparison of Western Australian Local Governments in the Tier 3 Band	5
Table 2 - Proposed Representation Ratios for the Shire of Irwin	5
Demographic Trends: Table 3 - Shire of Irwin – Census Data 2006 to 2016	5
Economic Factors	6
Options for Council to consider and the community may suggest others	6
How to make a submission	6
Attachment – Submission Form	7

Acknowledgement of Country

The Shire of Irwin acknowledges the traditional custodians of the land and their continuing connection to land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures; and to Elders both past and present.

BACKGROUND:

In July 2022 the Department Local Government, Sport and Cultural Industries (DLGSC) announced the final package of proposed local government reforms. Included in the reform package was the requirement for local governments to consider the size of Council representation.

The reform, which will come into effect in early 2023, will influence the number of Councillors that the Shire of Irwin is required to have. For Councils of our population size (under 5,000), the number of Councillors must be reduced from the current eight (8) to a minimum of five (5) and a maximum of seven (7), this includes the Shire President.

The Shire of Irwin has been identified as needing to make changes to councillor representation to align with the new reforms.

In accordance with Schedule 2.2 of the *Local Government Act 1995* (the Act), local governments can undertake a review of its Council size through a Review of System of Representation.

This Discussion Paper aims to consult with the community to find a system of representation that best suits the characteristics of our Shire and its people. The options examined within this Discussion Paper meet the requirements of the reform and will be used to form a decision for consideration by the Local Government Advisory Board and the Minister for Housing; Lands; Homelessness; Local Government.

THE REVIEW PROCESS

The review process has several steps:

1. Council resolves to undertake the review
2. Public submission period opens
3. Information provided to the community for discussion
4. Public submission period closes
5. Council considers all submissions and relevant factors and makes a decision
6. Council submits a report to the Local Government Advisory Board for its consideration.

If a change is proposed, the Local Government Advisory Board submits a recommendation to the Minister for Local Government.

Any changes approved by the Minister of Local Government will be in place for the next Ordinary Election where possible.

CURRENT SITUATION

The Shire of Irwin (the Shire) has resolved to undertake a review of its councillor representation to comply with the requirements of the Local Government Act 1995.

The purpose of the review is to assess the number of positions of councillor appropriate for the current situation at the Shire, within the limits of representation as set by the Local Government Reform Proposals.

The Minister for Local Government has announced a package of reforms to the Local Government Act 1995. As part of the reforms to strengthen democracy and increase community engagement, new requirements will be introduced to provide for:

- The introduction of optional preferential voting
- Councillor numbers based on population
- The removal of wards for band 3 and 4 local governments (*The Shire of Irwin does not have a ward system*).

The Shire of Irwin has been identified as needing to make changes to councillor representation to align with the new reforms.

Legislation to give effect to the changes is expected to be introduced into Parliament in early 2023.

Further information on the reforms is available at:

<https://www.dlgsc.wa.gov.au/localgovernment/strengtheninglocalgovernment/localgovernmentreform>

THE ADVANTAGES AND DISADVANTAGES OF REDUCING THE NUMBER OF ELECTED MEMBERS

There are many arguments for and against increasing or decreasing Council representation, and the public consultation process aims to assist local governments in determining the best size of Council to meet the needs of the District.

The **advantages** of a reduction in the number of elected members may include the following:

- The decision-making process may be more effective and efficient if the number of Councillors is reduced. It is more timely to ascertain the views of a fewer number of people and decision making may be easier. There is also more scope for team spirit and cooperation amongst a smaller number of people.
- Consultation with the community can be achieved through a variety of means in addition to individuals and groups contacting their local elected member.
- The cost of maintaining elected members is likely to be reduced however a lesser number of elected members may result in increased commitment from those elected reflecting in greater interest and participation in Council's affairs.
- Fewer elected members are more readily identifiable within the community.
- Fewer positions on Council may lead to greater interest in elections with contested elections and those elected receiving a greater level of support from the community.
- There is a State-wide trend for reductions in the number of elected members and some local governments have found that having fewer elected members has worked well.

The **disadvantages** of a reduction in the number of elected members may include the following:

- A smaller number of elected members may result in an increased workload and may lessen effectiveness. A demanding role may discourage others from nominating for Council.

- There is the potential for dominance in the Council by an interest group.
- A reduction in the number of elected members may limit the diversity of interests around the Council table.
- Opportunities for community participation in Council's affairs may be reduced if there are fewer elected members to contact.

Table 1 – Comparison of Western Australian Local Governments in the Tier 3 Band

The Shire of Irwin is in the Tier 3 Band. The table below provides examples of Councillor representation/ elector ratios in medium sized agriculturally based Shires.

Local Authority	Councillors	Electors	Representative Ratio
Bridgetown-Greenbushes	9	3459	1/384
Dandaragan	9	2536	1/282
Gingin	9	4309	1/479
Katanning	7	2494	1/456
Merredin	9	2176	1/242
Narrogin	8	3200	1/400

Source: WA Local Government Directory 2020-21

Table 2 – Proposed Representation Ratios for the Shire of Irwin

Councillors includes Shire President	Representation Ratio
5	1: 549
6	1:458
7	1: 392

Based on 2,746 electors in the Shire of Irwin Source: WA Local Government Directory 2020-21

OTHER FACTORS TO BE CONSIDERED:

Demographic Trends:

Table 3 - Shire of Irwin – Census Data 2006 to 2016

	2006	2011	2016
Total Population	3052	3,567	3569
Median Age	42	44	49
Median Age Australia	37	37	38
65 years and over	16.2%	18.9%	25.6%
15 to 64	63.2%	59.8%	57.4%
0 to 14	20.6%	21.1%	17%

Table 3 demonstrates that the population of the Shire is very stable. However, the median age is increasing as is the percentage of people aged 65 years and over. This could translate into

a higher demand for the Shire to meet the needs of people in the higher age groups. The Shire is keen to grow the population and is currently focussed on improving sporting and recreational facilities and encouraging business activity to enhance employment opportunities and strengthen the local economy.

Economic Factors:

The economic drivers of the Shire is largely based on agriculture, rock lobster fishery, mineral sands and olive growing. The Shire is well supported with ancillary industries such as manufacturing, fabrication, vehicle, plant and machinery servicing, tourism and a general retail sector. In addition, the district is well served by builders, associated trades, medical and allied health professions.

These businesses and services have been relatively stable over a long period and are not expected to change much in the foreseeable future.

Council will consider the following options and members of the community may suggest others:

Option 1: Reduce the number of Councillors to six plus the Shire President (Total 7)

Option 2: Reduce the number of Councillors to five plus the Shire President (Total 6)

Option 3: Reduce the number of Councillors to four plus the Shire Preside (Total 5)

How to Make a Submission

Members of the community are invited to make a written submission about any aspect of representation review and can lodge it at:

- Shire of Irwin Administration Centre 11-13 Waldeck Street DONGARA WA 6525
- **Post:** PMB 21 DONGARA WA 6525
- **Email:** reception@irwin.wa.gov.au

All submissions must be received by 5pm on 27 January 2023

The Shire of Irwin welcomes your comments on any matters that may assist it to make informed and responsible decisions for the benefit of our community.

Thank you for your interest and involvement in this review.

REPRESENTATION REVIEW – WA LOCAL GOVERNMENT 2022

What is your preferred option for councillor representation as outlined in the Shire of Irwin Discussion Paper?

- ☐ **Option 1** – 6 Councillors and a directly elected Shire President (**Total 7 member Council**)
- ☐ **Option 2** – 5 Councillors and a directly elected Shire President (**Total 6 member Council**)
- ☐ **Option 3** - 4 Councillors and a directly elected Shire President (**Total 5 member Council**)

Comments:

Submitted By:

Name: _____

Address: _____

Phone / Email: _____

Please submit your completed feedback (this form) to:

- **Email:** reception@irwin.wa.gov.au
- **Post:** Shire of Irwin PMB 21 DONGARA WA 6525
- **Hand Delivered to:** Shire of Irwin Administration Centre 11-13 Waldeck Street DONGARA WA 6525

Submissions must be received by 5pm Friday 27 January 2023

ATTACHMENT: CEO 01-11/22
Local Government Reform

Attachment 2
Public Notice



PUBLIC SUBMISSIONS NOTICE LOCAL GOVERNMENT REFORMS

The Shire of Irwin invites members of the community to make written submissions about any aspect of the Western Australian Local Government Reforms.

A copy of the Discussion Paper is available for download from the Shire of Irwin's website www.irwin.wa.gov.au or in person from the Shire Office at 11-13 Waldeck Street, Dongara, by emailing reception@irwin.wa.gov.au.

Submissions are to be addressed to:

Chief Executive Officer, Shire of Irwin, PMB 21, DONGARA WA 6525.

Emailed submissions to reception@irwin.wa.gov.au will be accepted.

All submissions must be received by 5:00pm on, Friday 27 January 2023.

Please call 9927 0000 or email reception@irwin.wa.gov.au for further information.

Shane Ivers

Chief Executive Officer

PMB 21, 11-13 Waldeck Street Dongara WA 6525 | t 9927 0000 | e reception@irwin.wa.gov.au | www.irwin.wa.gov.au

ATTACHMENT: ID01

Delegated and Authorised Actions for November 2022- Development

Attachment 1
Table of Delegated Actions for November 2022

Records of exercise of delegated powers or duties

Reference	Function	Category	Officer	Date of decision	Decision	Description
EMP200	Grant a Building Permit	CEO to Employees	Manager Development	28 Nov 2022	Granted	Building Permit - Swimming Pool and Barrier
EMP200	Grant a Building Permit	CEO to Employees	Manager Development	29 Nov 2022	Granted	Building Permit - Dwelling

Records of exercise of delegated powers or duties

Reference	Function	Category	Officer	Date of decision	Decision	Description
EMP200	Grant a Building Permit	CEO to Employees	Manager Development	1 Dec 2022	Granted	Building Permit - Outbuilding
EMP904	Local Planning Scheme No.5	CEO to Employees	Manager Development	29 Nov 2022	Granted	Development Approval - Renewal of Extractive Industry

Records of exercise of delegated powers or duties

Reference	Function	Category	Officer	Date of decision	Decision	Description
EMP904	Local Planning Scheme No.5	CEO to Employees	Manager Development	29 Nov 2022	Granted	Development Approval - Renewal of Extractive Industry
EMP904	Local Planning Scheme No.5	CEO to Employees	Manager Development	29 Nov 2022	Granted	Development Approval - Renewal of Extractive Industry

Records of exercise of delegated powers or duties

Reference	Function	Category	Officer	Date of decision	Decision	Description
EMP904	Local Planning Scheme No.5	CEO to Employees	Manager Development	30 Nov 2022	Granted	Development Approval - Dwelling
EMP904	Local Planning Scheme No.5	CEO to Employees	Manager Development	30 Nov 2022	Granted	Development Approval - Light Industry and associated Outbuilding

Records of exercise of delegated powers or duties

Reference	Function	Category	Officer	Date of decision	Decision	Description
EMP904	Local Planning Scheme No.5	CEO to Employees	Manager Development	1 Dec 2022	Granted	Development Approval - Dwelling

ATTACHMENT: ID02

Local Planning Policies relating to Outbuildings and other non-habitable buildings November 2022

Attachment 1

Draft Local Planning Policy LPP02 – Outbuildings and other non-habitable buildings in the Residential and Town Centre zone where the R-Codes apply November 2022

Policy Number	Policy Title
LPP02	Outbuildings and other non-habitable buildings associated with residential development in the Residential and Town Centre Zones

DEFINITIONS

Outbuilding (as per the Local Planning Scheme) – means a detached enclosed non-habitable structure, including garages, storage sheds, studios, games rooms and patios, but not carports, pergolas or structures that are connected to or form part of the main building (except within the Residential zone, where the Residential Design Codes' definition for Outbuilding prevails).

Enclosed (as per the Residential Design Codes) – an area bound on three or more sides by a permanent wall and covered in a water impermeable material.

Reflective Materials – includes zincalume or similar product, shiny metallic finish, white coloured metallic material

Amenity – means all those factors which combine to form the character of an area and include the present and likely future amenity.

Unenclosed (as per the Residential Design Codes) – an area bounded on no more than two sides by a permanent wall and covered in a water impermeable material.

Building (as per the Residential Design Codes) – any structure whether fixed or moveable, temporary or permanent, place or erected on land, and the term includes dwellings and structures appurtenant to dwellings such as carports, garages, verandahs, patios, outbuildings and retaining walls, but excludes boundary fences, pergolas and swimming pools.

Unenclosed non-habitable building (for the purpose of this Policy) - does not include a carport that abuts a dwelling unless the carport abuts or is also attached to the outbuilding.

Residential Development (as per the Residential Design Codes) – development of permanent accommodation for people, and may include all dwellings, the residential component of mixed-use development, and residential buildings proposing permanent accommodation.

POLICY

1.0 Citation

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Irwin Local Planning Scheme No. 5*. It may be cited as the *Local Planning Policy – Outbuildings and other non-habitable buildings associated with residential development in the Residential and Town Centre Zones*.

The local government may prepare a local planning policy in respect of any manner related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent the policy is consistent with the Scheme.

2.0 Policy Objectives

1. The location, design, external colour and appearance, scale and bulk of the outbuilding,

including unenclosed non-habitable buildings attached to or abutting the outbuilding, shall not have adverse amenity impacts on adjoining properties or the area when viewed from public roads;

2. To allow for the regional variation to the R-Codes for outbuildings in residential areas;
3. To set maximum floor areas, heights and specific provisions to outbuildings associated with residential development that are reflective of the needs for the Residential and Town Centre zones;
4. To provide further guidance and consistency on the assessment of development applications for outbuildings;
5. To facilitate the effective and timely processing of outbuilding applications where in accordance with this policy;

3.0 Application Requirements

Development Applications for outbuildings shall be accompanied with the information requirements set out in Part 3 of the R-Codes for outbuildings.

As per Part 3.3 of the R-Codes and Clause 9.2(d) of the Shire's Local Planning Scheme, the local government may require additional information or supporting documentation, as considered necessary dependent on the proposal and context surrounding the proposal, to enable assessment and determination of the application.

Please refer to the Guidelines for residential outbuildings for further information and guidance on what is required with a Development Application.

4.0 Applications subject of this Policy

This Policy applies to outbuildings and unenclosed non-habitable buildings abutting or attached to the outbuilding in the Residential and Town Centre zones only where the R-Codes apply.

4.1 Outbuildings that do not require Development Approval

- (a) Outbuildings associated with Residential Development in the Residential and Town Centre zones that meet the Deemed-to-comply requirements referred to as 'standards for small outbuildings' as set out in Clause 5.4.3 C3i of the R-Codes as provided below do not require Development Approval and are exempt from this Policy:
 - (i) No more than one outbuilding per dwelling site;
 - (ii) Has no more than two boundary walls;
 - (iii) Does not exceed 10sqm in area;
 - (iv) Does not exceed a wall and ridge height of 2.7m;
 - (v) Not located within the primary or secondary street setback area; and
 - (vi) Does not reduce open space and outdoor living area requirements in Table 1 of the R-Codes.
- (b) Outbuildings associated with Residential Development in the Residential and Town Centre zones that meet the following Deemed-to-comply requirements do not require Development Approval and are exempt from this Policy:
 - (i) Individually or collectively do not exceed 60sqm in area or 10% in aggregate of the site area, whichever is the lesser;
 - (ii) Set back in accordance with Table 2a of the R-Codes;
 - (iii) Does not exceed a **wall height of 2.7m**;
 - (iv) Does not exceed a ridge height of 4.2m;
 - (v) Not located within the primary or secondary street setback area;
 - (vi) Does not exceed the open space and outdoor living area requirements in Table 1 of the R-Codes; and
 - (vii) Not listed as requiring Development Approval in Clause 8.2 of the Shire of Irwin Local Planning Scheme No 5.

Note: Provision 4.1(b) is reflective of Clause 5.4.3 C3ii of the R-Codes except with the increase of wall height from 2.4m to 2.7m (shown in bold); a variation to the Deemed-to-comply requirement of the R-Codes permitted by this Policy and reference to the Scheme's exemption requirements.

Please refer to the Guidelines for residential outbuildings for further information and guidance on the types of outbuildings that don't require Development Approval.

4.2 Shipping Containers used as an outbuilding

Shipping Containers that are not for temporary use and used as an outbuilding are to be assessed against this Policy only to the extent of calculating the maximum floor area and open space for outbuildings on the property. For placement, number of containers permitted and other specific Shipping Container provisions – refer to LPP01 Shipping Containers.

5.0 Policy Provisions

Section 5 of this Policy sets out development provisions applicable to outbuildings and other non-habitable buildings that are the subject of a Development Application.

5.1 Residential and Town Centre Zone

5.1.1 Development Provisions

Zone Land Size or Sub-precinct	TABLE 5.1.1					
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	Reflective Materials permitted
Residential (up to 600sqm)	60sqm or 10% of site area, whichever is the lesser		2.7m	4.2m	As per the R- Codes - unless the outbuilding meets the criteria of Provisions 5.1.2(b) and (c)	No
Residential (601sqm- 1000sqm)	80sqm		3m	4.5m		
Residential (1001sqm- 2000sqm)	80sqm	100sqm	3m	4.5m		
Residential (2001sqm and greater)	100sqm	120sqm	3m	4.5m		
Town Centre Moreton Terrace – Mainstreet Irwin River – Tourist Residential	60sqm or 10% of site area, whichever is the lesser		2.7m	4.2m	As per the R- Codes for R30 development	

Town Centre (all other sub-precincts)	70sqm or 10% of site area, whichever is the lesser	3m	4.2m		
--	--	----	------	--	--

Provisions applicable to both the Residential and Town Centre zones:

- (a) An outbuilding that does not meet one or more of the Deemed-to-comply requirements set out above in Provision 4.1(a) and (b) of this Policy requires Development Approval and is to be assessed against the requirements of this Policy.
- (b) Outbuildings that exceed one or more of the following:
 - (i) 60sqm or 10% of the site area, whichever is the lesser;
 - (ii) 2.7m wall height; and/or
 - (iii) 4.2m ridge height
 are to be sited behind the rear building line/s of the dwelling to the primary street/s boundary and sited behind the front building line/s of the dwelling to the secondary street (where used or capable for access) boundary (please refer to Guidelines for further guidance and explanation) unless a greater setback is required as per Provision 5.1.1(c) below.
- (c) For lots with secondary street access that is an Important Local Road, Major Road or Highway (refer to Local Planning Scheme maps for road hierarchy), outbuildings are required to meet the minimum primary street setback to this secondary street boundary unless Provision 5.1.1(b) requires greater, in which case the greater setback prevails.
- (d) For lots with a rear boundary with no permitted access that is an Important Local Road, Major Road or Highway, outbuildings shall meet the minimum setback for the rear boundary as per Table 2a of the R-Codes.
- (e) The outbuilding and any attached or abutting non-habitable unenclosed building does not reduce the open space and outdoor living area required by Table 1 of the R-Codes.
- (f) Outbuildings, individually and collectively, do not have a floor area greater than the plot ratio area of the Single House.
- (g) An outbuilding must be detached from a dwelling and cannot be constructed on a vacant lot.
- (h) Outbuildings that are constructed of masonry that match the construction material and colour of the dwelling are supported to be positioned up to the front building line/s of the dwelling.
- (i) The colours and materials of the outbuilding shall compliment the design and appearance of the dwelling.

Provision specific to the Residential Zone:

- (j) Up to 40sqm, individually or collectively, of unenclosed non-habitable building abutting or attached to the outbuilding (i.e. open lean-to) is permitted on a lot subject to the following:
 - (i) The overall height of the building does not exceed the wall height of the outbuilding;
 - (ii) The building does not project forward of the front building line of the dwelling;
 - (iii) The building colour and materials match the outbuilding; and
 - (iv) The building meets all other 5.1.1 Development Provisions of this Policy.

Provisions specific to the Town Centre Zone:

- (k) Outbuildings, greater than 10sqm in aggregate and not associated with Residential Development in the Town Centre Zone are covered in a separate Policy – refer to LPP04 Outbuildings.
- (l) The outbuilding shall meet the objectives and development requirements, with the exception of building setbacks which are specified in this Policy, of the relevant sub-precinct in the Dongara Town Centre Precinct Plan.

- (m) Up to 30sqm, individually or collectively, of unenclosed non-habitable building abutting or attached to the outbuilding (i.e. open lean-to) is permitted on a lot subject to the following:
- (i) The overall height of the building does not exceed the wall height of the outbuilding;
 - (ii) The building does not project forward of the front building line of the dwelling;
 - (iii) The building colour and materials match the outbuilding; and
 - (iv) The building meets all other 5.1.1 Development Provisions of this Policy.

6.0 Variations to this Policy

For development that proposes a variation to the requirements of this Policy, the applicant will need to provide detailed information justifying why the requirements of the Policy should be varied/relaxed.

Please refer to the Guidelines for residential outbuildings for further information and guidance on the requirements and process required for outbuildings proposals that propose a variation to a requirement of this Policy.

Applications seeking a variation will also be subject to Section 7 Consultation of this Policy and may require determination by Council at an Ordinary Council Meeting.

Please refer to the Guidelines for residential outbuildings for further information on the steps involved and typical timeframes for a Development Application for an outbuilding where a variation is proposed.

7.0 Consultation

7.1 Applications that meet the Policy requirements

For applications that meet all of the requirements of this Policy relevant to the development, no consultation is required prior to determination.

7.2 Applications that do not meet the Policy requirements

For applications that do not meet one or more of the requirements contained within this Policy, the local government, at its discretion, may notify adjoining and/or nearby landowners for the opportunity to make comment on the proposal prior to determination.

In the event an objection to the proposal is received, and is not able to be addressed, the application will require determination by Council at an Ordinary Council Meeting. In the event no objection is received, depending on the extent of variation/s, the local government may determine the application under delegated authority or by Council at an Ordinary Council Meeting.

Please refer to the Guidelines for residential outbuildings for further information on the requirements and process involved with neighbour consultation for a Development Application for an outbuilding where a variation is proposed.

8.0 Appendix

Guidelines for residential outbuildings to LPP02

Date of Adoption:		Adoption Ref:	
Date of Review:		Review Frequency:	biennial
Responsible Directorate:	Infrastructure and Development Services		
Legislation:	Planning and Development (Local Planning Schemes) Regulations 2015 Shire of Irwin Local Planning Scheme No. 5		
Related Policies and/or Procedures:			

ATTACHMENT: ID02
OUTBUILDINGS – SCHEME 5.18 ZZONES

Attachment 2
Outbuildings - Scheme 5.18 Zones

Policy Number	Policy Title
LPP03	Outbuildings and other non-habitable buildings in zones listed in Clause 5.18 of the Scheme

DEFINITIONS

Outbuilding (as per the Local Planning Scheme) – means a detached enclosed non-habitable structure, including garages, storage sheds, studios, games rooms and patios, but not carports, pergolas or structures that are connected to or form part of the main building (except within the Residential zone, where the Residential Design Codes’ definition for Outbuilding prevails).

Enclosed (as per the Residential Design Codes) – an area bound on three or more sides by a permanent wall and covered in a water impermeable material.

Reflective Materials – includes zincalume or similar product, shiny metallic finish, white coloured metallic material

Amenity – means all those factors which combine to form the character of an area and include the present and likely future amenity.

Unenclosed (as per the Residential Design Codes) – an area bounded on no more than two sides by a permanent wall and covered in a water impermeable material.

Building (as per the Residential Design Codes) – any structure whether fixed or moveable, temporary or permanent, place or erected on land, and the term includes dwellings and structures appurtenant to dwellings such as carports, garages, verandahs, patios, outbuildings and retaining walls, but excludes boundary fences, pergolas and swimming pools.

Unenclosed non-habitable building (for the purpose of this Policy) - does not include a carport that abuts a dwelling unless the carport abuts or is also attached to the outbuilding.

POLICY

1.0 Citation

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Irwin Local Planning Scheme No. 5*. It may be cited as the *Local Planning Policy – Outbuildings and other non-habitable buildings in zones listed in Clause 5.18 of the Scheme*.

The local government may prepare a local planning policy in respect of any manner related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent the policy is consistent with the Scheme.

2.0 Policy Objectives

1. The location, design, external colour and appearance, scale and bulk of the outbuilding, including unenclosed non-habitable buildings attached to or abutting the outbuilding, shall not have adverse amenity impacts on adjoining properties or the area when viewed from public roads;
2. To set maximum floor areas, heights and specific provisions to outbuildings that meet the needs of the residents and/or occupiers whilst being appropriate to the zone and permitted land use of the site;

3. To provide further guidance and consistency on the assessment of development applications for outbuildings;
4. To facilitate the effective and timely processing of outbuilding applications where in accordance with this policy;

3.0 Application Requirements

Development Applications for outbuildings shall be accompanied with the information requirements set out in Part 3 of the R-Codes for outbuildings.

As per Part 3.3 of the R-Codes and Clause 9.2(d) of the Shire's Local Planning Scheme, the local government may require additional information or supporting documentation, as considered necessary dependent on the proposal and context surrounding the proposal, to enable assessment and determination of the application.

Please refer to the Guidelines for outbuildings for LPP03 for further information and guidance on what is required with a Development Application.

4.0 Applications subject of this Policy

This Policy applies to outbuildings and unenclosed buildings attached to the outbuilding in the following zones within the Shire of Irwin:

- Special Residential
- Rural Residential
- Rural Smallholdings
- General Farming

Please refer to the Guidelines to see a breakdown of the 3 local planning policies that relate to outbuildings in various zones and to help determine which policy applies to your property.

4.1 Outbuildings that do not require Development Approval

- (a) Outbuildings, less than 10sqm in aggregate, do not require Development Approval and are exempt from this Policy.
- (b) Outbuildings, in aggregate, that are greater than 10sqm but less than the floor area of Clause 5.18 of the Scheme (as listed below), that meet all of the Policy requirements for the relevant zone and are not listed as requiring Development Approval in Clause 8.2 of the Shire of Irwin Local Planning Scheme No 5, do not require Development Approval:
 - Special Residential – 80sqm
 - Rural Residential – 100sqm
 - Rural Smallholdings – 200sqm
 - General Farming – 200sqm
- (c) Outbuildings in 4.1(b) above that do not meet one or more Policy requirements for the relevant zone require Development Approval.
- (d) Outbuildings, in aggregate, that exceed the floor area of Clause 5.18 of the Scheme (as listed in 4.1(b) above) require Development Approval.

Please refer to the Guidelines for further guidance on the types of outbuildings that do and don't require Development Approval in each zone.

4.2 Shipping Containers used as an outbuilding

Shipping Containers that are not for temporary use and used as an outbuilding are to be assessed against this Policy to the extent of calculating maximum floor area and open space. For placement, number of containers permitted and other specific Shipping Container provisions – refer to LPP01

Shipping Containers.

5.0 Policy Provisions

Section 5 of this Policy sets out development provisions for outbuildings and other non-habitable buildings relevant to the respective zones that are the subject of a Development Application.

5.1 Special Residential Zone

5.1.1 Development Provisions

Zone/Land Size	TABLE 5.1.1					
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	Reflective Materials permitted
Special Residential	120sqm	150sqm	3.2m	4.5m	As per Clause 5.24 of the Scheme, unless otherwise stated	No

- (a) Outbuildings are to be sited behind the rear building line/s of the dwelling from the primary street boundary and front building line/s from the secondary street boundary.
- (b) Outbuildings constructed of masonry product that matches the dwelling are permitted to be setback 10m from the primary street boundary or positioned up to the front building line/s of the dwelling, whichever is the greater distance.
- (c) Up to 40sqm, individually or collectively, of unenclosed non-habitable building attached or abutting to the outbuilding (i.e. open lean-to) is permitted on a lot subject to the following:
 - (i) The overall height of the building does not exceed the wall height of the outbuilding;
 - (ii) The building colour and materials match the outbuilding; and
 - (iii) The building meets all other 5.1.1 Development Provisions of this Policy.
- (d) An outbuilding must be detached from a dwelling as per Clause 5.26.2 ii) of the Scheme.

5.2 Rural Residential Zone

5.2.1 Development Provisions

Zone/Land Size	TABLE 5.2.1					
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	Reflective Materials permitted
Rural Residential	200sqm	250sqm	3.6m	4.8m	As per Clause 5.24 of the Scheme and, if applicable, Provision 5.2.1(b)	No

- (a) The outbuilding shall meet relevant Development Provisions as contained within Clause 5.30 of the Local Planning Scheme. More specifically Clause 5.30.12 of the Local Planning

- Scheme restricts Development Approval for an outbuilding on a lot where either a residence exists or is part of the first stage with the outbuilding of a Development Approval.
- (b) Outbuildings greater than 10sqm in area shall require a 30m setback to a boundary of a Major Road and 50m setback to a boundary of a Highway (refer to the Local Planning Scheme maps for road hierarchy) regardless if that boundary is the front, rear or side boundary.
 - (c) Up to 80sqm, individually or collectively, of unenclosed non-habitable building attached to or abutting the outbuilding (i.e. open lean-to) is permitted on a lot subject to the following:
 - i. The overall height of the building does not exceed the wall height of the outbuilding;
 - ii. The building colour and materials matches the outbuilding; and
 - iii. The building meets all other 5.2.1 Development Provisions of this Policy.
 - (d) Outbuildings greater than 100sqm in area shall be located behind the main building line of the dwelling as viewed from the primary and secondary street (if applicable) boundaries.

5.3 Rural Smallholdings Zone

5.3.1 Development Provisions

Zone/Land Size	TABLE 5.3.1					
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	Reflective Materials permitted
Rural Smallholdings – less than 20ha	300sqm	450sqm	5m	7m	As per Clause 5.24 of the Scheme and, if applicable, Provision 5.3.1(d)	No
Rural Smallholdings – greater than 20ha	400sqm	600sqm	5m	7m		

- (a) Outbuildings greater than 10sqm in area shall be contained within the approved building envelope.
- (b) Outbuildings greater than 200sqm in area on lots less than 20ha are to be sited behind the main building line of the dwelling as viewed from the primary and secondary street boundaries. In the circumstance where no dwelling exists, the Applicant shall demonstrate compliance to this with the dwelling shown on the site plan.
- (c) Outbuildings, in aggregate, above 200sqm on vacant land (not associated with a dwelling) will be subject to the determination of an associated permitted land use of the site and will include assessment to its suitability in accordance with the Local Planning Scheme.
- (d) Outbuildings greater than 10sqm in area shall require a 30m setback to a boundary of a Major Road and 50m setback to a boundary of a Highway (refer to the Local Planning Scheme maps for road hierarchy) regardless if that boundary is the front, rear or side boundary.
- (e) Up to 100sqm, individually or collectively, of unenclosed non-habitable building attached or abutting to the outbuilding (i.e. open lean-to) is permitted on a lot subject to the following:
 - i. The overall height of the building does not exceed the wall height of the outbuilding;
 - ii. The building colour and materials matches the outbuilding; and
 - iii. The building meets all other 5.3.1 Development Provisions of this Policy.

5.4 General Farming Zone

5.4.1 Development Provisions

Zone/Land Size	TABLE 5.4.1					Reflective Materials permitted
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	
General Farming – less than 20ha	450sqm	600sqm	6m	8m	As per Clause 5.24 of the Scheme and, if applicable, Provision 5.4.1(c).	Yes
General Farming – greater than 20ha	No maximum	No maximum	No maximum	10m		

- (a) Outbuildings, in aggregate, less than 200sqm that meet the requirements of Table 5.5.1 do not require Development Approval.
- (b) Outbuildings, in aggregate, above 200sqm on vacant land (not associated with a dwelling) will be subject to the determination of an associated permitted land use of the site and will include assessment to its suitability in accordance with the Local Planning Scheme.
- (c) Outbuildings greater than 10sqm in area shall require a 30m setback to a boundary of a Major Road and 50m setback to a boundary of a Highway (refer to the Local Planning Scheme maps for road hierarchy) regardless if that boundary is the front, rear or side boundary.
- (d) There is no prescribed maximum area for unenclosed non-habitable buildings attached to or abutting an outbuilding in the General Farming Zone.

6.0 Variations to this Policy

For development that proposes a variation to the requirements of this Policy, the applicant will need to provide detailed information justifying why the requirements of the Policy should be varied/relaxed.

Please refer to the Guidelines for residential outbuildings for further information and guidance on the requirements and process required for outbuildings proposals that propose a variation to a requirement of this Policy.

Applications seeking a variation will also be subject to Section 7 Consultation of this Policy and may require determination by Council at an Ordinary Council Meeting.

Please refer to the Guidelines for residential outbuildings for further information on the steps involved and typical timeframes for a Development Application for an outbuilding where a variation is proposed.

7.0 Consultation

7.1 Applications that meet the Policy requirements

For applications that meet all of the requirements of this Policy relevant to the development, no consultation is required prior to determination.

7.2 Applications that do not meet the Policy requirements

For applications that do not meet one or more of the requirements contained within this Policy, the local government, at its discretion, may notify adjoining and/or nearby landowners for the opportunity to make comment on the proposal prior to determination.

In the event an objection to the proposal is received, and is not able to be addressed, the application will require determination by Council at an Ordinary Council Meeting. In the event no objection is received, depending on the extent of variation/s, the local government may determine the application under delegated authority or by Council at an Ordinary Council Meeting.

Please refer to the Guidelines for residential outbuildings for further information on the requirements and process involved with neighbour consultation for a Development Application for an outbuilding where a variation is proposed.

8.0 Appendix

Guidelines for outbuildings to LPP03

Date of Adoption:		Adoption Ref:	
Date of Review:		Review Frequency:	biennial
Responsible Directorate:	Infrastructure and Development Services		
Legislation:	Planning and Development (Local Planning Schemes) Regulations 2015 Shire of Irwin Local Planning Scheme No. 5		
Related Policies and/or Procedures:			

ATTACHMENT: ID02 LPP OUTBUILDINGS

Attachment 3

Outbuildings - Industrial Comm Other Zones

Policy Number	Policy Title
LPP04	Outbuildings and other non-habitable buildings for commercial, industrial and other areas

DEFINITIONS

Outbuilding (as per the Local Planning Scheme) – means a detached enclosed non-habitable structure, including garages, storage sheds, studios, games rooms and patios, but not carports, pergolas or structures that are connected to or form part of the main building (except within the Residential zone, where the Residential Design Codes’ definition for Outbuilding prevails).

Enclosed (as per the Residential Design Codes) – an area bound on three or more sides by a permanent wall and covered in a water impermeable material.

Reflective Materials – includes zincalume or similar product, shiny metallic finish, white coloured metallic material

Amenity – means all those factors which combine to form the character of an area and include the present and likely future amenity.

Unenclosed (as per the Residential Design Codes) – an area bounded on no more than two sides by a permanent wall and covered in a water impermeable material.

Building (as per the Residential Design Codes) – any structure whether fixed or moveable, temporary or permanent, place or erected on land, and the term includes dwellings and structures appurtenant to dwellings such as carports, garages, verandahs, patios, outbuildings and retaining walls, but excludes boundary fences, pergolas and swimming pools.

Unenclosed non-habitable building (for the purpose of this Policy) - does not include a carport that abuts a dwelling unless the carport abuts or is also attached to the outbuilding.

POLICY

1.0 Citation

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Irwin Local Planning Scheme No. 5*. It may be cited as the *Local Planning Policy – Outbuildings and other non-habitable buildings in commercial, industrial and other areas*.

The local government may prepare a local planning policy in respect of any manner related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent the policy is consistent with the Scheme.

2.0 Policy Objectives

1. The location, design, external colour and appearance, scale and bulk of the outbuilding, including unenclosed non-habitable buildings attached to or abutting the outbuilding, shall not have adverse amenity impacts on adjoining properties or the area when viewed from public roads;
2. To set maximum floor areas, heights and specific provisions to outbuildings that meet the needs of the residents and/or occupiers whilst being appropriate to the zone and permitted land use of the site;

3. To provide further guidance and consistency on the assessment of development applications for outbuildings;
4. To facilitate the effective and timely processing of outbuilding applications where in accordance with this policy;

3.0 Application Requirements

Development Applications for outbuildings shall be accompanied with the information requirements set out in Part 3 of the R-Codes for outbuildings.

As per Part 3.3 of the R-Codes and Clause 9.2(d) of the Shire's Local Planning Scheme, the local government may require additional information or supporting documentation, as considered necessary dependent on the proposal and context surrounding the proposal, to enable assessment and determination of the application.

Please refer to the Guidelines for outbuildings for LPP04 for further information and guidance on what is required with a Development Application.

4.0 Applications subject of this Policy

This Policy applies to outbuildings and unenclosed buildings attached to the outbuilding in the following zones within the Shire of Irwin:

- Town Centre (where associated with commercial development)
- Service Commercial
- Neighbourhood Commercial
- Marine-Based Industry
- Light Industry
- Heavy Industry
- Other zones (not covered in LPP02 or LPP03) and reserves

Please refer to the Guidelines to see a breakdown of the 3 local planning policies that relate to outbuildings in various zones and to help determine which policy applies to your property.

4.1 Outbuildings that do not require Development Approval

- (a) Outbuildings, less than 10sqm in aggregate, do not require Development Approval and are exempt from this Policy.
- (b) Outbuildings, in aggregate, that are greater than 10sqm but less than the floor area of Clause 5.18 of the Scheme (as listed below), that meet all of the Policy requirements for the relevant zone and are not listed as requiring Development Approval in Clause 8.2 of the Shire of Irwin Local Planning Scheme No 5, do not require Development Approval:
 - Special Residential – 80sqm
 - Rural Residential – 100sqm
 - Rural Smallholdings – 200sqm
 - General Farming – 200sqm
- (c) Outbuildings in 4.1(b) above that do not meet one or more Policy requirements for the relevant zone require Development Approval.
- (d) Outbuildings, in aggregate, that exceed the floor area of Clause 5.18 of the Scheme (as listed in 4.1(b) above) require Development Approval.

Note: Further to Provision 4.1(b), outbuildings greater than 10sqm in aggregate in the Town Centre zone require Development Approval as the zone is not specifically listed with an outbuilding floor area in Clause 5.18 of the Scheme.

Please refer to the Guidelines for further guidance on the types of outbuildings that do and don't

require Development Approval in each zone.

4.2 Shipping Containers used as an outbuilding

Shipping Containers that are not for temporary use and used as an outbuilding are to be assessed against this Policy to the extent of calculating maximum floor area and open space. For placement, number of containers permitted and other specific Shipping Container provisions – refer to LPP01 Shipping Containers.

5.0 Policy Provisions

Section 5 of this Policy sets out development provisions for outbuildings and other non-habitable buildings relevant to the respective zones that are the subject of a Development Application.

5.1 Town Centre Zone

Note: Applies to outbuildings associated with non-residential development. For outbuildings associated with residential development in the Town Centre zone, refer to LPP02.

5.1.1 Development Provisions

Zone and sub-precinct	TABLE 5.1.1					
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	Reflective Materials permitted
Town Centre Moreton Terrace – Mainstreet Irwin River – Tourist Residential	60sqm or 10% of site area, whichever is the lesser		2.7m	4.2m	As per the Dongara Town Centre Precinct Plan	No
Town Centre (all other sub-precincts)						

- (a) Outbuildings, in aggregate, greater than 10sqm require Development Approval and are to be assessed against the requirements of this Policy
- (b) The outbuilding shall meet the objectives and development requirements, with the exception of building setbacks which are specified in this Policy, of the relevant sub-precinct in the Dongara Town Centre Precinct Plan.
- (c) Outbuildings that exceed one or more of the following:
 - a. 60sqm or 10% of the site area, whichever is the lesser;
 - b. 2.7m wall height; and/or
 - c. 4.2m ridge height
 are to be sited behind the rear building line/s of the main commercial building to the primary street/s boundary and sited behind the front building line/s of the main commercial building to the secondary street (where used or capable for access) boundary (please refer to Guidelines for further guidance and explanation) unless a

- greater setback is required as per Provision 5.1.1(d) below.
- (d) For lots with secondary street access that is an Important Local Road, Major Road or Highway (refer to Local Planning Scheme maps for road hierarchy), outbuildings are required to meet the minimum primary street setback to this secondary street boundary unless Provision 5.1.1(c) requires greater, in which case the greater setback prevails.
 - (e) For lots with a rear boundary with no permitted access that is an Important Local Road, Major Road or Highway, outbuildings shall meet the minimum setback for the rear boundary as per Table 2a of the R-Codes.
 - (f) Up to 30sqm, individually or collectively, of unenclosed non-habitable building abutting or attached to the outbuilding (i.e. open lean-to) is permitted on a lot subject to the following:
 - a. The overall height of the building does not exceed the wall height of the outbuilding;
 - b. The building does not project forward of the front building line of the main commercial building;
 - c. The building colour and materials match the outbuilding; and
 - d. The building meets all other 5.1.1 Development Provisions of this Policy.
 - (g) The outbuilding shall be positioned behind the main building line of the commercial building as viewed from the primary and secondary streets.
 - (h) The colour, materials and roof pitch of the outbuilding shall compliment the design and appearance of the commercial building of the site.
 - (i) The outbuilding shall meet the objectives and development requirements of the relevant sub-precinct in the Dongara Town Centre Precinct Plan, unless otherwise specified in this Policy.
 - (j) An outbuilding is not permitted on a vacant lot unless a permitted commercial land use is being carried out on the land and the identified use of the outbuilding is permitted.

5.2 Service and Neighbourhood Zones

5.2.1 Development Provisions

Zone	TABLE 5.2.1					
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	Reflective Materials permitted
Service Commercial	80sqm or 10% of site area whichever is the lesser		2.7m	4.2m	As per Clause 5.24 of the Scheme, unless otherwise stated	No
Neighbourhood Commercial						

- (a) Outbuildings shall meet the Development Requirements set out in Clause 5.28.2 of the Scheme.
- (b) Outbuildings are to be sited behind the rear building line/s of the commercial building from the primary street and front building line/s from the secondary street.
- (c) Up to 40sqm, individually or collectively, of unenclosed non-habitable building abutting or attached to the outbuilding (i.e. open lean-to) is permitted on a lot subject to the following:
 - (i) The overall height of the building does not exceed the wall height of the outbuilding;
 - (ii) The building does not project forward of the front building line of the commercial building;
 - (iii) The building colour and materials matches the outbuilding; and

- (iv) The building meets all other 5.2.1 Development Provisions of this Policy.
- (d) An outbuilding must be associated with a permitted land use in the Service Commercial or Neighbourhood Commercial Zone.

5.3 Marine-Based Industry, Light Industry and General Industry Zones

5.3.1 Development Provisions

Zone/Land Size	TABLE 5.3.1					
	Maximum Floor Area per Outbuilding	Maximum Aggregate Outbuilding Floor Area	Maximum Wall Height (above natural ground level)	Maximum Ridge Height (above natural ground level)	Minimum Setbacks	Reflective Materials permitted
Marine-Based Industry	300sqm or 40% of site area, whichever is the lesser		6m	8m	As per Clause 5.24 of the Scheme	No
Light Industry	400sqm	600sqm	6m	8m		Yes
General Industry	No maximum		-	10m		Yes

- (a) Outbuildings shall meet the Development Requirements set out in Clause 5.29 of the Scheme.
- (b) An outbuilding on an industrial lot is subject to the assessment and determination of an associated permitted land use in the zone.

5.4 Reserves and Other Zones

Outbuildings greater than 10sqm in floor area in the Development zone, Special Use zone and Additional Use zone require Development Approval and will be determined on their merits with consideration given to the intent and objectives of this Policy, the Local Planning Scheme and any other matters considered relevant.

Any development on Reserve land requires prior Development Approval.

6.0 Variations to this Policy

For development that proposes a variation to the requirements of this Policy, the applicant will need to provide detailed information justifying why the requirements of the Policy should be varied/relaxed.

Please refer to the Guidelines for outbuildings LPP04 for further information and guidance on the requirements and process required for outbuildings proposals that propose a variation to a requirement of this Policy.

Applications seeking a variation will also be subject to Section 7 Consultation of this Policy and may require determination by Council at an Ordinary Council Meeting.

Please refer to the Guidelines for outbuildings LPP04 for further information on the steps involved and typical timeframes for a Development Application for an outbuilding where a variation is proposed.

7.0 Consultation

7.1 Applications that meet the Policy requirements

For applications that meet all of the requirements of this Policy relevant to the development, no consultation is required prior to determination.

7.2 Applications that do not meet the Policy requirements

For applications that do not meet one or more of the requirements contained within this Policy, the local government, at its discretion, may notify adjoining and/or nearby landowners for the opportunity to make comment on the proposal prior to determination.

In the event an objection to the proposal is received, and is not able to be addressed, the application will require determination by Council at an Ordinary Council Meeting. In the event no objection is received, depending on the extent of variation/s, the local government may determine the application under delegated authority or by Council at an Ordinary Council Meeting.

Please refer to the Guidelines for outbuildings LPP04 for further information on the requirements and process involved with neighbour consultation for a Development Application for an outbuilding where a variation is proposed.

8.0 Appendix

Guidelines for outbuildings to LPP04

Date of Adoption:		Adoption Ref:	
Date of Review:		Review Frequency:	biennial
Responsible Directorate:	Infrastructure and Development Services		
Legislation:	Planning and Development (Local Planning Schemes) Regulations 2015 Shire of Irwin Local Planning Scheme No. 5		
Related Policies and/or Procedures:			

ATTACHMENT: ID03 November SOI RFQ Wheel Loader

Attachment 1 RFQ Supply and Delivery of 1 Wheel Loader



Request for Quotation

Request for Quotation	Supply of one (1) Wheel Loader
Deadline	Friday 28 October 2022 at 12:00pm
Address for Delivery	Shire of Irwin -via email
Email	procurement@irwin.wa.gov.au
RFQ Number	RFQ 04-2022/23

innovation
accountability
integrity
respect

Table of Contents

1	Conditions of Responding	3
1.1	Contract Requirements in Brief	3
1.2	Definitions.....	3
1.3	Request Documents	4
1.4	How to Prepare Response	4
1.5	Contact Persons	4
1.6	Briefing / Site Inspection.....	4
1.7	Selection Criteria	4
1.8	Compliance Criteria	4
1.9	Qualitative Criteria	5
1.10	Price Basis.....	5
1.11	Local Price Preference	5
1.12	Rejection of Responses.....	5
1.13	Acceptance of Responses.....	5
1.14	Response Validity Period	6
1.15	Precedence of Documents	6
1.16	Alterations.....	6
1.17	Respondents to Inform Themselves.....	6
1.18	Ownership of Response	6
1.19	Canvassing Officers	6
1.20	Identity of the Respondents.....	6
1.21	Lodgement of Response and Delivery Method	7
2	Specifications.....	8
2.1	General.....	8
2.2	Regulatory Requirements.....	10
2.3	Vehicle Demonstration	10
2.4	Inspection & Delivery.....	10
2.5	Onsite Training	11
3	Respondents Offer.....	12
	Offer Form.....	12
3.1	Selection Criteria	13
3.2	Pricing Information.....	15
4	Schedules	16
	Schedule 1- New Vehicle Offer	16
	Schedule 2 – Schedule of Rates.....	17
	Schedule 3 – Quotation Summary	18
5	General Conditions of Contract	19

1 Conditions of Responding

1.1 Contract Requirements in Brief

The Shire of Irwin is inviting quotations for the supply and delivery of one (1) Wheel Loader to be used by the Rural Road Construction team within the Shire of Irwin Operations department.

1.2 Definitions

Below is a summary of some of the important defined terms used in this Request for Quotation document.

Attachments:	The documents you attach as part of your Quotation.
Contractor:	Means the person or persons, corporation or corporations who's Quotation is accepted by the Principal, including the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
Deadline:	The deadline for lodgement of your Quotation as detailed on the front cover of this Request.
Offer:	Your offer to supply the Requirements.
Open Period:	The time between issuing the Request and the Deadline.
Principal:	Shire of Irwin.
Request or RFQ or Request for Quotation:	This document.
Requirement:	The Services requested by the Principal.
Selection Criteria:	The Criteria used by the Principal in evaluating your Quotation.
Service Contract Conditions:	Quotes shall comply and be based on the Service Contract Conditions. The Service Contract Conditions will be deemed to have been issued and constitute as part of the RFQ Documents.
Special Conditions:	The additional contractual terms.
Specification:	The Statement of Requirements (specifications) that the Principal requests you to provide if selected.
Quotation:	Completed Offer form, Response to the Selection Criteria and Attachments.
Respondent:	Someone who has or intends to submit an Offer to the Principal.

1.3 Request Documents

This Request is comprised of the following parts:

- 1- Conditions of Responding** (read and keep this part).
- 2- Specifications** (read and keep this part).
- 3- Offer Form** (complete and return this part).
- 4- Schedules** (complete and return this part).
- 5- General Conditions of Contract** (read and keep this part).

1.4 How to Prepare Response

- a) Carefully read all parts of this document
- b) Ensure you understand the Requirements
- c) Complete and return the Offer Form (Part 3) and include the Schedules (Part 4)
- d) Make sure you have signed the Offer Form and responded to of the Selection Criteria; and
- e) Lodge your Response before the Deadline.

1.5 Contact Persons

Respondents should not rely on any information provided by any person other than the person listed below:

Name:	<i>Janelle Keene</i>
Title:	<i>Procurement & Administration Officer</i>
Telephone:	<i>08 9927 0000</i>
Email:	<i>jkeene@irwin.wa.gov.au</i>

1.6 Briefing / Site Inspection

Attendance at a briefing/site inspection is **not required**. Please contact the Contact Person listed above if you wish to arrange a briefing/site inspection.

1.7 Selection Criteria

The Contract may be awarded to a sole Respondent who best demonstrates the ability to provide quality products and/or services at a competitive price. The quoted prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request. This means that, although price is considered, the Quotation containing the lowest price will not necessarily be accepted, nor will the Quotation ranked the highest on the qualitative criteria.

A scoring system will be used as part of the assessment of the qualitative criteria. Unless otherwise stated, a Quotation that provides all the information requested will be assessed as satisfactory. The extent to which a Quotation demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Quotation will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

1.8 Compliance Criteria

These criteria are detailed within this document and will not be point scored. Each Quotation will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion

may eliminate the Quotation from consideration.

1.9 Qualitative Criteria

In determining the most advantageous Quotation, the Evaluation Panel will score each Respondent against the qualitative criteria as detailed within document Part 3- Respondents Offer Form. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

Note: It is essential that Respondents address each qualitative criterion. Information that you provide addressing each qualitative criterion will be point scored by the Evaluation Panel. Failure to provide the specified information may result in elimination from the quotation evaluation process or a low score.

1.10 Price Basis

A fixed price must be provided for the term of the contract and all requested costs and any assumptions supporting the submitted prices should be noted and included on the Pricing Schedule.

Quoted prices must exclude Goods and Services Tax (GST).

Unless otherwise indicated prices quoted must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the response, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

1.11 Local Price Preference

A price preference will apply to suppliers who are based in, operate from or source goods or services from within the Shire of Irwin in relation to all quotations/quotation invited by the Shire of Irwin for the supply of goods and services.

The Local price preference enables suppliers to be evaluated as if the proposed quotation/quotation bid price were reduced in accordance with permitted price preferences as specified below in this policy.

This policy will operate in conjunction with the purchasing considerations and procedures as outlined in the Council's 'Purchasing Policy' when evaluating and awarding quotation contracts.

For the policy to apply, the supplier is required to provide to the Shire sufficient evidence which demonstrates compliance with the above criteria.

1.12 Rejection of Responses

A response will be rejected without consideration of its merits in the event that:

- a) it is not submitted before the deadline; or
- b) it is not submitted or emailed at the place specified in the request for quotation; or
- c) it may be rejected if it fails to comply with any other requirements of the request for quotation; or
- d) the Respondent does not submit an offer form which has been completed and signed together with all the required attachments.

1.13 Acceptance of Responses

Unless otherwise stated in this request, responses may be for all or part of the requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest response and may reject any or all responses submitted.

1.14 Response Validity Period

All responses will remain valid and open for acceptance for a minimum period of ninety (90) days from the deadline.

1.15 Precedence of Documents

In the event of there being any conflict or inconsistency between the Terms and Conditions herein and those in the General Conditions of Contract, the Terms and Conditions appearing in this Request will have precedence.

1.16 Alterations

The Respondent must not alter or add to the request documents unless required by these General Conditions of responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for Quotation documents before the Deadline.

1.17 Respondents to Inform Themselves

Respondents are required to and will be deemed to have:

- Examined carefully and to have acquired full knowledge of the contents of the Drawings, Specification, Schedules, Conditions of Quoting, the General Conditions of Contract and the Special Conditions of Contract (if any) and any other information made available in writing by the Principal to the Respondent for the purpose of quoting.
- Examined all information relevant to the risks, contingencies and other circumstances having an effect on their quote and which is obtainable by making reasonable inquiries.
- Examined the site and its surroundings.
- Independently verified any information provided by or on behalf of the Principal, and satisfy itself to the accuracy of their quote submission; and
- Satisfied themselves as to the correctness and sufficiency of their quote for the work and that their quote rates and prices cover the cost of complying with all their obligations under the contract whether expressed or implied and of all matters and things necessary for the due and proper performance and completion of the contract.

1.18 Ownership of Response

All documents, materials, articles and information submitted by the Respondent as part of or in support of a Response shall become upon submission the absolute property of the Principal and will not be returned to the Respondent at the conclusion of the response process PROVIDED that the Respondent shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.19 Canvassing Officers

If a Respondent, whether personally or by agent, canvasses any of the Principal's Councillors or Officers with a view to influencing the acceptance of any Respondent, then regardless of such canvassing having any influence on the acceptance of such submission, the Principal may at its discretion omit the Respondent from consideration.

1.20 Identity of the Respondents

The identity of the Respondent and Contractor is fundamental to the Principal. The Respondent shall be the person(s) and corporation(s) named as the Respondent in Part 3 of this request. Upon acceptance of the response, the Respondent will become the Contractor.

1.21 Lodgement of Response and Delivery Method

The response must be lodged by the deadline. The deadline for this Request is ***Friday 28 October 2022 at 12:00pm.***

The Response is to be submitted via the Shire of Irwin eQuotes Portal.

2 Specifications

2.1 General

The Shire of Irwin is inviting quotations for the supply and delivery of one (1) Articulated Wheel Loader. The vehicle is to be used as a general-purpose unit predominately in road maintenance and construction for loading gravel, sand, aggregate, sand, vegetation material, and spoil material/s to various locations within the shire boundaries. The vehicle should be suitable for use in hot, dusty, dry, wet, and muddy conditions on even and uneven surfaces.

A Detailed brochures and specification sheets to be included with response.

Operating Weight	<ul style="list-style-type: none">• Minimum standard Operating Weight 15,000 kg• Maximum standard Operating Weight 19,000 kg <i>Supply weighbridge certification sheet</i>
Engine	<ul style="list-style-type: none">• Current model direct injection diesel engine• 6 cylinder turbo charged intercooled• Gross Power Range between 140 kW – 168 kW• Auto Engine Idle Shutdown or Management system• Full on-board machine diagnostic capability.• Filtered crankcase breather• Audible engine warning system (low oil, high temperature etc)• Debris Management system- primary & secondary element type air filtering system with pre-cleaner• Vehicle emissions must meet ADR 80/03 Standards or equivalent US EPA CFR• Vandal proof locks on all compartments including oil dipstick and fuel cap• Emergency shutdown switch
Noise Emission	<ul style="list-style-type: none">• 80dBA max, under normal operating conditions, with cab doors closed. <i>Supply certification sheet</i>
Fuel Tank Capacity	<ul style="list-style-type: none">• Minimum Fuel Tank capacity of 200L• Fuel water separator to be supplied as standard• Fuel tank cap to be fully lockable at ground level filling point• Matching additional hour meter to be installed near fuel filler tank neck in suitable position
Transmission Differential	<ul style="list-style-type: none">• Electronically controlled, automatic powershift transmission with minimum 4F/3R with kickdown function and overspeed protection• Minimum forward top speed of 40km/hr and reverse of 30km/hr
Hydraulics	<ul style="list-style-type: none">• Bucket and fork modes adjustable in cab• Automatic lift and bucket kickouts adjustable in cab• Load sensing hydraulics and steering• Hydraulic diagnostic connectors and ports• Quick coupler control• Ride Control• OPTION Auto lube system
Electrical	<ul style="list-style-type: none">• Dust proof heavy duty alternator- 115 amp brush type• USB power ports and 12V cigarette lighter socket for accessories in cab• Dual battery system with disconnect switch

	<ul style="list-style-type: none"> • Full instrumentation lighting, all battery, temperature, oil pressure etc. • All body perimeter lighting (including indicators, headlights and operating work lights) in accordance with the current Road Traffic Act regulations • Warning horn to meet ADR regulations • Audible reverse alarm to meet ADR regulations • Reverse Camera • 2 Amber flashing lights (LED) mounted on cab roof • Must be fitted with an Hour meter • OPTION Mesh guards to be fitted to all head lights, indicators, work lights and positioned to not interfere with the lighting.
Operators Cab	<ul style="list-style-type: none"> • Fully enclosed cabin with all round vision • Cab to meet all current ROPS and FOPS Australian Standards regulations • Fully integrated, factory fitted Air Conditioning and heating system required • Cab lining fully pressurized with thermal insulation and sound suppression • Windscreen wipers required front and rear • Computerised monitoring system • Steering column adjustable • Hydraulic control lockout • All doors, lockers and compartments to be fully lockable • Fully fitted air suspension seat with arm rests and adjustable to Operator's requirements with heavy duty seat cover • Sound system with AM/ FM & Bluetooth connectivity • OPTION Full tinting to maximum allowable Road Traffic Authority regulations required on side and rear windows • OPTION provide technical information and price on fitting a Reverse Camera without any viewing restrictions • OPTION Supply and install a slimline (80) channel UHF & VHF radio programmed to the Shire's frequency
Bucket	<ul style="list-style-type: none"> • General purpose pin on bucket • Minimum 2.5 m3 (loaded) capacity • Supplied with Bolt on cutting edges and teeth 2 additional spare sets • OPTION Compuload or similar load measuring device (digital display)
Operating Specifications	<ul style="list-style-type: none"> • Turning radius inside of tyres maximum 3600mm • Height to bucket pin fully lifted minimum 3800mm • Height to bucket pin at carry between 400 to 700 mm
Paintwork & Signwriting	<ul style="list-style-type: none"> • Priming and paintwork shall be in accordance with the manufacturer's recommendations and warranty provided by the supplier • All warning signs to be supplied and installed as required by regulations
Miscellaneous Equipment	<ul style="list-style-type: none"> • One suitable weatherproof lockable toolbox to be externally mounted to hold tools and lifting chains • Supply minimum two sets of keys • Lockable service points required with provision for fixing of keyed alike padlocks to prevent unauthorised interference. • Maintenance toolkit (itemised list required) • Heavy Duty Floor Mats • Heavy Duty Canvas Seat Cover

	<ul style="list-style-type: none"> • OPTION Hand wash and soap container 15L. • OPTION Spare tyre and Rim • OPTION Pallet forks • OPTION Lifting arm
Manuals	<ul style="list-style-type: none"> • All workshop, spare parts, service and operator's manual printed and/or electronic files to be provided • OPTION product and parts link services

2.2 Regulatory Requirements

Compliance	<ul style="list-style-type: none"> • Loader must be fitted with Oversize signs front and rear and compliant with all relevant legislation.
Safety	<ul style="list-style-type: none"> • All equipment required by law to be fitted. All items offered to comply with minimum safety requirements for road usage. • Suitable size and type of fire extinguisher (Australian approved) with bracket, mounted in a suitable position near to the operator, external to the cab.
Warranties	<ul style="list-style-type: none"> • Respondents to include details of manufacturer's warranty on Loader, accessories and associated equipment as a standard warranty. • OPTION Extended full warranty on Loader components to cover five years or 5000 engine hours all systems including electrics, hydraulics and mechanical. • OPTION Respondents to state parts cost & labour cost for manufacturers recommended service schedule based on 6 years / 6,000 hours
Licensing	<ul style="list-style-type: none"> • Loader must be licensed with 075 condition (to be used on road at night time only in the event of an emergency call out) • Loader to be registered to the Shire of Irwin in accordance with the Department of Transport Requirement Section 19B and to be licensed to our common expiry date of 1/07/202X (for current or next year depending on delivery date).
Servicing	<ul style="list-style-type: none"> • Suppliers to include details of available service support • Suppliers to include details of service intervals

2.3 Vehicle Demonstration

Demonstration of the shortlisted vehicles may be requested by the Shire of Irwin.

Suppliers will be required to carry out these demonstrations within a 250 kilometre radius of the Shire of Irwin Depot, or where mutually agreed to take advantage of similar operating conditions.

2.4 Inspection & Delivery

Delivery timeframe to not exceed ninety (90) calendar days from the date of the Shire issued purchase order. Unless a longer period is specified in advance and agreed upon by the Shire.

The Shire reserves the right to withdraw from the purchase contract in the event the supplier cannot deliver within the requested timeframe.

Loader to be available for inspection by Shire of Irwin Staff prior to delivery taken.

The Wheel Loader is to be delivered to the Shire of Irwin Depot at 30 Bailey Street, Dongara WA 6525.

2.5 Onsite Training

A competent person will be required to spend at least a day with operators and technical staff from the Shire of Irwin, providing onsite training of all components and features of the vehicle.

OPTIONAL Training Videos supplied for use for ongoing training and support issues.

3 Respondents Offer

Offer Form

The Chief Executive Officer
Shire of Irwin
11-13 Waldeck Street
Dongara WA 6525

I/We (Registered Entity Name):			
Of (Registered Street Address):			
ABN:		ACN (if applicable):	
Phone No:		Fax No:	
Email:			

In response to Request for Quotation (RFQ)

RFQ Supply & Delivery of one (1) Articulated Wheel Loader

I/We agree that I am/We are bound by and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Quotation contained in this Request signed and completed.

The quoted price is valid up to ninety (90) calendar days from the date of the RFQ closing or forty-five (45) days from the Council's resolution for determining the RFQ, whichever is the later unless extended on mutual agreement between the Principal and the Respondent in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Quotation irrespective of its outcome.

The quoted consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this RFQ.

Name of Authorised signatory:					
Position:					
Email:					
Phone:		Postal address:			
Signature of Authorised signatory of Respondent:				Dated:	

3.1 Selection Criteria

The Contract may be awarded to a Respondent who best demonstrates the ability to provide quality products and or services at a competitive price. The quoted prices will be assessed together with the qualitative and compliance criteria to determine the most advantageous outcome to the principal.

A scoring system will be usual as part of the assessment of the Qualitative Criteria. Unless otherwise stated, a Response which provides all the information requested will be assessed as satisfactory.

3.1.1 Compliance Criteria

Please select with a “Yes” or “No” whether you comply with the following compliance criteria:

a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of this RFQ.	Yes / No
b) Respondents are to provide any licenses required for supplying the vehicle.	Yes / No
c) Compliance with the Specification contained in the Request.	Yes / No
d) Completed Offer Form.	Yes / No
e) Completed Pricing Schedules submitted in the format required by the Principal.	Yes / No

3.1.2 Qualitive Criteria

Before responding to the following qualitative criteria, Respondents must note the following:

All information relevant to your answers to each criterion are to be contained within your Quotation.

Respondents are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience.

Respondents are to provide full details for any claims, statements or examples used to address the qualitative criteria; and

Respondents are to address each issue outlined within a qualitative criterion.

Qualitative criteria	Weighting
1. Unit Specification <i>Complete Schedule 1 & 3</i>	30%
2. Details on Manufacturer/Dealer Warranty <i>Provide details of the manufacturer's warranty, including exclusions in a separate attachment.</i> Details on Ergonomic & Safety Features <i>Provide details on ergonomic and safety features, including compliance with Australian standards.</i>	10%
3. Delivery Timeframe <i>Provide details on estimated vehicle demonstration, inspection, training and delivery dates.</i>	20 %
4. Parts Availability & After Sales <i>Provide details of parts availability and after sales services.</i>	10%
5. Price <i>Complete Schedule 2</i>	30%

3.2 Pricing Information

The Shire seeks a fixed Lump Sum based price for the entire Requirements specified in this request for quotation.

Respondents **must** complete the following Price Schedules.

Before completing the Price Schedule, Respondents should ensure they have read this entire Request for Quotation.

Unless otherwise indicated prices tendered must include delivery and any associated costs, and all applicable levies, duties, taxes and charges. Any charge not stated in the Response, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

The Principal reserves the right to make adjustments to the Requirements and/or the Contract Sum through the addition and/or deletion of any individual item of the Schedules in its entirety or part as required to meet the Principal's specific requirements.

All disposal of assets will be carried out in accordance with Section 3.58 (2) of the Local Government Act 1995.

3.2.1 Price Basis

Quotes are required as Lump Sum.

Are you prepared to offer a fixed price?	Yes / No
--	-----------------

Lump Sum value (ex GST): \$ _____

Quotes that do not meet the above requirements will be considered non-compliant.

4 Schedules

Schedule 1- New Vehicle Offer

Item	Description
Cab/Chassis Make & Model	
Date of Manufacture	
Engine Make	
Delivery Month (Anticipated supply date <u>must</u> be included)	

Has a Detailed Brochure been supplied?	Yes / No
--	----------

Schedule 2 – Schedule of Rates

Description	Rate (exc GST)	GST	Total Rate
One (1) Heavy Duty Articulated Wheel Loader	\$	\$	\$
Licensing	\$	\$	\$
Delivery	\$	\$	\$
Total Price (inc GST)			\$
OPTIONAL Auto Lube system	\$	\$	\$
OPTIONAL Reverse Camera (if not standard)	\$	\$	\$
OPTIONAL UHF & VHF Radios	\$	\$	\$
OPTIONAL Tinting	\$	\$	\$
OPTIONAL Mesh guards to be fitted to all head lights, indicators, work lights and positioned to not interfere with the lighting.	\$	\$	\$
OPTIONAL Load measuring device	\$	\$	\$
OPTIONAL 12v T socket mounted near fuel tank to operate fuel transfer pump on.	\$	\$	\$
OPTIONAL Hand wash and soap container 15L.	\$	\$	\$
OPTIONAL Spare tyre and rim	\$	\$	\$
OPTIONAL Lifting Arm	\$	\$	\$
OPTIONAL Pallet forks	\$	\$	\$
OPTIONAL Extended Warranty	\$	\$	\$
OPTIONAL Scheduled Maintenance	\$	\$	\$

Schedule 3 – Quotation Summary

Item	Description	Compliant (Shire Use)
Standard Operating Weight		
Gross Power in kW		
No. of cylinders/cubic capacity		
Air filter system		
Braking system		
Noise emission		
Fuel tank capacity		
Fuel consumption		
Forward top speeds		
Reverse tops speeds		
Alternator type/ capacity		
Battery details		
Bucket size/ capacity		
Minimum turning radius		
Minimum height to bucket pin		
Minimum bucket height at carry		
Tyres- type / size & pattern		
Seat rating in kg		
Scheduled maintenance details		
Parts and field service unit availability		

5 General Conditions of Contract

As per the General Conditions of Contract under the Preferred Supplier Arrangement (PSA).

ATTACHMENT: Committee Reports 9.2.1
Local Emergency Management Committee Meeting

Attachment 1
Minutes of the Local Emergency Management Committee Meeting 30 November 2022



Shire of Irwin Local Emergency Management Committee (LEMC) Meeting

I certify that this copy of the Minutes is a true and
correct record of the meeting held on
Wednesday 31 August, 2022

Signed:
Mark Teale, Chairperson

Date:

held in the Council Chambers

Wednesday, 30 November 2022

at 10.00am

Minutes

- 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS
- 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

(please sign the attendance register on arrival)

Members

Cr H Palmer
T Pavelka
J Henriques
G Pilgrim
R Clarke
S Ingram
N Boozanier
M Redway

Shire of Irwin Councillor
DEMHS
Parks and Wildlife Service
Department of Communities
DFES
Main Roads WA
Officer in Charge Dongara Police
APA

Staff

Mr S Ivers
Mr M Teale
Mrs P Clayton
Mrs C Finlay
Mr Peter Bracegirdle

Chief Executive Officer
Community Emergency Services Manager
Development and Executive Officer
Executive Assistant
Manager Community Services

Guests

Jo Bettesworth – DFES
Tim Dalwood – DFES

Apologies

G Crabb
K Mussen
C McCartney

3 BUSINESS ARISING

3.1

COMMITTEE RECOMMENDATION:

Moved: Shane Ivers

Seconded: Neil Boonzaaier

That the Minutes of the 31 August 2022 LEMC Meeting, as previously circulated, be adopted as true and accurate recording of that meeting.

3.2 Action Items from previous minutes

Nil.

4 GENERAL BUSINESS

4.1 Agency Updates

Parks and Wildlife Service | Jess Henriques
Fire Management Program ongoing
Sothern Yamatji Indigenous approvals
Fire Break maintenance completed

Daniel Treloar
Xmas Rosters

Michael (Mick) Redway
Mondarra Storage
Abrolhos Island gas issue
Fire breaks

LNG Production Co | Lisa Azzarello
Shire of Irwin Project
250 workers, 10kms out from Dongara
Construction & exploration
Will be flaring (burn off) DFES will be notified
Everyone has been invited for a visit as soon as the construction heavy vehicles are gone (very busy with heavy traffic at present)

DEMHS | Trish Pavelka
Dongara Health Service disruption as phase 3 is started (1+2 complete)
Ambulance entrance has changed – service entry now temporarily at the back entry
Should be finished by 18 Jan 2023
Less rooms in centre and access for public is via money St
New Fire Board & PA System

Officer in Charge Dongara Police | Neil Boozanier
Struggle with staffing issue
Road crashes (busy time of year)
St John Ambulance -Triage from Perth
Bush Fire Season

DFES | Tim Dalwood
Floods- high season, appliances moved around for protection
Overview of what we do and what you do so we can work as a team in time of emergency

Jo Butterworth
Observer

Shire of Irwin | Community Manager Peter Bracegirdle
Observer

Shire of Irwin Council Member | Cr Hayley Palmer
Observer

Shire of Irwin Council | Shane Ivers
Congratulated Mark Teale on the mitigation works undertaken to protect the Shire (comprehensive)
Kalils Drive is in a good position for fire season
WACHS – have deployment issues
- Volunteer issues
New staff at the Shire (Peter Bracegirdle | Christine Finlay | Priscilla Clayton)

Department of Communities | Neville Blackburn (away)
Set up the evacuation centre

Main Roads | Steve Ingram
Patrick leaving after 47 years

Community Emergency Services Manager | Mark Teale
3 Grants received

1. Community Water supply
2. AWARE
3. Preparing Australian Communities

AWARE -WALGA Training emergency management

Bush Fire mitigation wrapping up

Telstra still on track - Trial for generator for mobile tower

Coast has small sites, 5G towers | Arrowsmith tower

LEMA review starting feedback / comments

WALGA – LEMA process review, local govt, stakeholders, meeting next week to advise on outcomes of the review

Working with Dept Communities to arrange Evacuation Centre training at Irwin Rec Centre

4.2 Exercise/Training – TC Cyclone Exercise DFES DO NH Tim Dalwood

DO Dalwood provided an overview of the following subjects prior to the exercise

- Legislative framework
- State Hazard Plan – Severe Weather
- AIIMS Awareness
- Actions prior to TC Impacts

TC Teale Exercise – Agencies in attendance to provide a situation report following the information and damage assessments provided to an Incident Support Group meeting. OIC N Boonzaaier chaired the ISG meeting.

5 SETTING OF FUTURE MEETING DATES

5.1 The below 2023 dates are recommended to the Committee for review.

- Wednesday 1 March, 2023
- Wednesday 7 June 2023
- Wednesday 30 August 2023
- Wednesday 29 November 2023

6 CLOSURE