



ORDINARY COUNCIL MEETING

22 September 2020

Attachment Booklet – September 2020

ATTACHMENT: CC01
Accounts for Payment – August 2020

Shire of Irwin

*List of Accounts paid August 2020 for presentation to the
Council Meeting 22 September 2020*

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT26292	04/08/2020	DONGARA BODY BUILDERS	MODIFICATIONS TO UD PRIME MOVER
EFT26293	04/08/2020	GRIFFIN VALUATION ADVISORY	MARKET VALUATION OF DONGARA TOURIST PARK
EFT26294	04/08/2020	VERLINDENS ELECTRICAL GERALDTON	PROGRESS CLAIM -PUMP TRACK PROJECT
EFT26295	06/08/2020	ELLENBY TREE FARM PTY LTD	SHRUBS FOR PLANTING AT INDEPENDENT LIVING UNITS
EFT26296	06/08/2020	MITCHELL AND BROWN COMMUNICATIONS	ANNUAL MONITORING FEE AND UPDATES AT TELEVISION TRANSMISSION TOWER
EFT26297	12/08/2020	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS
EFT26298	12/08/2020	SHIRE OF IRWIN - SUNDRY DEBTORS	PAYROLL DEDUCTIONS
EFT26299	12/08/2020	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS
EFT26300	17/08/2020	ATOM	DISINFECTANT CANS FOR OPERATIONS VEHICLE AND AREAS
EFT26301	17/08/2020	AUSTRALIA POST	POSTAGE & FREIGHT CHARGES JULY
EFT26302	17/08/2020	ARB GERALDTON	SUPPLY AND FIT ARB LIGHT BAR, INSTALL FRIDGE AND AIR COMPRESSOR ON CESH VEHICLE
EFT26303	17/08/2020	BATAVIA HEALTH	DONGARA MEDICAL CENTRE - EXPENSES JUNE 2020
EFT26304	17/08/2020	CONSTRUCTION TRAINING FUND	CONSTRUCTION TRAINING FUND RECONCILIATION JULY
EFT26305	17/08/2020	BLACKWOODS	POWER TOOLS FOR TOWN MAINTENANCE
EFT26306	17/08/2020	BOC LIMITED	OXYGEN CYLINDER RENTAL
EFT26307	17/08/2020	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY RECONCILIATION JULY
EFT26308	17/08/2020	BOB WADDELL CONSULTANT	ASSISTANCE WITH MONTHLY FINANCIAL STATEMENTS FOR JULY
EFT26309	17/08/2020	CANINE CONTROL	CONTRACT RANGER SERVICES
EFT26310	17/08/2020	COMMON GROUND TRAILS	PROGRESS PAYMENT - PUMP TRACK AT SKATE PARK
EFT26311	17/08/2020	MID WEST CHAMBER OF COMMERCE AND INDUSTRY	ANNUAL MEMBERSHIP 2020/21
EFT26312	17/08/2020	CIVIC WORKFORCE MANAGEMENT	PROFESSIONAL HR ADVICE
EFT26313	17/08/2020	DONGARA HANDYMAN SERVICE	BUILDING MAINTENANCE REPAIRS AT THE VILLAGE AND SHIRE FACILITIES
EFT26314	17/08/2020	DAWN JULIE CULLEN	BOND REFUND
EFT26315	17/08/2020	DONGARA BODY BUILDERS	BLAST AND PAINT SIDE TIPPER TRAILER
EFT26316	17/08/2020	DONGARA DENISON SMASH REPAIRS	EXCESS PAYMENT FOR REPAIRS TO HINO PRIME MOVER
EFT26317	17/08/2020	FIVESTAR BUSINESS SOLUTIONS & INNOVATION	PRINTER CHARGES - ADMIN, REC CENTRE & VISITOR CENTRE
EFT26318	17/08/2020	FIVEGUMS FAMILY MEDICAL PRACTICE	DOCTOR FEES JUNE 2020
EFT26319	17/08/2020	REFUEL AUSTRALIA	BULK DIESEL FUEL PURCHASE
EFT26320	17/08/2020	GLASS CO WA	REPAIR BROKEN WINDOW AT OLD SCHOOL BUILDING IN IRWIN AND UNIT 36 THE VILLAGE
EFT26321	17/08/2020	INCITE SECURITY	SERVICE VISIT TO MEDICAL CENTRE
EFT26322	17/08/2020	RENTOKIL INITIAL PTY LTD	SANITARY DISPOSAL AND HAND SANITISER DISPOSAL SERVICE FEE 2020/21
EFT26323	17/08/2020	INSIDE OUT CLEAN	CLEANING OF UPHOLSTERED CHAIRS AT REC CENTRE
EFT26324	17/08/2020	IT VISION USER GROUP	USER GROUP MEMBERSHIP SUBSCRIPTION 2020/21
EFT26325	17/08/2020	JASON SIGNMAKERS	SECURITY NOTICE SIGNS FOR SHIRE BUILDINGS AND NAME BLADES FOR SIGN INSTALLATION
EFT26326	17/08/2020	KPA ARCHITECTS	ARCHITECTURAL ASSESSMENT ON HYDROTHERAPY POOL AT INDEPENDENT UNITS
EFT26327	17/08/2020	MCDONALDS WHOLESALERS	PAPER TOWEL DISPENSER FOR REC CENTRE GYM
EFT26328	17/08/2020	MIDWEST FIRE PROTECTION & SAFETY SERVICES	MONTHLY SERVICING OF FIRE ALARM SYSTEM AT REC CENTRE, SERVICING FOR FIRE EQUIPMENT AT REC CENTRE AND INSTALL REPLACEMENT FIRE HYDRANT BOOSTER CABINET AT REC CENTRE
EFT26329	17/08/2020	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT THE VILLAGE & SHIRE ABLUTION & FACILITIES
EFT26330	17/08/2020	CLEANPAK TOTAL SOLUTIONS	REFILLABLE HAND SOAP DISPENSERS
EFT26331	17/08/2020	NORDIC BUILDERS	PROGRESS PAYMENT - INDEPENDENT UNITS
EFT26332	17/08/2020	OAKS CIVIL CONSTRUCTION PTY LTD	TRAFFIC MANAGEMENT COVERAGE FOR SURVEYOR
EFT26333	17/08/2020	PEST A KILL	ANNUAL EXTERRA TERMITE MONITORING AT OLD POLICE STATION MUSEUM FOR 2020/21
EFT26334	17/08/2020	PIXIES SCREEN PRINTS	LOGO STITCHED ON COUNCILLOR LAPTOP SLEEVES
EFT26335	17/08/2020	PORT DENISON LANDSCAPING SERVICES	INSTALL FENCE PANELS BETWEEN PIERS AT INDEPENDENT LIVING UNITS
EFT26336	17/08/2020	ROSELAKE HOLDINGS PTY LTD	SPRAYING OF RURAL ROAD NETWORK INCLUDING OLD PONDS STORAGE AT GOLF COURSE
EFT26337	17/08/2020	STEVEN TWEEDIE	GOVERNANCE RELATED ADVICE
EFT26338	17/08/2020	THURKLES DOZING	PUSH UP UNPROCESSED GRAVEL AT CASUARINAS ROAD PIT
EFT26339	17/08/2020	T-QUIP	PARTS FOR GROUND MASTER MOWER
EFT26340	17/08/2020	TYREPOWER LIMITED	SUPPLY AND FIT TYRES TO FUSO TIP TRUCK AND HOLDEN COLORADO
EFT26341	17/08/2020	VERLINDENS ELECTRICAL GERALDTON	PROGRESS CLAIM - PUMP TRACK PROJECT
EFT26342	17/08/2020	SYNERGY	ELECTRICITY CHARGES - STREET LIGHTING
EFT26343	17/08/2020	YOUNG MOTORS PTY LTD	SERVICE OF HOLDEN COLORADO
EFT26344	17/08/2020	AUSTRALIAN TAXATION OFFICE - BAS	AMENDMENT OF MARCH BAS
EFT26345	20/08/2020	AUSTRALIAN TAXATION OFFICE - BAS	BAS RECONCILIATION JULY
EFT26346	21/08/2020	AMPAC DEBT RECOVERY (WA) PTY LTD	OUTSTANDING RATES LEGAL EXPENSES
EFT26347	21/08/2020	AUSTRALIAN COMMUNICATIONS AND MEDIA	BROADCASTING/TRANSMISSION TOWER ANNUAL FEE
EFT26348	21/08/2020	BEAUREPAIRES GERALDTON	SUPPLY TYRES AND RIMS TO SEMI TRAILER PLANT
EFT26349	21/08/2020	IRWIN RURAL SUPPLIES & STOCKFEEDS	LAYER & POULTRY GROWER CRUMBLES FOR CHICKENS
EFT26350	21/08/2020	DC TWO PTY LTD	VOIP CHARGES AUGUST
EFT26351	21/08/2020	DONGARA FREIGHT	FREIGHT CHARGES JULY
EFT26352	21/08/2020	DONGARA HANDYMAN SERVICE	CLEAN GUTTER AT MEMORIAL PARK ABLUTION BLOCK AND BUILDING MAINTENANCE REPAIRS AT THE VILLAGE AND ADMIN

Shire of Irwin

*List of Accounts paid August 2020 for presentation to the
Council Meeting 22 September 2020*

MUNICIPAL/(TRUST) PAYMENTS			
EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
EFT26353	21/08/2020	DONGARA BUILDING & TRADE SUPPLIES	PARKS, GARDEN, BUILDING, ROAD AND BUILDING MAINTENANCE SUPPLIES
EFT26354	21/08/2020	DONGARA CONCRETE SERVICES	SUPPLY AND DELIVER COMPONENTS FOR LEACH DRAINS FOR INDEPENDENT UNITS ON HENRY ROAD INCLUDING QUARTZ
EFT26355	21/08/2020	REFUEL AUSTRALIA	FUEL CARD PURCHASES JULY
EFT26356	21/08/2020	HERRING STORER ACOUSTICS	PREPARATION AND SUBMISSION OF REPORT FOR ACOUSTIC TESTING AT MEDICAL CENTRE
EFT26357	21/08/2020	JAYCAM INDUSTRIES	RUNWAY LIGHTING REPAIRS AT LANDING STRIP
EFT26358	21/08/2020	KICK SOLUTIONS	DIGITISATION OF PLANS
EFT26359	21/08/2020	KYLIE MAREE BESSEN	MATERIALS FOR OCTOBER SCHOOL HOLIDAY PROGRAM 2020
EFT26360	21/08/2020	MIDWEST SOLAR AND WATER	PLUMBING REPAIRS AT SHIRE ABLUTION & FACILITIES
EFT26361	21/08/2020	SUN CITY PRINT AND DESIGN	COASTAL NODES - CAMPING ENVELOPES
EFT26362	21/08/2020	WA LOCAL GOVERNMENT ASSOCIATION	MEMBERSHIPS & SUBSCRIPTIONS 2020/21
EFT26363	26/08/2020	IRWIN SHIRE - RATES	PAYROLL DEDUCTIONS
EFT26364	26/08/2020	SHIRE OF IRWIN - SUNDRY DEBTORS	PAYROLL DEDUCTIONS
EFT26365	26/08/2020	SHIRE OF IRWIN - LOTTO FUND	PAYROLL DEDUCTIONS
EFT26366	27/08/2020	AAA-ASPHALT SURFACES	ASPHALT FOR TOWN STREETS MAINTENANCE
EFT26367	27/08/2020	ALYKA	CUSTOMER SUPPORT HOURS FOR INTRANET & INTERNET
EFT26368	27/08/2020	BOB WADDELL CONSULTANT	ASSISTANCE WITH ANNUAL FINANCIAL STATEMENTS 2019/20
EFT26369	27/08/2020	CANINE CONTROL	CONTRACT RANGER SERVICES
EFT26370	27/08/2020	CLYDE & CO (LAWYERS)	PROFESSIONAL LEGAL ADVICE
EFT26371	27/08/2020	DELTA CLEANING SERVICES	CLEANING CONTRACT JULY
EFT26372	27/08/2020	DONGARA DRILLING & ELECTRICAL	RETICULATION SUPPLIES JULY
EFT26373	27/08/2020	DONGARA NEWSAGENCY	PUBLICATIONS JULY
EFT26374	27/08/2020	TYREPOWER DONGARA	WHEEL ALIGNMENT, TYRE ROTATION & WHEEL BALANCE OF HOLDEN COLORADO - PARKS & GARDENS
EFT26375	27/08/2020	RIVERBEND FOODWORKS DONGARA	MONTHLY CONSUMABLES JULY
EFT26376	27/08/2020	EASY AUTO CARE	SERVICE OF TOYOTA PRADO
EFT26377	27/08/2020	CITY OF GREATER GERALDTON	MERU WASTE DISPOSAL
EFT26378	27/08/2020	GERALDTON TROPHY & ENGRAVING CENTRE	SINGLE NICHE WALL PLAQUE
EFT26379	27/08/2020	GERALDTON TURF FARM	SUPPLY AND LAY TURF AT HENRY ROAD UNITS
EFT26380	27/08/2020	GLASS CO WA	REPAIR SLIDING DOOR IN UNIT 9 & 12 THE VILLAGE
EFT26381	27/08/2020	INSTANT RACKING & STEEL SHELVING	SAFE WORKING LOAD STICKERS FOR DEPOT STORE ROOM
EFT26382	27/08/2020	JODEY EDWARDS	CONTRACT LANDSCAPING THE VILLAGE JULY
EFT26383	27/08/2020	LFA FIRST RESPONSE	AUTOMATIC EXTERNAL DEFIBRILLATOR FOR CESM VEHICLE
EFT26384	27/08/2020	LIMITLESS PROMOTIONS	DOG/CAT REGISTRATION TAGS
EFT26385	27/08/2020	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 2020/21
EFT26386	27/08/2020	LOCK, STOCK & FARRELL	SUPPLY PADLOCKS, DEADBOLTS & EXTRA KEYS FOR SHIRE INFRASTRUCTURE SECURITY
EFT26387	27/08/2020	NODE 1 PTY LTD	NBN FIBRE CONNECTION FEE
EFT26388	27/08/2020	MIDWEST MOWERS & SMALL ENGINES	INSPECT AND REPAIR HEDGE TRIMMER
EFT26389	27/08/2020	MOOREVIEW PLANTS & TREES	SUPPLY VARIETY OF PLANTS FOR HENRY ROAD UNITS
EFT26390	27/08/2020	MIDWEST SOLAR AND WATER	CONNECTION AND COMMISSIONING OF AQUARIUS WASTE AT HENRY ROAD UNITS
EFT26391	27/08/2020	NESTLE AUSTRALIA LIMITED TRADING AS NESPRESSO AUSTRALIA	COFFEE DISCS FOR ADMIN AND DEPOT
EFT26392	27/08/2020	OFFICE NATIONAL	STATIONERY CONSUMABLES JULY
EFT26393	27/08/2020	PEAK CONSULTANTS PTY LTD	MORETON TERRACE UPGRADE LIGHTING DESIGN AND PRELIMINARY CONCEPTUAL DESIGN FOR BLACKSPOT SUBMISSION ON BLENHEIM ROAD
EFT26394	27/08/2020	PERTH IRRIGATION CENTRE	RETICULATION MATERIALS FOR HENRY ROAD UNITS
EFT26395	27/08/2020	STEVEN TWEEDIE	GOVERNANCE RELATED ADVICE
EFT26396	27/08/2020	DONGARA IGA	MONTHLY CONSUMABLES JULY
EFT26397	27/08/2020	SHIRE OF WYNDHAM EAST KIMBERLEY	REIMBURSEMENT OF LONG SERVICE LEAVE ENTITLEMENT
EFT26398	27/08/2020	TOTAL PACKAGING WA PTY LTD	DOGGY DUMPAGE DISPOSAL BAGS
EFT26399	27/08/2020	CLEANAWAY CO PTY LTD	RESIDENTIAL, COMMERCIAL AND STREET BINS COLLECTION, FRONT LIFT COLLECTION, TRANSFER STATION MTCE AND LANDFILL MTCE
EFT26400	27/08/2020	T-QUIP	SERVICE AND PARTS FOR SWEEPER
EFT26401	27/08/2020	PUBLIC TRANSPORT AUTHORITY OF WA	BUS TICKET SALES JULY
EFT26402	27/08/2020	WA HINO	SERVICE KITS FOR HINO PRIME MOVER
EFT26403	27/08/2020	WELL DONE INTERNATIONAL	CALL CENTRE CHARGES JULY
EFT26404	27/08/2020	WESTRAC EQUIPMENT	MAJOR REPAIRS TO NISSAN PRIME MOVER AND SERVICE OF CAT GRADER
EFT26405	27/08/2020	ON HOLD ON LINE	MESSAGES ON HOLD - AUGUST
EFT26406	27/08/2020	WESTLINE CONTRACTING	GUIDE POST INSTALLATION ON MELALEUCA & LOXTON DRIVE
EFT26407	27/08/2020	YOUNG MOTORS PTY LTD	SERVICE OF HOLDEN COLORADO'S
EFT26408	27/08/2020	WINC AUSTRALIA PTY LTD	PRINTER CHARGES - DEPOT
31997	10/08/2020	DEPARTMENT OF TRANSPORT	SHIRE OF IRWIN NUMBER PLATES
31998	27/08/2020	DEPARTMENT OF TRANSPORT	SHIRE OF IRWIN NUMBER PLATES
31999	27/08/2020	DONGARA POTTERY CLUB	COMMUNITY ASSISTANCE SCHEME - THUNGARRA FAIRY GARDEN
DD20550.1	05/08/2020	TELSTRA AUSTRALIA	VARIOUS TELEPHONE & DATA CHARGES
DD20558.1	10/08/2020	TELSTRA AUSTRALIA	TELSTRA INTEGRATED MESSAGING
DD20578.1	24/08/2020	TELSTRA AUSTRALIA	FREE WIFI DATA CHARGES
DD20599.1	30/08/2020	TELSTRA AUSTRALIA	VARIOUS MOBILE & DATA CHARGES
DD20556.1	07/08/2020	WA TREASURY CORPORATION	LOAN NO 93

Shire of Irwin

List of Accounts paid August 2020 for presentation to the
Council Meeting 22 September 2020

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	DESCRIPTION	PAYMENTS
SOL 08/20	17/08/2020	SHINE TECH SOLAR	SOLAR REPAYMENT AUGUST
DD20566.1	13/08/2020	HUNTER PREMIUM FUNDING	INSURANCE PREMIUM REPAYMENT SCHEDULE - INITIAL INSTALMENT
DD20597.1	31/08/2020	HUNTER PREMIUM FUNDING	INSURANCE PREMIUM FUNDING REPAYMENT - SECOND INSTALMENT
CR 030820	03/08/2020	NAB BUSINESS VISA	NAB BUSINESS VISA TRANSACTIONS 01.07.2020 - 28.07.2020 INCLUDING COMPUTER EXPENSES, REC CENTRE EXPENSES AND INVENTORY MANAGEMENT SYSTEM EXPENSE
61289/20	27/08/2020	DEPARTMENT OF MINES, INDUSTRY REGULATION & SAFETY	BOND
61291/20	27/08/2020	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BOND
61365/20	27/08/2020	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BOND
61390/20	27/08/2020	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BOND
61872/20	28/08/2020	DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	BOND
DD20560.1	11/08/2020	AUSTRALIAN SUPER	SUPERANNUATION
DD20560.2	11/08/2020	REST SUPERANNUATION	SUPERANNUATION
DD20560.3	11/08/2020	MLC SUPER FUND	SUPERANNUATION
DD20560.4	11/08/2020	ASGARD SUPERANNUATION	SUPERANNUATION
DD20560.5	11/08/2020	WA SUPER	SUPERANNUATION
DD20560.6	11/08/2020	HOSTPLUS	SUPERANNUATION
DD20560.7	11/08/2020	RUSSELL SUPERSOLUTION MASTER TRUST	SUPERANNUATION
DD20582.1	25/08/2020	ASGARD SUPERANNUATION	SUPERANNUATION
DD20582.2	25/08/2020	AUSTRALIAN SUPER	SUPERANNUATION
DD20582.3	25/08/2020	HOSTPLUS	SUPERANNUATION
DD20582.4	25/08/2020	RUSSELL SUPERSOLUTION MASTER TRUST	SUPERANNUATION
DD20582.5	25/08/2020	MLC SUPER FUND	SUPERANNUATION
DD20582.6	25/08/2020	REST SUPERANNUATION	SUPERANNUATION
DD20582.7	25/08/2020	WA SUPER	SUPERANNUATION
			-1,947.66
			-56,783.64
			-28,344.32
			-3,588.80
			-1,340.00
			-1,080.00
			-1,080.00
			-1,080.00
			-1,080.00
			-942.43
			-342.85
			-468.98
			-212.19
			-12,178.19
			-322.82
			-223.60
			-163.75
			-942.31
			-464.16
			-223.60
			-468.98
			-342.85
			-12,536.91
			-794,852.58

Sundry Creditors as at 31/08/2020

0.00

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from Council.

DATE

8/9/20

Shane Ivers

Chief Executive Officer

Shire of Irwin

Corporate Credit Card Expenditure - Payment Reference CR 030820

S.Ivers Credit Card Expenses

Rural Health West	Membership Renewal	100.00
MYOB Australia	Upgrade of MYOB at Visitor Centre Monthly Charge	70.50
Surkey Monkey	Annual Fee	775.31
Avery	Labels for Inventory Management Program	222.00
Spotify	Rec Centre Gym Music	11.99
Department of Water & Environmental Regulation	Clearing Permit Application for South Beach	2400
NAB	Card Fee	9.00

3,588.80

TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT

3,588.80

ATTACHMENT: CC02

Monthly Financial Statements for the Period Ended 31 August 2020

Attachment 1
Financial Statements to 31 August 2020



SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 August 2020

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Items of Significance

The material variance adopted by the Shire of Irwin for the 2020/21 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Significant Projects					
AGED APPROPRIATE HOUSING - STAGE 2	6%	2,259,327	376,402	134,378	242,024
R2R - FANE ROAD	0%	64,000	6,398	0	6,398
R2R - PIGGERY LANE	0%	129,540	12,952	0	12,952
R2R - BELAURA PLACE	0%	21,259	2,124	0	2,124
CASUARINAS ROAD - RRG	4%	357,000	35,698	15,071	20,627
MORETON TERRACE DESIGN	0%	450,000	45,000	1,530	43,470
TABLETOP ROAD - RRG	0%	422,500	42,248	0	42,248
BURMA ROAD - RRG	0%	251,500	25,144	0	25,144
MILO ROAD DESIGN	0%	38,528	3,852	0	3,852
BLENHEIM ROAD	70%	7,100	710	4,950	(4,240)
GENERAL FOOTPATHS	0%	5,000	500	0	500
CEMETERY REVITALISATION	1%	130,000	0	1,197	(1,197)
REHABILITATION FORMER FISHERMANS HALL AREA	0%	55,000	0	0	0
SKATE PARK - PUMP TRACK	34%	220,000	88,000	75,224	12,776
RURAL SIGNS	0%	69,000	6,900	250	6,650
Grants, Subsidies and Contributions					
Operating Grants, Subsidies and Contributions	30%	491,725	147,374	145,081	(2,294)
Non-operating Grants, Subsidies and Contributions	0%	3,628,255	391,995	0	(391,995)
	4%	4,119,980	539,369	145,081	(394,289)
Rates Levied	100%	5,394,500	1,664	5,371,151	5,369,487

% Compares current ytd actuals to annual budget

Financial Position		Prior Year 31 August 2019	Current Year 31 August 2020
Adjusted Net Current Assets	588%	\$ 857,572	\$ 5,045,488
Cash and Equivalent - Unrestricted	1253%	\$ 154,121	\$ 1,930,450
Cash and Equivalent - Restricted	99%	\$ 1,310,454	\$ 1,293,971
Receivables - Rates	2505%	\$ 215,079	\$ 5,387,419
Receivables - Other	8%	\$ 1,401,987	\$ 113,832
Payables	166%	\$ 87,695	\$ 145,907

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 August 2020
Prepared by: Jenny Goodbourn (Supervisor Finance)
Reviewed by: Shane Ivers (CEO)

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

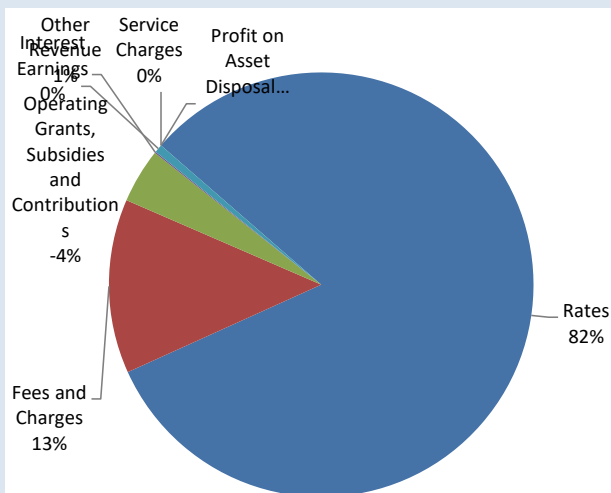
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

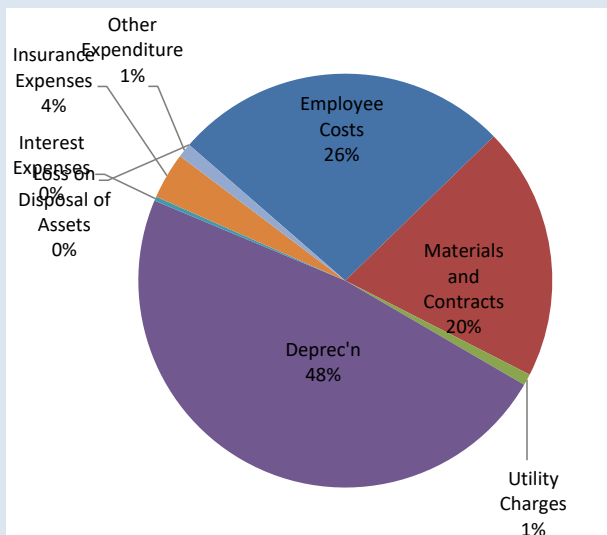
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

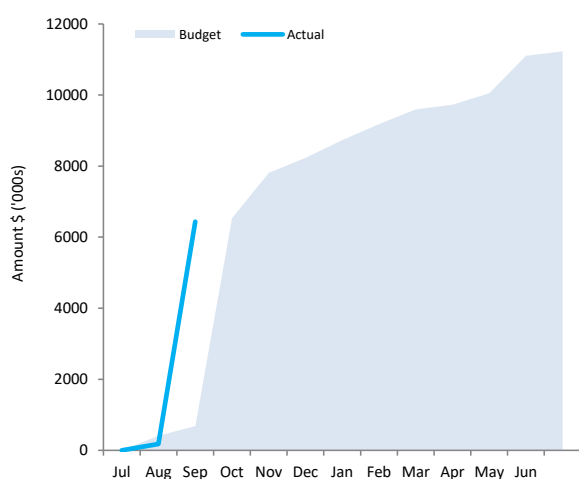
OPERATING REVENUE



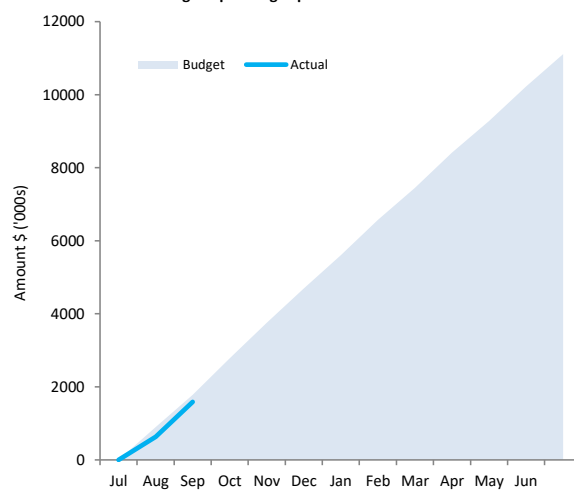
OPERATING EXPENSES



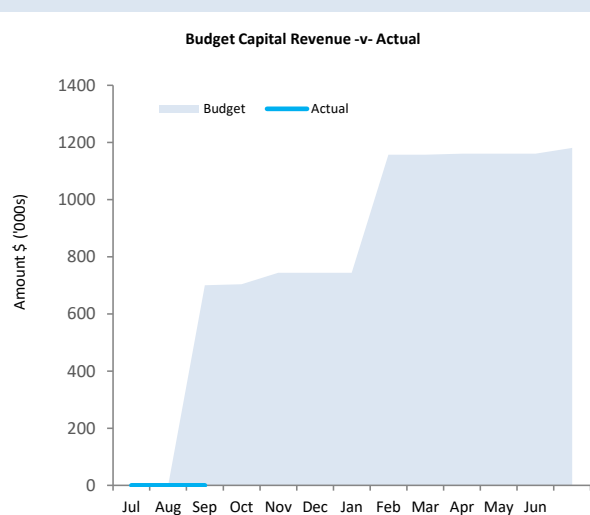
Budget Operating Revenues -v- Actual



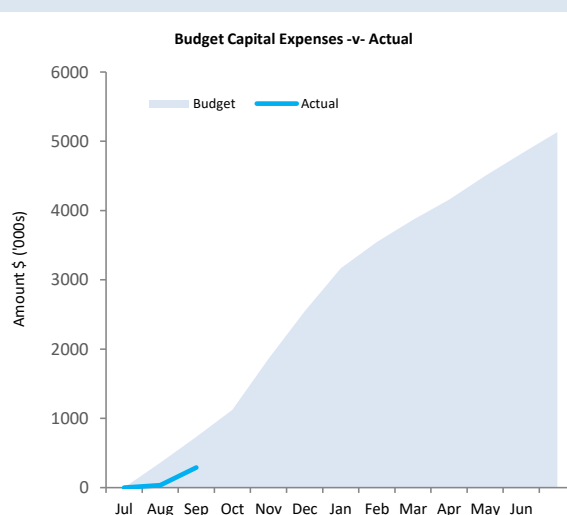
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern a specific council services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.
EDUCATION AND WELFARE To provide services to the elderly, children and youth.	Maintenance of playgroup centre and senior citizen centre. Provision of youth support services.
HOUSING To provide and maintain elderly residents housing.	Provision and maintenance of elderly residents housing.
COMMUNITY AMENITIES To provide services required by the community.	Rubbish collection services, operation of rubbish transfer site, litter control, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls, heritage buildings, civic centres, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, television and radio rebroadcasting and other cultural facilities.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	Tourism and area promotion. Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES To monitor and control Shire's overheads operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

STATUTORY REPORTING PROGRAMS

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus(Deficit)	1	(168,015)	(272,396)	(272,396)	(272,396)	0	0%		
Revenue from operating activities									
Governance		0	0	0	0	0			
General Purpose Funding - Rates	6	5,394,500	5,394,500	1,664	5,371,151	5,369,487	322686%	▲	S
General Purpose Funding - Other		316,641	316,641	74,360	71,579	(2,781)	(4%)	▼	
Law, Order and Public Safety		172,994	172,994	1,830	2,519	689	38%	▲	
Health		60,700	60,700	666	18,756	18,090	2716%	▲	S
Education and Welfare		8,550	8,550	1,090	0	(1,090)	(100%)	▼	
Housing		353,000	353,000	58,832	51,736	(7,096)	(12%)	▼	
Community Amenities		853,855	853,855	25,160	746,126	720,966	2866%	▲	S
Recreation and Culture		153,817	153,817	19,352	52,773	33,421	173%	▲	S
Transport		85,766	85,766	82,922	82,590	(332)	(0%)	▼	
Economic Services		131,657	131,657	21,190	18,495	(2,695)	(13%)	▼	
Other Property and Services		69,500	69,500	4,580	19,016	14,436	315%	▲	S
		7,600,980	7,600,980	291,646	6,434,741				
Expenditure from operating activities									
Governance		(558,300)	(558,300)	(69,657)	(67,411)	2,246	3%	▲	
General Purpose Funding		(1,460,715)	(1,460,715)	(241,778)	(103,493)	138,285	57%	▲	S
Law, Order and Public Safety		(471,125)	(471,125)	(78,606)	(72,799)	5,807	7%	▲	
Health		(339,547)	(339,547)	(51,118)	(35,948)	15,170	30%	▲	S
Education and Welfare		(62,370)	(62,370)	(9,764)	(9,294)	470	5%	▲	
Housing		(590,171)	(590,171)	(96,024)	(64,250)	31,774	33%	▲	S
Community Amenities		(1,199,904)	(1,199,904)	(191,241)	(118,719)	72,522	38%	▲	S
Recreation and Culture		(2,555,055)	(2,555,055)	(397,805)	(350,185)	47,620	12%	▲	S
Transport		(3,440,854)	(3,440,854)	(564,909)	(717,139)	(152,230)	(27%)	▼	S
Economic Services		(383,644)	(383,644)	(63,362)	(51,233)	12,129	19%	▲	S
Other Property and Services		(48,500)	(48,500)	(16,877)	2,627	19,504	116%	▲	S
		(11,110,185)	(11,110,185)	(1,781,141)	(1,587,843)				
Operating activities excluded from budget									
Add back Depreciation		4,358,601	4,358,601	726,414	760,909	34,495	5%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	9,620	9,620	0	0	0			
Movement in Leave Reserve (Added Back)		1,334	1,334	222	115	(107)	(48%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
Amount attributable to operating activities		860,350	860,350	(762,859)	5,607,922				
Investing Activities									
Non-operating Grants, Subsidies and Contributions	13	3,628,255	3,628,255	391,995	0	(391,995)	(100%)	▼	S
Proceeds from Disposal of Assets	7	40,000	40,000	0	0	0			
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(2,329,327)	(2,329,327)	(376,402)	(152,740)	223,662	59%	▲	S
Plant and Equipment	8	(66,000)	(66,000)	(27,040)	(16,762)	10,278	38%	▲	S
Furniture and Equipment	8	(26,100)	(26,100)	(26,100)	0	26,100	100%	▲	S
Infrastructure Assets - Roads	8	(1,791,127)	(1,791,127)	(185,801)	(21,551)	164,250	88%	▲	S
Infrastructure Assets - Drainage	8	0	0	0	0	0			
Infrastructure Assets - Footpaths	8	0	0	0	0	0			
Infrastructure Assets - Public Facilities	8	0	0	0	0	0			
Infrastructure Assets - Other	8	(495,000)	(495,000)	(94,900)	(76,670)	18,230	19%	▲	S
Amount attributable to investing activities		(1,039,299)	(1,039,299)	(318,248)	(267,723)				
Financing Activities									
Proceeds from New Debentures	9	1,095,010	1,095,010	700,000	0	(700,000)	(100%)	▼	S
Repayment of Debentures	9	(391,148)	(391,148)	(18,324)	(17,822)	502	3%	▲	
Repayment of Lease Financing	9	(19,929)	(19,929)	(3,318)	(3,284)	34	1%	▲	
Advances to Community Groups		(395,010)	(395,010)	(395,010)	0	395,010	100%	▲	S
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		25,941	25,941	0	0	0			
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		344,595	344,595	0	0	0			
Transfer from Reserves	10	20,000	20,000	0	0	0			
Transfer to Reserves	10	(14,000)	(14,000)	(2,332)	(1,208)	1,124	48%	▲	
Amount attributable to financing activities		665,459	665,459	281,016	(22,314)				
Closing Funding Surplus(Deficit)	1	318,495	214,114	(1,072,487)	5,045,488				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2020

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

BY NATURE OR TYPE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	1	(168,015)	(272,396)	(272,396)	(272,396)	0	0%		
Revenue from operating activities									
Rates	6	5,394,500	5,394,500	1,664	5,371,151	5,369,487	322686%	▲	S
Operating Grants, Subsidies and Contributions	12	491,725	491,725	147,374	145,081	(2,294)	(2%)	▼	
Fees and Charges		1,391,062	1,391,062	108,568	871,054	762,486	702%	▲	S
Service Charges		0	0	0	0	0			
Interest Earnings		53,167	53,167	8,162	6,596	(1,566)	(19%)	▼	
Other Revenue		269,350	269,350	25,878	40,859	14,981	58%	▲	S
Profit on Disposal of Assets	7	1,176	1,176	0	0	0			
Gain FV Valuation of Assets		0	0	0	0	0			
		7,600,980	7,600,980	291,646	6,434,741				
Expenditure from operating activities									
Employee Costs		(2,403,645)	(2,403,645)	(375,261)	(418,242)	(42,981)	(11%)	▼	S
Materials and Contracts		(2,541,343)	(2,541,343)	(412,616)	(314,047)	98,569	24%	▲	S
Utility Charges		(346,700)	(346,700)	(31,163)	(14,113)	17,050	55%	▲	S
Depreciation on Non-Current Assets		(4,358,601)	(4,358,601)	(726,414)	(760,909)	(34,495)	(5%)	▼	
Interest Expenses		(222,963)	(222,963)	(25,674)	(5,300)	20,374	79%	▲	S
Insurance Expenses		(188,849)	(188,849)	(56,609)	(57,606)	(997)	(2%)	▼	
Other Expenditure		(1,037,288)	(1,037,288)	(153,404)	(17,627)	135,777	89%	▲	S
Loss on Disposal of Assets	7	(10,796)	(10,796)	0	0	0			
Loss FV Valuation of Assets		0	0	0	0	0			
		(11,110,185)	(11,110,185)	(1,781,141)	(1,587,843)				
Operating activities excluded from budget									
Add back Depreciation		4,358,601	4,358,601	726,414	760,909	34,495	5%	▲	
Adjust (Profit)/Loss on Asset Disposal	7	9,620	9,620	0	0	0			
Movement in Leave Reserve (Added Back)		1,334	1,334	222	115	(107)	(48%)	▼	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
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Advances to Community Groups		(395,010)	(395,010)	(395,010)	0	395,010	100%	▲	S
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal	9	25,941	25,941	0	0	0			
Transfer to Restricted Cash - Other		0	0	0	0	0			
Transfer from Restricted Cash - Other		344,595	344,595	0	0	0			
Transfer from Reserves	10	20,000	20,000	0	0	0			
Transfer to Reserves	10	(14,000)	(14,000)	(2,332)	(1,208)	1,124	48%	▲	
Amount attributable to financing activities		665,459	665,459	281,016	(22,314)				
Closing Funding Surplus (Deficit)	1	318,495	214,114	(1,072,487)	5,045,488				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

ADJUSTED NET CURRENT ASSETS

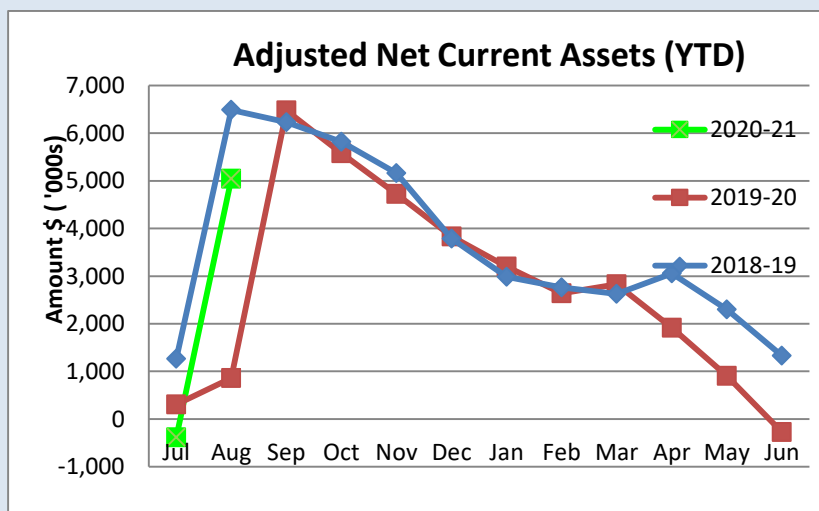
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2020	This Time Last Year 31/08/2019	Year to Date Actual 31/08/2020
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	1,651,177	154,121	1,930,450
Cash Restricted - Reserves	2	1,292,763	1,310,454	1,293,971
Cash Restricted - General	2	362,875	376,298	362,875
Cash Restricted - Bonds & Deposits	2	198,687	202,500	199,297
Receivables - Rates	3	393,000	215,079	5,387,419
Receivables - Other	3	185,996	1,401,987	113,832
Contract Assets	4	0	0	0
Inventories	4	18,521	20,118	18,521
		4,103,019	3,680,557	9,306,365
Less: Current Liabilities				
Payables	5	(802,165)	(87,695)	(145,907)
Contract Liabilities	11	(1,417,566)	(991,515)	(1,957,582)
Bonds & Deposits	14	(198,687)	(198,910)	(199,297)
Loan and Lease Liability	9	(361,613)	(274,626)	(340,507)
Provisions	11	(416,446)	(348,465)	(416,446)
		(3,196,477)	(1,901,211)	(3,059,739)
Less: Cash Reserves	10	(1,292,763)	(1,310,454)	(1,293,971)
Add Back: Component of Leave Liability not Required to be funded		123,184	121,943	123,299
Add Back: Loan and Lease Liability		361,613	274,626	340,507
Less : Loan Receivable - clubs/institutions		(8,098)	(7,889)	(8,098)
Less : Restricted Cash General	15	(362,875)	0	(362,875)
Net Current Funding Position		(272,396)	857,572	5,045,488

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$5.05 M****Last Year YTD****Surplus(Deficit)****\$0.86 M**

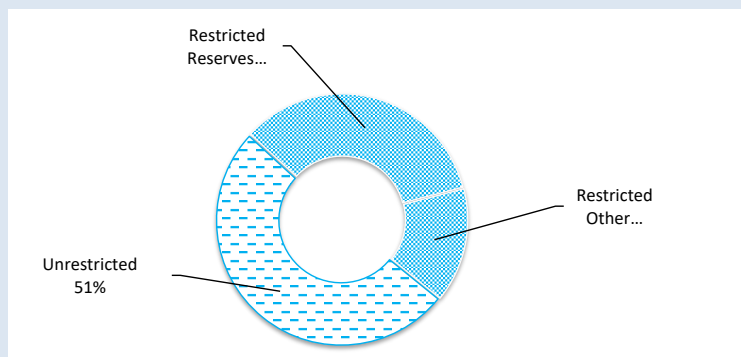
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on Hand							
CASH ADVANCES	2,050			2,050	Cash on Hand	Nil	On Hand
At Call Deposits							
CASH AT BANK MUNI A/C	1,928,400			1,928,400	NAB	0.25%	At Call
RESERVE FUND BANK A/C		1,293,971		1,293,971	NAB	0.25%	At Call
RESTRICTED ASSETS BANK			362,875	362,875	NAB	0.25%	At Call
BONDS AND DEPOSITS HELD BANK (OLD TRUST FUND BANK)			199,297	199,297	NAB	0.25%	At Call
Term Deposits							
Nil							
Total	1,930,450	1,293,971	562,172	3,786,593			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$3.79 M	\$1.29 M

SHIRE OF IRWIN

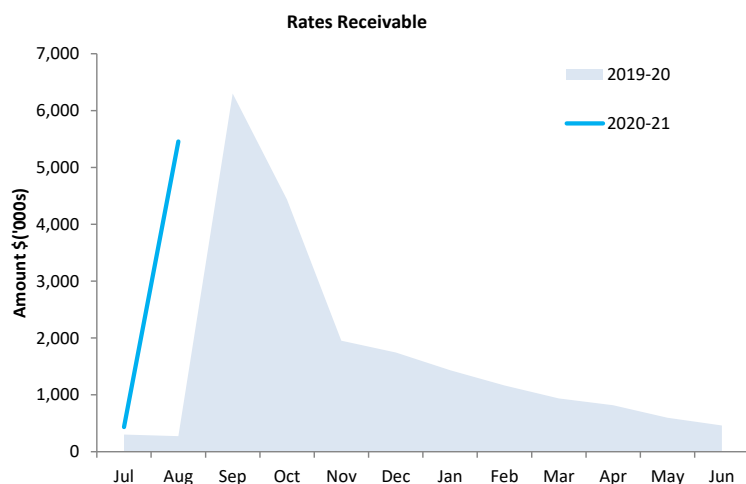
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2020

OPERATING ACTIVITIES NOTE 3 RECEIVABLES

Receivables - Rates & Rubbish	30 June 2020	31 Aug 20
	\$	\$
Opening Arrears Previous Years	343,137	462,322
Levied this year	6,085,751	6,096,371
Less Collections to date	(5,966,566)	(1,101,952)
Equals Current Outstanding	462,322	5,456,741
Net Rates Collectable	462,322	5,456,741
% Collected	92.81%	16.80%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



Collected

17%

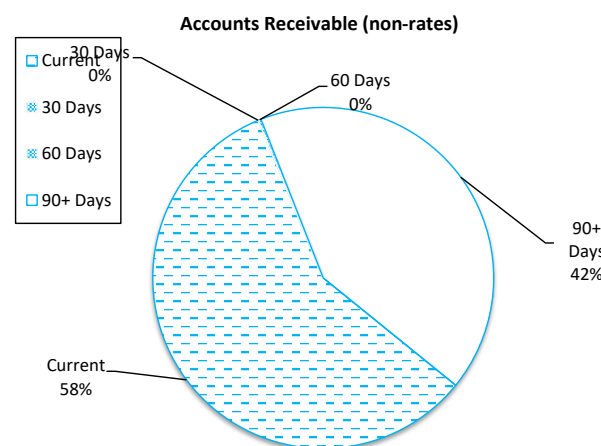
Rates Due

\$5,456,741

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	40,409	0	185	29,143	69,736
Percentage	58%	0%	0%	42%	
Balance per Trial Balance					
Sundry Debtors					69,736
Receivables - Other					44,095
Total Receivables General Outstanding					113,832
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$113,832

Over 30 Days

42%

Over 90 Days

42%

	Opening Balance 1 Jul 2020	Asset Increase	Asset Reduction	Closing Balance 31 Aug 2020
Other Current Assets	\$	\$	\$	\$
Other Financial Assets at Amortised Cost				
Financial assets at amortised cost - self supporting loans	20,638	0	0	20,638
Inventory				
Fuel, Visitor and Rec Centres stock on hand	18,521	0	0	18,521
Accrued income and prepayments				
Accrued income and prepayments	15,302	0	(15,302)	0
Contract assets				
Contract assets	0	0	0	0
Total Other Current assets				39,159
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	0	0	0	0	0
Percentage	0%	0%	0%	0%	
Balance per Trial Balance					
Sundry creditors - General					0
Other creditors					104,773
ATO liabilities					41,134
Other accruals/payables					0
Total Payables General Outstanding					145,907

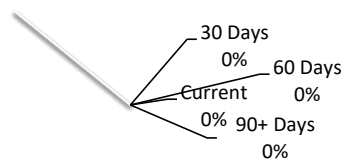
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Aged Payables

- Current
- 30 Days
- 60 Days
- 90+ Days



Creditors Due

\$145,907

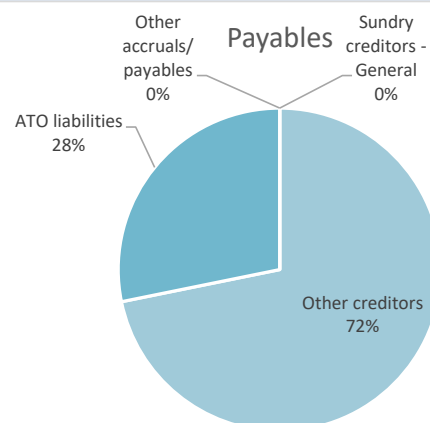
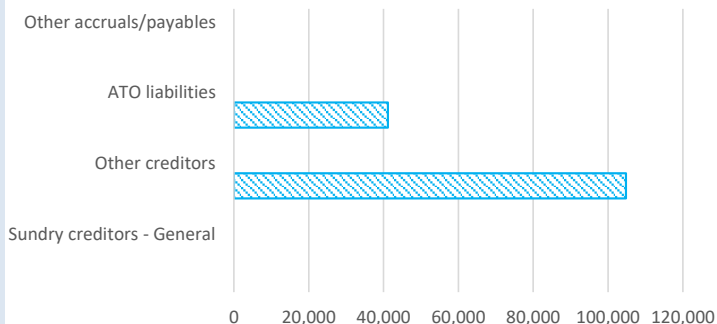
Over 30 Days

0%

Over 90 Days

0%

Payables



SHIRE OF IRWIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 AUGUST 2020

OPERATING ACTIVITIES

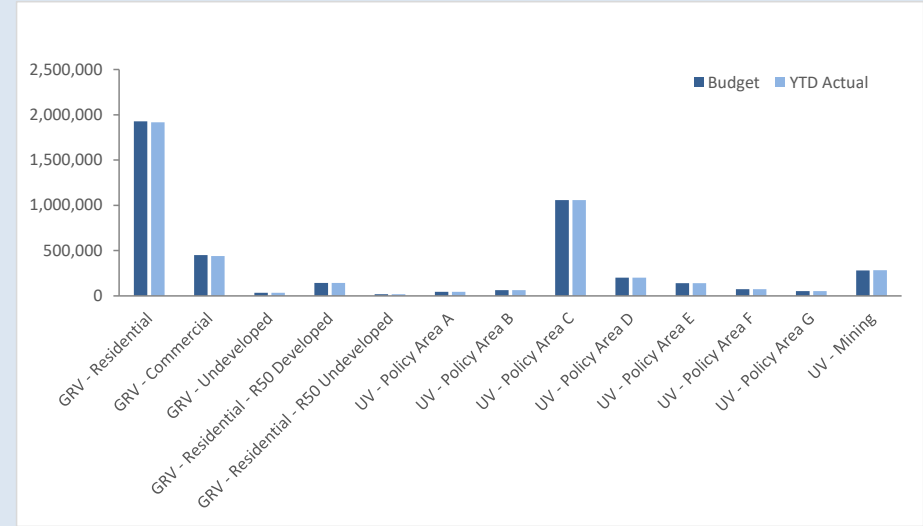
NOTE 6

RATE REVENUE

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
GRV - Residential	0.111808	1,334	17,151,409	1,917,663	5,000	5,000	1,927,663	1,917,662.88	0	0	1,917,663
GRV - Commercial	0.111808	121	4,037,910	451,470	0	0	451,470	443,329.86	0	(2,327)	441,003
GRV - Undeveloped	0.111808	20	311,776	34,859	0	0	34,859	34,859.02	0	0	34,859
GRV - Residential - R50 Develop	0.111808	75	1,286,620	143,854	0	0	143,854	143,854.51	0	0	143,855
GRV - Residential - R50 Undevelop	0.111808	12	166,050	18,566	0	0	18,566	18,565.74	0	0	18,566
UV - Policy Area A	0.014193	5	3,160,000	44,850	0	0	44,850	44,849.88	0	0	44,850
UV - Policy Area B	0.014193	13	4,451,902	63,186	0	0	63,186	63,185.84	0	0	63,186
UV - Policy Area C	0.014193	132	74,477,529	1,057,060	0	0	1,057,060	1,057,002.80	0	0	1,057,003
UV - Policy Area D	0.014193	109	14,172,852	201,155	0	0	201,155	201,155.30	0	0	201,155
UV - Policy Area E	0.014193	40	9,917,800	140,763	0	0	140,763	140,763.34	0	0	140,763
UV - Policy Area F	0.014193	24	5,209,350	73,936	0	0	73,936	73,936.31	0	0	73,936
UV - Policy Area G	0.014193	27	3,704,751	52,582	0	0	52,582	52,581.53	0	0	52,582
UV - Mining	0.189882	28	1,480,782	281,174	0	0	281,174	282,811.59	0	379	283,191
UV - Mining Developed	0.189882	9	887,524	168,525	0	0	168,525	168,524.83	0	0	168,525
Sub-Totals		1,949	140,416,255	4,649,643	5,000	5,000	4,659,643	4,643,083	0	(1,947)	4,641,136
Minimum Payment											
	\$										
GRV - Residential	1,021	98	760,027	100,058	0	0	100,058	100,058	0	0	100,058
GRV - Commercial	1,021	65	295,666	66,365	0	0	66,365	66,365	0	0	66,365
GRV - Undeveloped	1,021	457	1,310,417	466,597	0	0	466,597	466,597	0	0	466,597
GRV - Residential - R50 Develop	1,021	7	58,658	7,147	0	0	7,147	7,147	0	0	7,147
GRV - Residential - R50 Undevelop	1,021	14	73,830	14,294	0	0	14,294	14,294	0	0	14,294
UV - Policy Area A	1,021	4	185,500	4,084	0	0	4,084	4,084	0	0	4,084
UV - Policy Area B	1,021	2	146,998	4,084	0	0	4,084	2,042	0	0	2,042
UV - Policy Area C	1,021	27	1,274,271	27,567	0	0	27,567	27,567	0	0	27,567
UV - Policy Area D	1,021	11	595,198	11,231	0	0	11,231	11,231	0	0	11,231
UV - Policy Area E	1,021	0	0	0	0	0	0	0	0	0	0
UV - Policy Area F	1,021	11	598,500	11,231	0	0	11,231	11,231	0	0	11,231
UV - Policy Area G	1,021	1	66,499	1,021	0	0	1,021	1,021	0	0	1,021
UV - Mining	1,021	18	46,545	18,378	0	0	18,378	18,378	0	0	18,378
UV - Mining Developed	1,021	0	0	0	0	0	0	0	0	0	0
Sub-Totals		715	5,412,109	732,057	0	0	732,057	730,015	0	0	730,015
		2,664	145,828,364	5,381,700	5,000	5,000	5,391,700	5,373,098	0	(1,947)	5,371,151
Discounts							0				0
Concession							0				0
Amount from General Rates							5,391,700				5,371,151
Ex-Gratia Rates							2,800				0
Movement in Excess Rates							0				0
Specified Area Rates							0				0
Total Rates							5,394,500				5,371,151

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



General Rates		
Budget	YTD Actual	%
\$5.39 M	\$5.37 M	100%

SHIRE OF IRWIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

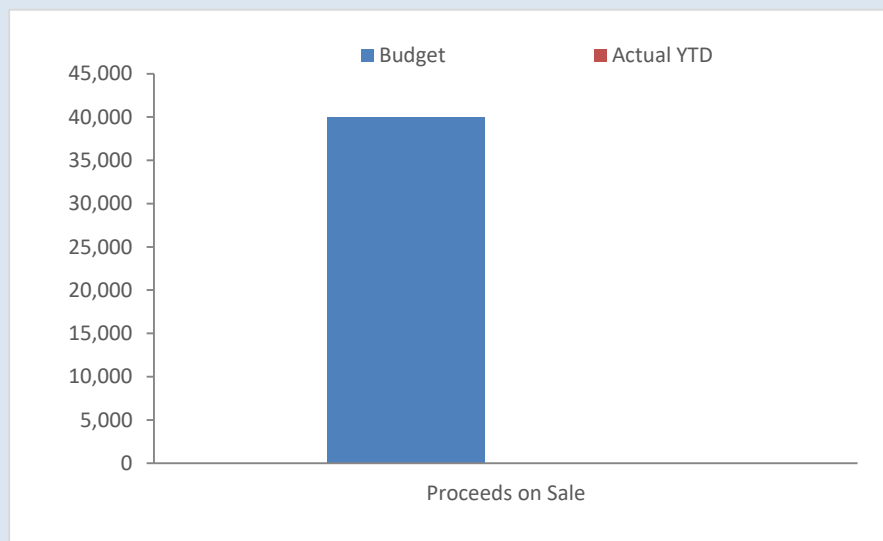
OPERATING ACTIVITIES

NOTE 7

DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and Equipment								
634	John Deere Tractor Mower Ir420	15,796	5,000		(10,796)	0	0		
2758	Skid Steer Loader 226D	33,824	35,000	1,176.08		0	0		
		49,620	40,000	1,176	(10,796)	0	0	0	0

KEY INFORMATION



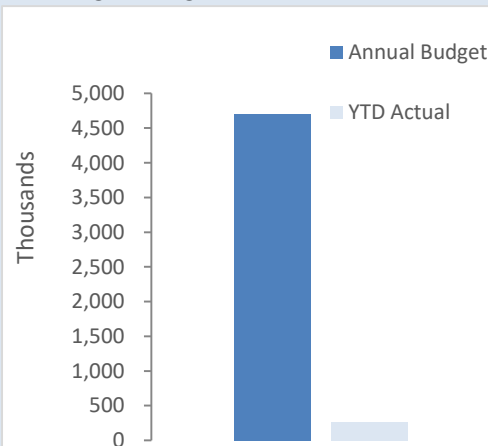
Proceeds on Sale		
Budget	YTD Actual	%
\$40,000	\$0	0%

Capital Acquisitions	Adopted		Amended		YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget	YTD Actual Total	
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	2,329,327	376,402	2,329,327	152,740	-223,662
Plant and Equipment	66,000	27,040	66,000	16,762	-10,278
Furniture and Equipment	26,100	26,100	26,100	0	-26,100
Infrastructure Assets - Roads	1,791,127	185,801	1,791,127	21,551	-164,250
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Public Facilities	0	0	0	0	0
Infrastructure Assets - Other	495,000	94,900	495,000	76,670	-18,230
Capital Expenditure Totals	4,707,554	710,243	4,707,554	267,723	-442,520
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	3,628,255	391,995	3,628,255	0	-391,995
Borrowings	1,095,010	700,000	1,095,010	0	-700,000
Other (Disposals & C/Fwd)	40,000	0	40,000	0	0
Council contribution - Cash Backed Reserves					
Various Reserves		0	20,000	0	0
Council contribution - operations		-381,752	-75,711	267,723	649,475
Capital Funding Total		710,243	4,707,554	267,723	-442,520

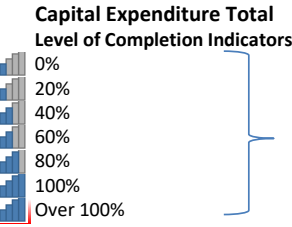
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

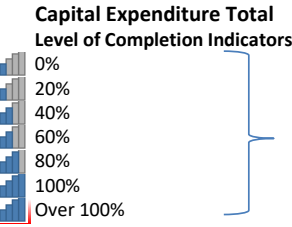


Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.71 M	\$0.27 M	6%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$3.63 M	\$0 M	0%



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion		Level of completion indicator, please see table at the top of this note for further detail.			Adopted		Amended		
		Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Variance (Under)/Over
						\$	\$	\$	\$
		Buildings							
		Other Health							
		Total - Other Health				0	0	0	0
		Housing							
1.00		AGED APPROPRIATE HOUSING - STAGE 1	2574	1311	1626	0	0	0	(18,361)
0.06		AGED APPROPRIATE HOUSING - STAGE 2	2574	1311	CJ18	(2,259,327)	(2,259,327)	(376,402)	242,024
		Total - Housing				(2,259,327)	(2,259,327)	(376,402)	223,662
		Community Amenities							
0.00		CONTAINER DEPOSIT SCHEME	1944	1311	CJ70	(20,000)	(20,000)	0	0
		Total - Community Amenities				(20,000)	(20,000)	0	0
		Recreation And Culture							
0.00		IRWIN REC CENTRE BUILDING - RENEWAL	2834	1311	CJ05	(25,000)	(25,000)	0	0
0.00		REC JETTY	2834	1311	CJ908	(25,000)	(25,000)	0	0
		Total - Recreation And Culture				(50,000)	(50,000)	0	0
0.07		Total - Buildings				(2,329,327)	(2,329,327)	(376,402)	223,662
		Plant & Equipment							
		Recreation & Culture							
0.00		PARKS & GARDENS - TRACTOR MOWER - REG IR420	2844	1312	V420	(35,000)	(35,000)	0	0
		Total - Recreation & Culture				(35,000)	(35,000)	0	0
		Transport							
0.99		SIDE TIPPER	3534	1312	CJ52	(5,000)	(5,000)	(5,000)	70
0.85		NISSAN UD PRME MOVER 540IR	3534	1312	V526	(14,000)	(14,000)	(14,000)	2,168
		Total - Transport				(19,000)	(19,000)	(19,000)	2,238
		Other Property & Services							
0.00		BULK FUEL STORAGE TANK & SYSTEM	5300	1312	CJ44	(12,000)	(12,000)	(8,040)	8,040
		Total - Other Property & Services				(12,000)	(12,000)	(8,040)	8,040
0.25		Total - Plant & Equipment				(66,000)	(66,000)	(27,040)	10,278
		Furniture & Equipment							
		Recreation & Culture							
0.00		BASKETBALL SCOREBOARD	2824	1314	CJ81	(15,000)	(15,000)	(15,000)	15,000
		Total - Recreation & Culture				(15,000)	(15,000)	(15,000)	15,000
		Other Property & Services							
0.00		IT - HARDWARE	0264	1314	CJ33	(11,100)	(11,100)	(11,100)	11,100
		Total - Other Property & Services				(11,100)	(11,100)	(11,100)	11,100
0.00		Total - Furniture & Equipment				(26,100)	(26,100)	(26,100)	26,100
		Roads							
		Housing							
0.00		THE VILLAGE - FOOTPATHS, HANDRAILS, KERBS	2586	1317	CJ45	(44,700)	(44,700)	(11,175)	11,175
		Total - Housing				(44,700)	(44,700)	(11,175)	11,175
		Transport							
0.00		R2R - FANE ROAD	6644	1317	CJ75	(64,000)	(64,000)	(6,398)	6,398
0.00		R2R - PIGGERY LANE	6644	1317	CJ76	(129,540)	(129,540)	(12,952)	12,952
0.00		R2R - BELAURA PLACE	6644	1317	CJ77	(21,259)	(21,259)	(2,124)	2,124
0.00		MORETON TERRACE DESIGN	6664	1317	CJ22	(450,000)	(450,000)	(45,000)	43,470
0.04		CASUARINAS ROAD - RRG	6674	1317	CJ72	(357,000)	(357,000)	(35,698)	20,627
0.00		TABLETOP ROAD - RRG	6674	1317	CJ73	(422,500)	(422,500)	(42,248)	42,248
0.00		BURMA ROAD - RRG	6674	1317	CJ74	(251,500)	(251,500)	(25,144)	25,144
0.00		MILO ROAD DESIGN	6674	1317	CJ23	(38,528)	(38,528)	(3,852)	3,852
0.70		BLLENHEIM ROAD	6694	1317	CJ24	(7,100)	(7,100)	(710)	(4,240)
0.00		GENERAL FOOTPATHS	6784	1317	CJ26	(5,000)	(5,000)	(500)	500
		Total - Transport				(1,746,427)	(1,746,427)	(174,626)	153,075
0.01		Total - Roads				(1,791,127)	(1,791,127)	(185,801)	164,250
		Infrastructure - Other							
		Community Amenities							
0.01		CEMETERY REVITALISATION	2644	1318	CJ03	(130,000)	(130,000)	0	(1,197)
		Total - Community Amenities				(130,000)	(130,000)	0	(1,197)
		Recreation And Culture							
0.00		REHABILITAION FORMER FISHERMANS HALL AREA	8054	1318	CJ80	(55,000)	(55,000)	0	0
0.34		SKATE PARK - PUMP TRACK	2864	1318	CJ37	(220,000)	(220,000)	(88,000)	12,776
0.00		TREE PLANTING	2864	1318	CJ49	(21,000)	(21,000)	0	0



Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of Completion		Level of completion indicator, please see table at the top of this note for further detail.				Adopted		Amended		Variance (Under)/Over
		Assets	Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	
						\$	\$	\$	\$	\$
		Total - Recreation And Culture				(296,000)	(296,000)	(88,000)	(75,224)	12,776
		Transport								
0.00		RURAL SIGNS	6794	1318	CJ10	(69,000)	(69,000)	(6,900)	(250)	6,650
		Total - Transport				(69,000)	(69,000)	(6,900)	(250)	6,650
0.15		Total - Infrastructure - Other				(495,000)	(495,000)	(94,900)	(76,670)	18,230
0.06		Grand Total				(4,707,554)	(4,707,554)	(710,243)	(267,723)	442,520

(a) Information on Loan Debenture Borrowings

Particulars/Purpose	01 Jul 2020	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other Health													
Loan 99 - Medical Centre	1,450,000	0	0	0	0	58,961	58,961	1,450,000	1,391,039	1,391,039	-4,822	32,786	32,786
Other Housing													
Loan 100- Sihi CompletionMedical Centre	0	0	700,000	700,000	0	31,621	31,621	0	668,379	668,379	0	7,385	7,385
Recreation and Culture													
Loan 93 - Recreation Centre	2,105,156	0	0	0	17,822	109,992	109,992	2,087,334	1,995,164	1,995,164	14,160	152,737	152,737
Loan 96 - Tennis Courts Resurfacing	79,897	0	0	0	0	39,478	39,478	79,897	40,419	40,419	-52	2,311	2,311
Transport													
Loan 98 - Plant	791,096	0	0	0	0	125,155	125,155	791,096	665,940	665,940	-4,072	21,631	21,631
	4,426,148	0	700,000	700,000	17,822	365,207	365,207	4,408,327	4,760,942	4,760,942	5,214	216,849	216,849
Self supporting loans													
Recreation and Culture													
Loan 97 - Golf Club	20,638	0	0	0	0	8,098	8,098	20,638	12,541	12,541	-172	629	629
Loan 101 - Golf Club	0	0	40,000	40,000	0	1,807	1,807	0	38,193	38,193	0	422	422
Loan 102 - Denison Bowling Club	0	0	355,010	355,010	0	16,037	16,037	0	338,973	338,973	0	3,745	3,745
	20,638	0	395,010	395,010	0	25,941	25,941	20,638	389,707	389,707	(172)	4,796	4,796
Total	4,446,787	0	1,095,010	1,095,010	17,822	391,148	391,148	4,428,965	5,150,649	5,150,649	5,043	221,646	221,646
Current loan borrowings	341,683							323,862					
Non-current loan borrowings	4,105,103							4,105,103					
	4,446,787							4,428,965					

All debenture repayments were financed by general purpose revenue except the Self Supporting Loan.

(b) Information on Financing

Particulars/Purpose	01 Jul 2020	New Financing			Lease Financing Principal Repayments			Lease Financing Principal Outstanding			Lease Financing Interest Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture													
Solar Panels (67.941%)	39,333	0	0	0	2,231	13,540	13,540	37,101	25,793	25,793	175	895	895
Other Property and Services													
Solar Panels (32.059%)	18,560	0	0	0	1,053	6,389	6,389	17,507	12,171	12,171	82	422	422
	57,893	0	0	0	3,284	19,929	19,929	54,608	37,964	37,964	257	1,317	1,317
Total	57,893	0	0	0	3,284	19,929	19,929	54,608	37,964	37,964	257	1,317	1,317
Current financing borrowings	19,930							16,645					
Non-current financing borrowings	37,963							37,963					
	57,893							54,608					

SHIRE OF IRWIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

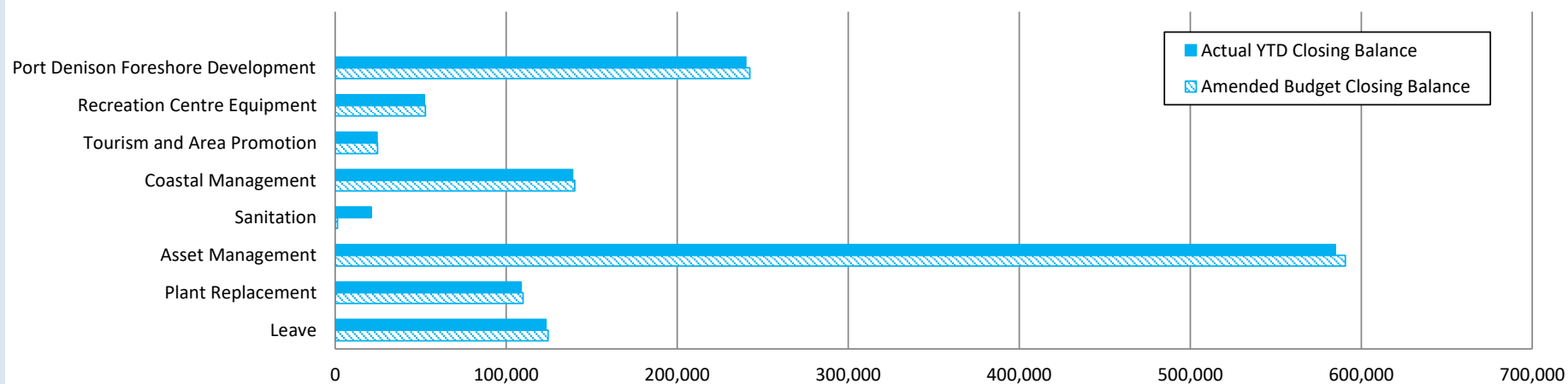
OPERATING ACTIVITIES
NOTE 10
CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave	123,184	1,334	115	0	0	0	0	124,518	123,299
Plant Replacement	108,736	1,178	102	0	0	0	0	109,914	108,838
Asset Management	584,401	6,329	546	0	0	0	0	590,730	584,948
Sanitation	21,161	229	20	0	0	(20,000)	0	1,390	21,180
Coastal Management	138,669	1,502	130	0	0	0	0	140,171	138,799
Tourism and Area Promotion	24,469	265	23	0	0	0	0	24,734	24,491
Recreation Centre Equipment	52,183	565	49	0	0	0	0	52,748	52,232
Port Denison Foreshore Development	239,960	2,598	224	0	0	0	0	242,558	240,184
	1,292,763	14,000	1,208	0	0	(20,000)	0	1,286,763	1,293,971

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF IRWIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2020	Liability Increase	Liability Reduction	Closing Balance 31 Aug 2020
		\$	\$	\$	\$
Contract Liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	85,372	0	0	85,372
- non-operating	13	1,191,686	540,016	0	1,731,702
Total unspent grants, contributions and reimbursements		1,277,058	540,016	0	1,817,074
Developer contributions	15	140,508	0	0	140,508
Provisions					
Annual leave		211,873	0	0	211,873
Long service leave		204,573	0	0	204,573
Total Provisions		416,446	0	0	416,446
Total Other Current Liabilities					2,374,028
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF IRWIN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability					Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2020	Current Liability 31 Aug 2020	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies									
General purpose funding									
Grants Commission - Roads (WALGGC)	0	0	0	0	0	155,310	155,310	38,827	38,083
Grants Commission - General (WALGGC)	0	0	0	0	0	103,831	103,831	25,957	24,408
Law, order, public safety								0	
DFES Grant - Operating Bush Fire Brigade	15,583	0	0	15,583	15,583	47,994	47,994	0	0
DFES Bushfire Risk Management Project	23,923	0	0	23,923	23,923	0	0	0	0
Seniors Week Grant (Council on the Ageing)	0	0	0	0	0	2,000	2,000	0	0
Community amenities						0	0	0	0
Local Planning Scheme Review	22,283	0	0	22,283	22,283	0	0	0	0
Springfield Structure Plan Grant	9,392	0	0	9,392	9,392	0	0	0	0
Recreation and culture						0	0	0	0
Dept Land & Development Coastal Nodes	1,500	0	0	1,500	1,500	0	0	0	0
Coastal Management	6,600	0	0	6,600	6,600	0	0	0	0
State Library - General Excellence Award Grant	5,000	0	0	5,000	5,000	0	0	0	0
Transport						0	0	0	0
Direct Grant (MRWA)	0	0	0	0	0	82,590	82,590	82,590	82,590
	84,281	0	0	84,281	84,281	391,725	391,725	147,374	145,081
Operating Contributions									
Law, order, public safety									
DFES - Community Emergency Services Manager	0	0	0	0	0	100,000	100,000	0	0
Dongara Pop-up Shop - Sustainable Environment Commit	1,091	0	0	1,091	1,091	0	0	0	0
	1,091	0	0	1,091	1,091	100,000	100,000	0	0
TOTALS	85,372	0	0	85,372	85,372	491,725	491,725	147,374	145,081

SHIRE OF IRWIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability					Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2020	Current Liability 31 Aug 2020	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies									
Housing									
SIHI Ageing in Place (WA Country Health Service)	1,078,741	0	0	1,078,741	1,078,741	1,559,327	1,559,327	0	0
Recreation and culture									
Skate Park - Pump Track (Lotterywest)	0	0	0	0	0	250,000	250,000	0	0
Coastal Reserve Works	15,463	0	0	15,463	15,463	0	0	0	0
Transport									
RTR Grant - Casuarinas Rd (CJ72)	0	29,750	0	29,750	29,750	119,000	119,000	29,750	0
RTR Grant - Tabletop Rd (CJ73)	0	16,155	0	16,155	16,155	140,833	140,833	35,208	0
RTR Grant - Burma Rd (CJ74)	0	40,011	0	40,011	40,011	83,833	83,833	20,958	0
RTR Grant - Fane Rd (CJ75)	0	16,000	0	16,000	16,000	64,000	64,000	16,000	0
RTR Grant - Piggery Lane (CJ76)	0	32,385	0	32,385	32,385	129,540	129,540	32,385	0
RTR Grant - Bileaura Rd (CJ77)	0	5,314	0	5,314	5,314	21,259	21,259	5,314	0
RRG Grant - Moreton Terrace (CJ22)	73,204	0	0	73,204	73,204	300,000	300,000	75,000	0
RRG Grant - Milo Road Design (CJ23)	2,595	0	0	2,595	2,595	22,195	22,195	5,548	0
RRG Grant - Casuarinas RD (CJ72)	0	95,200	0	95,200	95,200	238,000	238,000	59,500	0
RRG Grant - Tabletop Rd (CJ73)	0	112,667	0	112,667	112,667	281,667	281,667	70,416	0
RRG Grant - Burma RD (CJ74)	0	67,067	0	67,067	67,067	167,667	167,667	41,916	0
Roadwise Funds	6,776	0	0	6,776	6,776	0	0	0	0
Bridge Grant	14,907	0	0	14,907	14,907	0	0	0	0
LRCIP Grant - Cemetery Revitalisation	0	65,000	0	65,000	65,000	130,000	130,000	0	0
LRCIP Grant - Rehabilitate Former Fisherman's Hall	0	25,967	0	25,967	25,967	51,934	51,934	0	0
LRCIP Grant - Rural Signage	0	34,500	0	34,500	34,500	69,000	69,000	0	0
	1,191,686	540,016	0	1,731,702	1,731,702	3,628,255	3,628,255	391,995	0
Total Non-operating grants, subsidies and contributions	1,191,686	540,016	0	1,731,702	1,731,702	3,628,255	3,628,255	391,995	0

SHIRE OF IRWIN

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2020

NOTE 14

BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2020	Amount Received	Amount Paid	Closing Balance 31 Aug 2020
	\$	\$	\$	\$
Restricted Cash - Bonds and Deposits				
Nomination Deposits	0.00	0.00	0.00	0.00
DDHS Rock Esteidford Funds	0.00	0.00	0.00	0.00
Aged Persons Units - Bonds	18,689.76	60.30	0.00	18,750.06
Youth Advisory Council	17,014.33	0.00	0.00	17,014.33
Kerbing Deposits	23,900.00	0.00	0.00	23,900.00
Dongara Childrens Centre	0.00	0.00	0.00	0.00
Old Mill Restoration	0.00	0.00	0.00	0.00
Water Main Contributions	0.00	0.00	0.00	0.00
Performance Bonds	75,832.52	0.00	0.00	75,832.52
Key Bonds & Various	2,070.00	0.00	0.00	2,070.00
Safer WA Committee	340.52	0.00	0.00	340.52
Other Grant Funds	6,643.50	0.00	0.00	6,643.50
Various Bonds	2,654.05	550.00	0.00	3,204.05
Basketball Club Funds	0.00	0.00	0.00	0.00
Shire Of Irwin - LEMC	4,887.30	0.00	0.00	4,887.30
BROC Funds	0.00	0.00	0.00	0.00
Dongara Community Festival	0.00	0.00	0.00	0.00
Toddler Time - Rec Centre	702.97	0.00	0.00	702.97
Contributions To Roads_P.O.S.	45,912.11	0.00	0.00	45,912.11
Transport	0.00	0.00	0.00	0.00
Dongara Public Cemetery	0.00	0.00	0.00	0.00
Non Shire - Internal Activity	40.00	0.00	0.00	40.00
Interest Earned On Trust Items	0.00	0.00	0.00	0.00
Sub-Total	198,687.06	610.30	0.00	199,297.36
Trust Funds				
Nil				
Sub-Total	0.00	0.00	0.00	0.00
	198,687.06	610.30	0.00	199,297.36

KEY INFORMATION

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2020/21 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. 	Significant Var.  S	Timing/ Permanent	Explanation of Variance
Revenue from operating activities	\$	%				
General Purpose Funding - Rates	5,369,487	322686%		S	Timing	Rates budgeted to be raised in September, actually raised in August
Health	18,090	2716%		S	Permanent	Income relating to prior year
Community Amenities	720,966	2866%		S	Timing	Rates & rubbish budgeted for September. Raised in August
Recreation and Culture	33,421	173%		S	Timing	Coastal shacks lease raised in August - budget was November. Rec centre income higher than budgeted
Other Property and Services	14,436	315%		S	Timing	Workers Compensation received sooner than budgeted.
Expenditure from operating activities						
General Purpose Funding	138,285	57%		S	Timing	Unpaid rate provision - COVID precaution
Health	15,170	30%		S	Timing	Costs under budget - timing of expenditure
Housing	31,774	33%		S	Timing	Timing of expenditure
Community Amenities	72,522	38%		S	Timing	August refuse collection invoices not yet received.
Recreation and Culture	47,620	12%		S	Timing	Timing of expenditure
Transport	(152,230)	(27%)		S	Timing	Road maintenance higher than budgeted YTD off set by capital works being under YTD budget
Economic Services	12,129	19%		S	Timing	Timing of expenditure
Other Property and Services	19,504	116%		S	Timing	PWO and plant recovery rates to be checked
Investing Activities						
Non-operating Grants, Subsidies and Contributions	(391,995)	(100%)		S	Timing	Road grants received but cannot be recognised until road construction jobs completed
Land and Buildings	223,662	59%		S	Timing	Timing of SIHI construction works - budget spread monthly - works staggered.
Plant and Equipment	10,278	38%		S	Timing	Timing of plant purchases
Furniture and Equipment	26,100	100%		S	Timing	Completion of records management system & intranet not yet finalised
Infrastructure Assets - Roads	164,250	88%		S	Timing	Timing of construction works
Infrastructure Assets - Other	18,230	19%		S	Timing	Timing of constructions works - pump track
Financing Activities						
Proceeds from New Debentures	(700,000)	(100%)		S	Timing	SIHI grant not yet required
Advances to Community Groups	395,010	100%		S	Timing	Loan funds not yet required.
Revenue from operating activities						
Rates	5,369,487	322686%		S	Timing	Rates raised in August, budgeted in September
Fees and Charges	762,486	702%		S	Timing	Rubbish charge raised in August, budgeted for September
Other Revenue	14,981	58%		S	Timing	Workers Comp Reimbursement sooner than budgeted.
Expenditure from operating activities						
Employee Costs	(42,981)	(11%)		S	Timing	Will monitor to see
Materials and Contracts	98,569	24%		S	Timing	Running below budget - timing of projects
Utility Charges	17,050	55%		S	Timing	Timing of budget ahead of actual invoices.
Interest Expenses	20,374	79%		S	Timing	Accrued interest as at 30 June 2020
Other Expenditure	135,777	89%		S	Timing	Unpaid rate provision - COVID precaution

NOTE 16
BUDGET AMENDMENTS

KEY INFORMATION

ATTACHMENT: CEO01
Local Law Delegations

Attachment 1
Local Law Delegations

1 Local Law Delegations

Delegation

CEO1000 – Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000 P22 Stallholder Permits		

Delegation

CEO1001 – Bush Fire Brigades Local Law

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Bush Fire Brigades Local Law</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Bush Fire Brigades Local Law, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Bush Fire Brigades Local Law.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Not Sub-delegated

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Bush Fire Brigades Local Law CP02 Bush Fire Management E21 Protective Clothing Volunteer Bush Fire Brigades		

Delegation**CEO1002 – Cemeteries Local Law 2000**

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Cemeteries Local Law 2000</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Cemeteries Local Law, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Cemeteries Local Law.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Corporate and Community

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Cemeteries Local Law 2000		

Delegation

CEO1003 – Dogs Local Law

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Dogs Local Law</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Dogs Local Law, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Dogs Local Law.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Dogs Local Law		

Delegation**CEO1004 – Extractive Industries Local Law 2000**

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Extractive Industries Local Law 2000</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Extractive Industries Local Law, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Extractive Industries Local Law 2000.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Extractive Industries Local Law 2000 LLP Extractive Industries		

Delegation

CEO1005 – Health Local Laws 2002

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Health Local Laws 2002</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Health Local Laws, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Health Local Laws 2002.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Health Local Laws 2002		

Delegation

CEO1006 – Local Government Property Local Law

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Property Local Law</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Local Government Property Local Law, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Local Government Property Local Law.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Local Government Property Local Law		

Delegation

CEO1007 – Local Law Relating to Signs, Hoarding and Bill Posting

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Law Relating to Signs, Hoarding and Bill Posting</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Local Law Relating to Signs, Hoarding and Bill Posting, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Local Law Relating to Signs, Hoarding and Bill Posting.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Local Laws Relating to Signs, Hoarding and Bill Posting LLP Advertising Signs		

Delegation

CEO1008 – Local Laws Relating to Fencing

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Law Relating to Fencing</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Local Law Relating to Fencing, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Local Law Relating to Fencing.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Local Laws Relating to Fencing		

Delegation**CEO1009 – Meeting Procedures Local Law 2016**

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Meeting Procedures Local Law 2016</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Meeting Procedures Local Law 2016, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Meeting Procedures Local Law 2016.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Not Sub-delegated

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Meeting Procedures Local Law 2016 CP36 Council or Committee Meeting attendance by telephone, video conference or other electronic means		

Delegation

CEO1010 – Parking and Parking Facilities Local Law 2000

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Parking and Parking Facilities Local Law 2000</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Parking and Parking Facilities Local Law 2000, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Parking and Parking Facilities Local Law 2000.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Parking and Parking Facilities Local Law 2000		

Delegation

CEO1011 – Prevention and Abatement of Sand Drift Local Law 2004

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Prevention and Abatement of Sand Drift Local Law 2004</i>
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	Authority to administer the Prevention and Abatement of Sand Drift Local Law 2004, subject to Part 9, Division 1 of the <i>Local Government Act 1995</i> . <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Government Act 1995 and Prevention and Abatement of Sand Drift Local Law 2004.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	Local Government Act 1995: s.5.44 CEO may delegate some powers and duties to other employees
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Local Government Act 1995		
Related Local Laws, Policies and/or Procedure:	Prevention and Abatement of Sand Drift Local Law 2004		

ATTACHMENT: CEO02
Planning Delegations

Attachment 1
Planning & Development Delegations

1 Planning and Development Act 2005

Delegation

CEO900 – Illegal Development

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Planning and Development Act 2005:</i> s.16(3)(e) - Delegation by Commission
Express Power or Duty Delegated:	<i>Planning and Development Act 2005:</i> s.214(2), (3) and (5) Illegal development, responsible authority's powers as to s.215 Illegal development, responsible Authority's powers to remove
Delegate:	Chief Executive Officer Manager Infrastructure & Development Manager Regulatory Services
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<ol style="list-style-type: none"> 1. Authority to give a written direction to the owner or any other person undertaking an unauthorised development to stop, and not recommence, the development or that part of the development that is undertaken in contravention of the planning scheme, interim development order or planning control area requirements. [s.214(2)] 2. Authority to give a written direction to the owner or any other person who undertook an unauthorised development: <ol style="list-style-type: none"> (a) to remove, pull down, take up, or alter the development; and (b) to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the responsible authority. [s.214(3)] 3. Authority to give a written direction to the person whose duty it is to execute work to execute that work where it appears that delay in the execution of the work to be executed under a planning scheme or interim development order would prejudice the effective operation of the planning scheme or interim development order. [s.214(5)] 4. Authority to recover any expenses incurred by a responsible authority under subsection s.215(1) may be recovered from the person to whom the direction was given as a debt due in a court of competent jurisdiction. [s.215] <i>See Council conditions.</i> <p><i>Note - Authority to prosecute a person for an offence under Division 2 Offences irrespective of whether or not a direction has been given under section 214. [s.224] Authority to give an infringement notice can be issued under section 234.</i></p> <p><i>Actions under this Delegation are required to comply with procedural requirements detailed in the Planning and Development Act 2005, Planning and Development Regulations 2009 and Local Planning Scheme 05.</i></p>
Council Conditions on this Delegation:	<p>a. The authority to recover expenses is only exercisable by the Chief Executive Officer.</p> <p><i>Actions under this Delegation are required to comply with any related local law and/or policies.</i></p>

Express Power to Sub-Delegate:	s.16(6) Delegation by Commission – A delegate must not further delegate any function.
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Sub-Delegate/s: <i>Appointed by CEO</i>	Not sub-delegated
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Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Planning and Development Act 2005 Part 13		
Related Local Laws, Policies and/or Procedure:			

Delegation

CEO901 – Waiving or Refunding Planning Application Fee

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Planning and Development Act 2005:</i> s.16(3)(e) - Delegation by Commission
Express Power or Duty Delegated:	<i>Planning and Development Regulations 2009</i> r.52 Local Government may waive or refund fee
Delegate:	Chief Executive Officer Manager Infrastructure & Development Manager Regulatory Services
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to waive or refund, in whole or in part, payment of a fee for a planning service. [r.52] <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Planning and Development Act 2005, Planning and Development Regulations 2009 and Local Planning Scheme 05.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	s.16(6) Delegation by Commission – A delegate must not further delegate any function.
Sub-Delegate/s: <i>Appointed by CEO</i>	Not sub-delegated

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Planning and Development Act 2005 Part 13		
Related Local Laws, Policies and/or Procedure:			

Delegation

CEO902 – Grant a Certificate

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Planning and Development Act 2005:</i> s.16(3)(e) - Delegation by Commission
Express Power or Duty Delegated:	<i>Liquor Control Act 1988:</i> s.40 Certificate of planning authority as to whether use of premises complies with planning laws
Delegate:	Chief Executive Officer Manager Infrastructure & Development Manager Regulatory Services
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to grant a certificate, with or without conditions, to support an application for a licence under the Liquor Control Act 1988 [s.40(1) & (4)] <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Planning and Development Act 2005, Planning and Development Regulations 2009 and Local Planning Scheme 05.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	s.16(6) Delegation by Commission – A delegate must not further delegate any function.
Sub-Delegate/s: <i>Appointed by CEO</i>	Not sub-delegated

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Planning and Development Act 2005 Part 13		
Related Local Laws, Policies and/or Procedure:			

Delegation

CEO903 – Subdivision Clearances

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Planning and Development Act 2005:</i> s.16(3)(e) - Delegation by Commission
Express Power or Duty Delegated:	<i>Planning and Development Act 2005:</i> s.157(1) When approval of subdivision deemed to be approval under planning scheme
Delegate:	Chief Executive Officer Manager Infrastructure & Development Manager Regulatory Services
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Upon subdivision approval by the Commission, authority under the planning scheme to approve the carrying out of works necessary to enable the subdivision of the land that are — (a) shown on the plan of subdivision; or (b) required by the Commission to be carried out as a condition of approval of the plan of subdivision. <i>Actions under this Delegation are required to comply with procedural requirements detailed in the Planning and Development Act 2005, Planning and Development Regulations 2009 and Local Planning Scheme 05.</i>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	s.16(6) Delegation by Commission – A delegate must not further delegate any function.
Sub-Delegate/s: <i>Appointed by CEO</i>	Not sub-delegated

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Planning and Development Act 2005		
Related Local Laws, Policies and/or Procedure:			

1.1 Local Planning Scheme

Delegation

CEO904 – Local Planning Scheme No.5

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<p><i>Local Government Act 1995:</i></p> <ul style="list-style-type: none"> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO s.5.45 Other matters relevant to delegations under this Division s.5.46 Register of, and records relevant to, delegations to CEO and employees <p><i>Local Planning Scheme 5 (The Scheme)</i></p> <ul style="list-style-type: none"> 11.3 Delegation of functions
Express Power or Duty Delegated:	<p>PART 4 – ZONES AND THE USE OF THE LAND</p> <ul style="list-style-type: none"> 4.3 Zoning table <p>PART 5 – GENERAL DEVELOPMENT REQUIREMENTS</p> <ul style="list-style-type: none"> 5.3 Special application of residential design codes 5.5 Variations to site and development standards and requirements 5.7 Home businesses, home occupations and cottage industries 5.8 Car Parking Standards 5.9 Car Parking – Cash in Lieu or Staging 5.10 Secondhand Dwellings 5.11 Ancillary Dwellings 5.12 Waste Disposal 5.15 Development of land without constructed road frontage 5.16 Land liable to flooding and the Irwin River Floodplain 5.17 Development of lots with more than one street frontage 5.18 Outbuildings 5.21 Retaining Walls, fence or screen wall construction 5.22 Traffic Entrances 5.23 Flora preservation and planting 5.25 Residential Zone 5.26 Special Residential Zone 5.30 Rural Residential Zone and the Rural Smallholdings Zone 5.34 Structure Planning Areas <p>PART 6 SPECIAL CONTROL AREAS</p> <ul style="list-style-type: none"> 6.2 Water Supply Protection Area <p>PART 7 HERITAGE</p> <ul style="list-style-type: none"> 7.4 Heritage Assessment 7.5 Variations to Scheme provisions for a heritage place or heritage area <p>PART 8 – DEVELOPMENT OF LAND</p> <ul style="list-style-type: none"> 8.1 Requirement for approval to commence development 8.3 Amending or revoking a planning approval 8.4 Unauthorised existing developments <p>PART 9 – APPLICATION FOR PLANNING APPROVAL</p> <ul style="list-style-type: none"> 9.4 Advertising of applications <p>PART 10 PROCEDURE FOR DEALING WITH APPLICATIONS</p> <ul style="list-style-type: none"> 10.1 Consultations with other authorities 10.6 Temporary planning approval <p>PART 11 ENFORCEMENT AND ADMINISTRATION</p> <ul style="list-style-type: none"> 11.1 Powers of the Local Government 11.2 Removal and repair of existing advertisements

Delegate:	Chief Executive Officer
<p>Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i></p>	<p>PART 4 – ZONES AND THE USE OF LAND</p> <p>1 Change the use of land from one use to another. [cl.4.3.3 & 4.3.4]</p> <p>PART 5 – GENERAL DEVELOPMENT REQUIREMENTS</p> <p>2 Approve a Grouped Dwelling development containing a maximum of two (2) dwelling units, subject to relevant provision of R20 and <i>The Scheme</i>. [cl.5.3.1]</p> <p>3 Approve Ancillary Dwelling as per the provision of the development application process, Zoning Table and the Residential Design Codes. [cl.5.3.3 & 5.11]</p> <p>4 Approve an application for planning approval that does not comply with a standard or requirement prescribed under <i>The Scheme</i>, unconditionally or subject to such conditions as the local government thinks fit. Except for development in respect of which the Residential Design Codes apply. [cl.5.5.1] In accordance with cl.5.5.2 & 5.5.3.</p> <p>5 Issue an annual approval to conduct a home business, home occupation or industry-cottage. Re-issue or refuse to re-issue annual approvals. [cl.5.7.1 & 5.7.2].</p> <p>6 Authority to determine parking standards not specified in <i>The Scheme</i> [cl.5.8.1]</p> <p>7 Authority to permit car parking to be provided in stages subject to the landowner setting aside an area of land sufficient to accommodate the total car parking requirement for the development and entering into a legal agreement to satisfactorily complete all the remaining parking when required to do so by the local government. [cl.5.9.1]</p> <p>8 Refuse a development application until the road has been constructed or access by means of a constructed road is provided. Or grant approval to the application subject to a condition requiring the applicant to pay a sum of money in or towards the cost of constructing the road or part thereof and any other condition it considers fit to impose. Or require other legal arrangements are made for permanent access. [cl.5.15]</p> <p>9 Refuse an application for planning approval for any building or development located on land which is considered as being liable to flooding or inundation. [cl.5.16]</p> <p>10 Decide which street frontage the street setback shall be applied and allow up to a 50% reduction in the street frontage setback to the other street, where development is proposed on a lot with frontage to more than one street or road, and the lot is in a zone or zones other than Residential. Except where development is subject to the Residential Design Codes. [cl.5.17]</p> <p>11 Approve Outbuildings, through a development application, that are consistent with <i>The Scheme</i>. [cl.5.18]</p> <p>12 Approve, through a development application, retaining walls or boundary fences in accordance with <i>The Scheme</i>. [cl.5.21.1 & 5.21.2]</p> <p>13 Refuse to permit more than one vehicular entrance or exit to or from any lot. May require separate entrances and exits; or may require that entrances and exits be placed in positions nominated by it, if it considers such provision necessary to avoid or reduce traffic hazards. [cl.5.22.1]</p> <p>14 Authority to as a condition of any approval for new development or change of use, require existing accesses to major roads to be closed where access from a secondary street is or can be made possible. [cl.5.22.2]</p>

	<p>15 Authority to approve to vary the position of any required firebreak to avoid destruction of vegetation due to the physical features on the subject land. [cl.5.23.4]</p> <p>16 May, by notice served upon individual landowners or developers of land, require the preservation of groups and/or corridors of indigenous flora and thereafter no landowner shall cut, remove or otherwise destroy any such flora unless the Shire rescinds the notice or orders. And may impose conditions on a planning approval or request conditions on a subdivision approval. [cl.5.23.5 & 5.23.6]</p> <p>17 Approve the parking of a commercial vehicle on a lot in the Residential Zone in accordance with <i>The Scheme</i>. [cl.5.25.3]</p> <p>18 At the time of subdivision, the local government may request the Western Australian Planning Commission to impose conditions related to the subdivision, in accordance with <i>The Scheme</i>.</p> <p>19 Refuse planning approval for any outbuildings on any Rural Residential zoned lot which does not contain a residence unless forming Stage 1 of a planning application containing a residence, the local government may require a performance bond for the future construction of the residence [cl.5.30.12]</p> <p>20 Notwithstanding clause 5.34.4.1 may recommend subdivision or approve the development of land within a Structure Planning Area prior to a structure plan coming into effect in relation to that land, if the local government is satisfied that this will not prejudice the specific purposes and requirements for the Structure Planning Area. [cl.5.34.4.2]</p> <p>21 Notwithstanding the provisions of sub-clause 5.34.4.4, may approve the construction of the following structures outside of the building envelopes—</p> <ul style="list-style-type: none"> • Water tanks; • Windmills; • Stock watering and feed troughs; and • Roofed structure open on all sides for the purposes of providing shelter to animals. [cl.5.34.4.5] <p>PART 6 SPECIAL CONTROL AREAS</p> <p>22 Authority to refuse a use or development where DWER advises that a use or development should be refused, notwithstanding that a use or development may be classified as ‘P’ in the zoning table. [cl.6.2.5]</p> <p>PART 7 HERITAGE</p> <p>23 May require a heritage assessment to be carried out prior to the approval of any development proposed in a heritage area or in respect of a heritage place listed on the Heritage List. [cl.7.4]</p> <p>24 May vary any site or development requirement specified in <i>The Scheme</i> or the Residential Design Codes, where desirable to –</p> <ul style="list-style-type: none"> a) Facilitate the conservation of a heritage place entered in the Register of Places under the Heritage of Western Australia Act 1990 or listed in the Heritage List under Clause 7.1.1; or b) Enhance or preserve heritage values in a heritage area designated under Clause 7.2.1. <p>In accordance with the procedures set out in Clause 5.5.2.</p> <p>PART 8 – DEVELOPMENT OF LAND</p> <p>25 Approve and or refuse, with or without conditions, subject to Clause 8.2, all development on land zoned and reserved under <i>The Scheme</i> and in accordance with Part 9 Application for Planning Approval [8.1] With regard to the following:</p>
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	<p>a) For the purpose of a use of land mentioned in the Zoning table of the LPS5 and designated 'P', 'D' or 'A'.</p> <p>b) On a Local Reserve under the LPS05 for the purpose for which the land is reserved under. [cl.3.4]</p> <p>c) On Land specified in <i>Schedule No.2 Additional Uses</i> of the LPS05 for the purpose specified with respect to that land in Schedule No.2.</p> <p>d) On land specified in <i>Schedule No.3 Restricted Uses</i> for the purpose specified with respect to that land in Schedule No.3.</p> <p>e) For the purpose of a use of land mentioned in <i>Schedule No.4 Special Use Zones</i> of LPS05 and designated 'P', 'D' or 'A'.</p> <p>f) To the erection placement and display of advertisements and the use of land or buildings for that purpose in accordance with <i>The Scheme</i>.</p> <p>26 Revoke or amend, on written application from the owner of land in respect of which planning approval has been granted, revoke or amend the planning approval, prior to the commencement of the use or development subject of the planning approval. [cl.8.3]</p> <p>27 Grant planning approval, for an unauthorised development, if the development conforms to the provisions of <i>The Scheme</i> and in accordance with <i>Part 9 Application for Planning Approval</i>. [cl.8.4]</p> <p>PART 9 APPLICATION FOR PLANNING APPROVAL</p> <p>28 May give notice or require the applicant to give notice of an application for planning approval in accordance with Part 9 and for the purpose of a use or commence or carry out development which involves a use which is-</p> <p>a) An 'A' use under Clause 4.3.2; or</p> <p>b) A use not listed in the Zoning Table [cl.9.4.1]</p> <p>PART 10 PROCEDURE FOR DEALING WITH APPLICATIONS</p> <p>29 May consult with any other statutory, public, or planning authority it considers appropriate in considering any application for planning approval. [cl.10.1.1]</p> <p>30 May impose conditions limiting the period of time for which a temporary planning approval is granted. [cl.10.6]</p> <p>PART 11 ENFORCEMENT AND ADMINISTRATION</p> <p>31 May, at all reasonable times and with such assistance as may be required, enter any building or land for the purpose of ascertaining whether the provisions of <i>The Scheme</i> are being observed. [cl.11.1.2]</p> <p>32 May by written notice (giving clear reasons) require the advertiser to remove, relocate, repair, adapt or otherwise modify the advertisement, where an existing advertisement at, or at any time after, the coming into force of <i>The Scheme</i>, is, in the opinion of the local government, in conflict with the amenity of the locality. [cl.11.2.1]</p> <p>33 Where, in the opinion of the local government, an advertisement has deteriorated to a point where it is in conflict with the aims of <i>The Scheme</i> or it ceases to be effective for the purpose for which it was erected or displayed, the local government may by written notice require the advertiser to –</p> <p>a) repair, repaint or otherwise restore the advertisement to a standard specified by the local government in the notice; or</p> <p>b) remove the advertisement. [cl.11.2.2]</p> <p><i>Actions under this Delegation are required to comply with procedural requirements detailed in the Local Planning Scheme 05, local planning policies and the standards and policies of the Western Australia Planning Commission.</i></p>
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Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>
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Express Power to Sub-Delegate:	<i>Local Planning Scheme 05:</i> s.11.3.2 The Chief Executive Officer may delegate to any employee of the local government the exercise of any the Chief Executive Officer's powers or the discharge of any of the Chief Executive Officer's duties
Sub-Delegate/s: <i>Appointed by CEO</i>	Manager Infrastructure and Development Manager Regulatory Services

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Planning and Development Act 2005 Part 13 Local Planning Scheme 05 Recordkeeping Local Government Act s.5.46		
Related Local Laws, Policies and/or Procedure:	Local Planning Policy – Advertising Signs Local Planning Policy – Developer Contributions for Upgrades to Roads and Footpaths Local Planning Policy – Extractive Industries LPP01 Local Planning Policy – Shipping Containers Local Planning Policy – Water Sensitive Urban Design Local Planning Policy – Wind Turbines		

1.2 Strata Titles Act

Delegation

CEO905 – Strata Title Applications - Certificates of Approval

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Planning and Development Act 2005:</i> Section 16(3)(e) - Delegation by Commission
Express Power or Duty Delegated:	<i>Strata Titles Act 1985:</i> s.23 Requirement for local government approval
Delegate:	Chief Executive Officer Executive Manager Infrastructure and Development Manager Regulatory Services
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	<p>1 Authority to provide written subdivision approval in accordance with s.15 if the parcel is situated in the Shire of Irwin district, if the subdivision involves —</p> <p>(a) 2 or more lots being consolidated into 1 lot; or</p> <p>(b) 1 or more lots being converted into common property; or</p> <p>(c) the removal, from the parcel, of land comprised of common property. [s.23(1)]</p> <p>2 If the subdivision is approved, it is subject to any planning (scheme by-laws) condition attached to the local government approval. [s.23(2)]</p> <p><i>Actions under this Delegation are required to comply with procedural requirements detailed in the Strata Titles Act 1985 and associated legislation.</i></p>
Council Conditions on this Delegation:	<i>Actions under this Delegation are required to comply with any related local law and/or policies.</i>

Express Power to Sub-Delegate:	s.16(6) Delegation by Commission – A delegate must not further delegate any function.
Sub-Delegate/s: <i>Appointed by CEO</i>	Not sub-delegated

Date of Adoption:		Adoption Ref:	
Date of Review:			
Responsible Directorate:	Chief Executive Officer		
Legislation:	Planning and Development Act 2005 Part 13 Strata Titles Act 1985		
Related Local Laws, Policies and/or Procedure:	SOI Local Planning Scheme No.5		

ATTACHMENT: CEO03
Review of Council Policies

Attachment 1
Council Policies for Deletion

E20 STAFF EMERGENCY VOLUNTEER SERVICE**PURPOSE**

To outline conditions under which staff attend emergency incidents in voluntary capacity such as a member of a Shire Bush Fire or Department of Fire and Emergency Services Fire and Rescue Brigade, St John's Ambulance branch, State Emergency Service or Sea Rescue unit.

POLICY

1. Council employees volunteering are required to obtain the permission of their Supervisor, or the Chief Executive Officer, to attend an emergency incident during normal working hours.
2. For the avoidance of doubt, any Council employee attending an emergency incident before or after their normal working hours will be considered to be a volunteer. Employees will be paid only for their normal hours of duty to a maximum of eight (8) hours.
3. When a specific request has been made by the Chief Fire Control Officer for Council's heavy equipment for use in an emergency situation, the Council employees operating this equipment will be paid the appropriate Award rate for the length of time required. This arrangement is limited to ten (10) hours continuous time, after which time the operator should be relieved from duty.
4. All voluntary service is to comply with the National Employment Standards (Division 8 – Community Service Leave) as part of the Fair Work Act 2009.

Date of Last Amendment – 25 June 2013

(reviewed 27 June 2017 Minute 140617)

E10 GYM MEMBERSHIP**PURPOSE**

To promote improved health, fitness and wellbeing amongst Council staff by encouraging them to use the gymnasium facilities available at the Irwin Rec.

POLICY

Permanent full-time and permanent part-time Shire employees are provided with free membership to the gymnasium at the Irwin Rec. Membership is for maximum periods of 12 months at a time and access to this privilege ceases when membership is due for renewal and that person is no longer a permanent staff member.

When eligible persons take advantage of this opportunity the normal amount of that membership will be credited to the gymnasium revenue account and charged as an employee cost.

Date of Last Amendment – 15 December 2015 (reviewed 27 June 2017 Minute 140617)

E2 CHRISTMAS CLOSURE**PURPOSE**

To regulate the conditions for closure of the Shire of Irwin workplaces, and to minimise the inconvenience to the public during the Christmas and New Year period.

POLICY

The Shire's Administration Centre, Library, Depot and Irwin Recreation Centre may be closed for business from the cessation of work on the last day before Christmas Day (except when Christmas falls on a Tuesday then work will cease on the Friday before Christmas), and reopen on the day following New Year's Day (except when New Year's Day falls on a Thursday then work will recommence on the Monday following), provided;

- a) Staff use annual leave, leave without pay, time in lieu or rostered days off if not attending work to account for those days not designated as public holidays.
- b) Suitable emergency contacts, either by telephone, or personally, are available to the public.
- c) The closure is advertised in the Dongara Denison Local Rag, Council's website and the Shire of Irwin Facebook page.

Date of Last Amendment – 27 June 2017

(reviewed 27 June 2017 Minute 140617)

P13 LIGHT VEHICLE FLEET

PURPOSE

To maintain a light vehicle fleet necessary to meet the operational and service delivery requirements of its daily functions, whilst ensuring the optimum use of vehicles through management practices that are effective, efficient, sustainable, equitable and accountable.

POLICY

The Chief Executive Officer will ensure that the light vehicle fleet is optimised at all times by:

- Minimising the whole of life costs of the light vehicle fleet;
- Developing and maintaining guidelines in relation to the acquisition and disposal of the light vehicle fleet; and
- Developing and maintaining guidelines in relation to the conditions of use of vehicles in the light vehicle fleet.

All existing, new and renewed employment contracts/agreements shall comply with this Policy and associated Guidelines. Where any inconsistencies between the Policy documents and current employments contracts/agreements exist, the employment agreements shall prevail.

Date of Original Adoption – 28 April 2015

(reviewed 27 June 2017 Minute 140617)

P5 DISPOSAL OF CHEMICAL DRUMS – DONGARA REFUSE SITE

PURPOSE

To control the disposal of used chemical drums within the Dongara Refuse Site so as to ensure public safety and best management practice.

POLICY

Council will not allow the disposal of used herbicide or pesticide drums at the Dongara Refuse Site. The Chief Executive Officer and Manager Technical Services are authorised to allow disposal, if in their opinion an emergency situation exists.

Date of Last Amendment – 22 November 2016 (reviewed 27 June 2017 Minute 140617)

P3 SUPPLY OF KEYS TO COUNCIL OWNED BUILDINGS

PURPOSE

To make User Groups responsible for the security of the building and the retention of the original keys provided by Council.

POLICY

1. One set of keys to Council owned buildings will be supplied to User Groups for a refundable deposit as set in the Schedule of Fees & Charges.
2. Additional keys shall be made available upon request subject to:- the Manager Technical Services who will use his/her discretion on the approval of such a request.
3. Replacement of lost keys shall be charged at the deposit rate per key with the loss of the deposit monies associated with the original key.
4. All deposits and charges shall be paid prior to processing any request for keys.

Date of Last Amendment – 22 November 2016 (reviewed 27 June 2017 Minute 140617)

P1 SHARK SIGHTINGS POLICY

PURPOSE

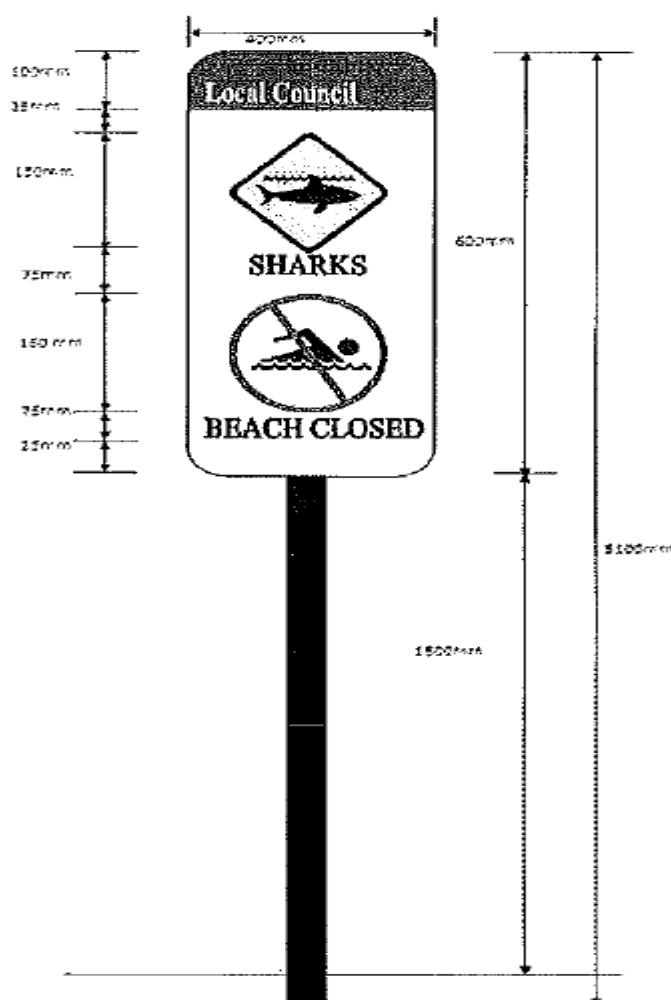
To provide guidance to Shire staff and members of the public to deal effectively with a reported shark sighting.

POLICY

Shark sightings should be reported to the Water Police on 9442 8600. This number is staffed 24 hours a day, seven days a week. Water Police will then forward an SMS and Email advice to Fisheries, LGs, Surf Life Saving, etc upon receiving and verifying a report.

Surf Life Saving WA (SLSWA) and local government authorities (LGs) are responsible for beach patrols and beach safety and will sound beach alarms, clear the water and close beaches if required, following a shark sighting or incident.

Standardised beach closure signs will be deployed by the Shire of Irwin if beaches are closed following shark sightings/incidents.



When a search by the Department of Fisheries or the Dongara Denison Surf Life Saving Club is complete and sharks are no longer in the area the crew should give the 'search completed' signal. When the Shire Ranger or other authorised persons, such as the patrol captain, believes that it is safe to enter the water, a short blast of the alarm should be sounded and the signs, and red and white quartered flag, should be removed to signal that it is safe to enter the water.

Avoiding Attacks

There are a number of measures that can be taken to reduce the risk of a shark attack. These measures are based on sensible water use and knowing under which conditions to avoid entering the water:

- Swim in a group, since sharks are more likely to attack lone swimmers
- Do not venture too far from shore or into deep waters
- Avoid swimming at night, dawn and dusk
- Do not enter the water if you are bleeding
- Avoid areas where fishermen are present
- Avoid swimming when there are large numbers of bait fish - diving seabirds can be a good indicator of baitfish presence
- Stay away from river mouths, especially after heavy rains, and areas where animal or human waste enters the water
- Avoid splashing and erratic movements
- Avoid areas with deep drop-offs or sandbars
- Stay away from groups of dolphins and seabirds, they are attracted to the same food source as sharks, and sharks hunt dolphins as a prey source
- Avoid areas around seal and sea lion colonies
- Do not swim in murky waters

Other Beach Closures

Following an event where the Irwin River breaks through the sand bank and silted water flushes into the ocean causing reduced visibility, a beach closure may be considered at these times due to elevated bacterial counts associated with such an event and a heightened risk of a shark attack.

<i>Date of Last Amendment – 15 December 2015</i>	<i>(reviewed 27 June 2017 Minute 140617)</i>
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ATTACHMENT: RS01

Delegated and Authorised Actions for August 2020 – Regulatory
Services

Attachment 1
Table of Delegated Actions for August 2020

Records of exercise of delegated powers or duties - Development (Planning)

Reference	Function	Category	Officer	Date of decision	Decision	Description	Person or classes of persons	Address
P1054	Development Approval	CEO to Employees	Manager Regulatory Services	6/08/2020	Granted	Outbuilding (Shed)	Starstate Investments Pty Ltd	Lot 407 (#14) Osborne Way, Port Denison
P1055	Development Approval	CEO to Employees	Manager Regulatory Services	7/08/2020	Granted	Addition (Patio)	R Irving	Lot 205 (#74) Hidden Valley Close, Dongara
P1056	Development Approval	CEO to Employees	Manager Regulatory Services	7/08/2020	Granted	Outbuilding (Shed)	Aussie Sheds	Lot 55 (#11) Scott Road, Dongara
P1057	Development Approval	CEO to Employees	Manager Regulatory Services	7/08/2020	Granted	Outbuilding (Shed)	R & T Stephen	Lot 527 (#9) Emily Way, Dongara
P1053	Development Approval	CEO to Employees	Manager Regulatory Services	24/08/2020	Granted	Addition (Patio)	Shoreline Outdoor World	Pt Lot 10 (#213) Point Leander Drive, Port Denison
P1052	Development Approval	CEO to Employees	Manager Regulatory Services	31/08/2020	Granted	Single Dwelling & Rainwater Tanks	WA Country Builders	Lot 45 Powder Bark Loop, Springfield
P1058	Development Approval	CEO to Employees	Manager Regulatory Services	31/08/2020	Granted	Single Dwelling	J & K Ermacora	Lot 46 Powder Bark Loop, Springfield

Records of exercise of authorised powers or duties - Building

Reference	Function	Category	Officer	Date of decision	Decision	Description	Person or classes of persons	Address
5460	Building Permit	CEO to Employees	Manager Regulatory Services	7/08/2020	Issued	Swimming Pool & Barrier	Geraldton Creative Landscapes	Lot 729 (#60) Premier Circle, Dongara
5462	Building Permit	CEO to Employees	Manager Regulatory Services	10/08/2020	Issued	Addition (Patio)	R Irving	Lot 205 (#74) Hidden Valley Close, Dongara
5464	Building Permit	CEO to Employees	Manager Regulatory Services	13/08/2020	Issued	Outbuilding (Shed)	Aussie Sheds Group	Lot 55 (#11) Scott Road, Dongara
5455	Building Permit	CEO to Employees	Manager Regulatory Services	14/08/2020	Issued	Addition (Patio)	V & L Gatfield	Lot 518 (#11) Mitchell Heights, Dongara
5465	Building Permit	CEO to Employees	Manager Regulatory Services	20/08/2020	Issued	Water Tank	M & L Ruakere	Lot 110 Loxton Drive, Bookara
5468	Building Permit	CEO to Employees	Manager Regulatory Services	24/08/2020	Issued	Outbuilding (Shed)	CR Constructions	Lot 24 (#26898) Midlands Road, Irwin
5469	Building Permit	CEO to Employees	Manager Regulatory Services	24/08/2020	Issued	Two 2 Bedroom Cabins	Holtro Modular Pty Ltd	Lot 918 (#8) (Reserve 32182) George Street, Port Denison
5466	Building Permit	CEO to Employees	Manager Regulatory Services	26/08/2020	Issued	Renovation Works (fire damaged building)	Johns Lying Insurance Building Solutions (WA) Pty Ltd	Lot 15 (#30) Church Street, Dongara
5470	Building Permit	CEO to Employees	Manager Regulatory Services	26/08/2020	Issued	Addition (Patio)	G Eastough	Lot 23 (#184) St Dominics Road, Springfield

Records of exercise of authorised powers or duties - Health

Reference	Function	Category	Officer	Date of decision	Decision	Description	Person or classes of persons	Address
37/2020	Stallholder Permit	CEO to Employees	Manager Regulatory Services	27/07/2020	Issued	Non-food Stallholder	N M'Leane	Town Markets, Town Park
38/2020	Stallholder Permit	CEO to Employees	Manager Regulatory Services	22/07/2020	Issued	Non-food Stallholder	Scentsy	Town Markets, Town Park
39/2020	Stallholder Permit	CEO to Employees	Manager Regulatory Services	22/07/2020	Issued	Non-food Stallholder/A musement	Jolly Lobster Jumping Castle Hire	Town Markets, Town Park

ATTACHMENT: 9.2.1.
Shire of Irwin Local Emergency Management Committee (LEMC)

Attachment 1
Minutes of the LEMC Meeting held 1 September 2020



Minutes
of the
**Shire of Irwin Local Emergency
Management Committee (LEMC) Meeting**
held
Tuesday 1 September 2020

in the
Council Chambers
11-13 Waldeck Street, Dongara

I certify that this copy of the Minutes is a
true and correct record of the meeting
held on
1 September 2020

Signed:.....
Mark Teale – Chairperson

Date:.....

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The meeting was declared open by the Mark Teale at 2.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

Fran McAllen
Karen Kennedy
Brett Cassidy
Keith Shaw
Jim Butcher
Cr Andrew Gillam
Josh Gardner
Peter Herbert

Dongara Volunteer Fire & Rescue Service
Dongara Eneabba Mingenew Health Service (DEMHS)
Dongara Police
Department of Communities
Dongara Town Volunteer Bushfire Brigade
Irwin Volunteer Bush Fire Brigade
DFES District Emergency Management Advisor
MRWA

Staff

Mr S Ivers
Mr M Teale
Mr P Manners
Mrs K Haug

Chief Executive Officer
Community Emergency Services Manager
Community Ranger
Customer Service Officer

Apologies

Cr Mike Smith
Freda Chandler
Murray Butcher
Cr Grant Eva
Janine Calver
Jessica Henriques
Simon Prins
John Simpson
Trish Pavelka

Shire of Irwin President & Presiding Member
Dongara Lions Club
Dongara Town Volunteer Bushfire Brigade
Shire Councillor
Dongara District High School Principal
DBCA
DBCA
Western Power
WACHS

3 DECLARATION OF INTERESTS

Nil.

4 ANNOUNCEMENT BY PERSON PRESIDING

Nil.

5 BUSINESS ARISING

5.1 Confirmation of prior meeting minutes – 4 March & 7 April 2020

COMMITTEE DECISION 010920:
MOVED: Shane Ivers
SECONDED: Cr Andrew Gillam
That the Minutes of the 4 March 2020 and the 7 April 2020, as previously circulated, be adopted as true and accurate recording of that meeting.

5.2 Business arising

A/I hydrant letter of support from DFES - Leaving it until further notice.

6 CORRESPONDENCE IN

- SRCU COVID-19 List of Government Support 5/5/20
- DFES DEMA – Aboriginal Comms Update COVID-19 18/5/20
- DEMC Meeting Minutes 10 June 2020 14/8/20
- DEMA – LEMC Meeting Requirements 27/4/20
- DEMC Meeting Minutes 11 March 2020 7/4/20

7 CORRESPONDENCE OUT

- Irwin LEMC Minutes sent to District Emergency Management Advisor for tabling at DEMC

8 GENERAL BUSINESS

8.1 Upcoming Community Events

Shane Ivers, Shire of Irwin Chief Executive Officer advised that most community events have been cancelled or postponed to 2021.

8.2 Amendments to LEMA/Contact Details

Mark Teale – Community Emergency Services Manager introduced himself and discussed changes to the LEMA/Contact details made by Kyle Pollitt. Mark reiterated that members keep contact details up to date.

Also to keep an eye out for potential new members in the community to join the LEMC.

8.3 Agency Updates

Josh Gardener – DEFS

- Bushfire risk briefing will occur late mid-October to brief on fire season ahead. All district level participants will be invited to participate. Video will be available to all brigades, marine and rescue. DFES is all business as usual.

Brett Cassidy – Dongara Police

- Business as usual.
- COVID 19 –Still doing curfew checks on people who need to self-quarantine.
- Advised of road crash on the weekend. Driver pulled in front of a truck and is recovering. Thank you to the Local Fire Brigade for road management.

Peter Herbert – Main Roads WA.

- Business as usual.

Keith Shaw – Department of Communities

- Provided a brief description of what the Department of Communities provide: accommodation, food, etc during emergency situations.
- COVID 19 has been busy with providing accommodation and meals for people in quarantine.
- Queried whether the Rec Centre is set up for a COVID-19 situation or any emergency. Shane Ivers assured everyone that it's all set up and ready to go if and when required.

Andrew Gillam – Irwin Volunteer Bushfire Brigade

- Everything quiet so far and hoping for a quiet summer ahead.

Peter Manners – Shire of Irwin Ranger

- Firebreak notices have gone out. Will start next week with banners and advertising for firebreaks.
- Late growth has shown that it will be a high risk if firebreaks are not done.
- Mark Teale queried camping grounds. Peter advised that it has not been overly busy for this time of year but due to COVID-19, campgrounds have been used more for short term stop overs. As the weather changes, the Shire expects it will get busier.

Shane Ivers – Shire of Irwin Chief Executive Officer

- Increase in traffic along the Brand Hwy - approximately up to 4000-5000 vehicles per day. Our infrastructure is not geared up for that, however Stage 1 improvements near the BP Roadhouse has been deployed with line markings approved and implemented. Stage 2 is now in process for approval.
- The Shire has gone to a lot of effort to improve our roads.
- We now have a team of 8 staff members ready to assist.

Fran McAllen- Volunteer Fire and Rescue & Brigade.

- Although there is more traffic on the roads, the fire brigade have been attending less accidents on the road. There are less international traffic accidents. Better signage has helped as well as having WA borders closed.
- With fire season approaching the fire brigade usually have problems over the Christmas break not having enough volunteers available which Shane has advised that this should no longer be an issue.

Jim Butcher – Vice Captain Volunteer Fire Bush and Fire Brigade

- Reiterated Fran and mentioned there definitely has been less car crashes.
- Suggested that the Shire investigates putting a first and final notice for firebreaks to highlight the importance. City of Greater Geraldton currently do this.

Karen Kennedy – DEMHS Community Coordinator

- Still screening all their staff, limiting all visitors to patients. Still phoning all clients to screen their health before visiting.

Mark Teale – DFES & Shire of Irwin

- Bushfires and preparation are of high importance moving forward.
- Promoting that community members contact the Shire if they see anything that needs updating or addressed.
- River system needs to be discussed and the Shire will be engaging with the community regarding this.
- Burning at the Transfer Station will be in discussion and planning. Waiting on approval to burn and will be talking more with local volunteer fire brigade to get them involved also.
- New Chief Bushfire Control Officer, Geoffrey Crabb as Peter Summers is retiring.
- Would like to look at flood events and other risks that the LEMC could be preparing for.

8.4 COVID-19 Discussion

Do we need to expand on this any further? WA is doing very well at this stage but could just be a waiting period. No further comments on this.

8.5 Local Mine Site Involvement

Mark Teale advised that he is looking at working closer with the mine sites in the Irwin Area to potentially use their resources and/or involvement in emergencies.

Shane Ivers gave an update on Illuka trucks carrying radioactive material. This is of importance in case of an accident and needs a different approach to usual.

After much discussion it was agreed that Mark Teale will investigate further into involving mine sites in emergency planning and find out if they have existing plans in place for emergencies.

Desktop training for these high risk/ specialized emergencies is something that needs to be investigated further also. Josh Gardner (DFES manager) is going to have more information regarding training for the next LEMC meeting.

Josh Gardner (DFES Manager) – Need to know who is responsible to remove the hazardous material.

8.6 Animal Evacuation

Fran McAllen – Dongara Volunteer Fire & Rescue Service

Need to put more thought into animal evacuation as currently when people are evacuated and go to the evacuation centres, they are turned away if they have domestic animals.

Some options discussed around the room:

- Portable sheep yards
- Cages
- Building site fencing
- Speaking with other local Shires to get ideas for a plan

- City of Mandarrah have a very comprehensive animal evacuation plan

Mark Teale advised that this will be an actioned item for review and planning going forward.

8.7 BEN Signs Presentation

Marion Massam provided a presentation on the Beach Emergency Numbers (BEN) and explained in detail what, how and why they are implemented.

All public information can be found at www.sharksmart.com.au and the new mobile app. If there are any problems with any signs being named incorrectly, they can just re-sticker them rather than ordering a new sign.

9 CLOSURE

There being no further business, Mark Teale thanked all in attendance and closed the meeting at 3.32pm.