

Work Health & Safety Officer

Permanent Full Time | Great work environment | Competitive Employment Conditions

The Shire of Irwin is looking for a committed and safety-oriented individual to provide Work Health and Safety (WHS) support across the organisation. This role involves ensuring compliance with relevant health and safety legislation and codes of practice, conducting regular inspections and audits to identify non-compliance, and proactively investigating WHS risks.

This is an ideal role for a safety professional looking to gain a broad range of experience and extend their skillset due to the diverse nature of local government.

The successful candidate will be responsible for:

- Ensuring all employees and contractors comply with Council's WHS systems and processes by way of site safety inspections, inductions and audits.
- Provide education, advice and support with WHS practices and procedures to continue an organisational culture of safety, health and welfare.
- Assist with the development and implementation of WHS strategies, programs and processes.

About You

To be successful in the role, you should have significant experience in delivery Work Health and Safety Projects and:

- Certificate IV in Work Health and Safety, Diploma or Advanced diploma in Occupational Health and Safety and have at least 2 years of experience in a similar role
- Bring a proactive attitude and the knack for working seamlessly with stakeholders at all levels
- Experience in using CRM's/HRIS/WHS systems
- Be a WHS regulations guru with hands-on experience managing compliance—safety first, always!
- Possess excellent communication skills to engage and train staff

Interested? Confidential enquiries can be made to Davina Sandhu, Human Resources Consultant via email to hr@irwin.wa.gov.au

How to apply

Applicants are required to submit a cover letter, resume and a statement outlining their suitability for the position by addressing each of the essential role criteria detailed within the Position Description which can be viewed on our website www.irwin.wa.gov.au.

Applications can be emailed to hr@irwin.wa.gov.au

The successful candidate will be required to provide proof of eligibility of working rights in Australia; hold a National Police Clearance (no older than 6 months), a Working with Children Check and willing to undergo a pre-employment screening to include a medical and drug and alcohol testing.

Applications close at 5:00 pm on Monday 7th April 2025

The Shire of Irwin reserves the right to commence short-listing prior to the closing date and is an equal opportunity employer proudly promoting an all-inclusive and safe work environment.

Shane Ivers

Chief Executive Officer
Shire of Irwin

A Brilliant Blend