



Ordinary Council Meeting

***Attachment Booklet
October 2025***

ATTACHMENT BOOKLET – OCTOBER 2025

Item	Description
8.1	Ordinary Council Meeting Minutes – 30 September 2025
8.2	Agenda Forum Notes – 21 October 2025
FIN 01-10/25	Accounts for Payment – September 2025
FIN 02-10/25	Monthly Financial Statements for the Period Ended 31 August 2025
DEV 01-10/25	September 2025 Development Delegated and Authorised Authority Report



Ordinary Council Meeting

28 October 2025

Item 8.1

Ordinary Council Meeting
Minutes – 30 September 2025



MINUTES

ORDINARY COUNCIL MEETING

Tuesday 30 September 2025



Disclaimer

The Shire of Irwin:

- advises that the purpose of an Ordinary Council Meeting is to discuss and, where possible, make resolutions about items appearing in the agenda. No person should rely or act on the basis of any decision, advice or information provided by an Elected Member or Officer, or on the content of any discussion occurring during the course of the meeting. No person should rely on the decisions made by Council until formal written advice of the Council is received by that person.
- expressly disclaims any liability for any loss or damage whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Agenda Forums, Council or Committee Meetings.
- disclaims any liability for any loss arising from any person or body relying on any statement, discussion, recommendation or decision in the audio recording. Council minutes provide the definitive record of Council's resolutions.

Nature of Council's Role in Decision Making

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws and local planning schemes.
Review	When Council reviews decisions made by Officers.
Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

By allocating these roles, the Shire ensures that the Council's decision-making is structured and aligned with its legal responsibilities, allowing it to effectively govern, serve its community, and maintain compliance with applicable laws.

Notes for Members of the Public

Meeting Formalities

Shire of Irwin Council Meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation.

Members of the public shall ensure that their mobile phones are switched off and not used during any Shire meeting.

Members of the public are hereby advised that in line with Council Policy CP48 – Recording of Council Minutes, no person is to use any electronic, visual or audio recording device or instrument to record the proceedings of a Council Meeting without the written permission of the Council.

Audio Recordings

This Meeting will be audio recorded. The recording will be made publicly available on the Shire's website within ten (10) days of the meeting being held.

Table of Contents

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	4
3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
4. PUBLIC QUESTION TIME	5
5. DECLARATIONS OF INTEREST	6
6. APPLICATIONS FOR LEAVE OF ABSENCE	7
7. PETITIONS AND DEPUTATIONS	7
8. CONFIRMATION OF MINUTES AND TABLING OF AGENDA FORUM NOTES	7
8.1 Minutes of the Ordinary Council Meeting held 26 August 2025.....	7
8.2 Agenda Forum Notes – 16 September 2025	7
9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION	8
10. REPORTS OF OFFICERS AND COMMITTEES.....	9
10.1 Finance Reports.....	9
FIN 01-09/25 Accounts for Payment - August 2025.....	9
FIN 02-09/25 Monthly Financial Statements - July 2025.....	11
FIN 03-09/25 Budget Amendments - September 2025	14
10.2 Development Reports.....	16
DEV 01-09/25 August 2025 Development Delegated and Authorised Authority Report	16
10.3 Community Services Reports	18
10.4 Operations Reports	18
10.5 Office of the CEO Reports.....	18
CEO 01-09/25 Equal Employment Opportunity Management Plan	18
CEO 02-09/25 Irwin Arrowsmith Advisory Council (IAAC) – Current Status Report	20
10.6 Committee Reports	25
11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	25
12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN	25
13. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION	25
14. MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC.....	25
14.1 CEO03-09/25 CEO Performance Review	25
14.2 CEO04-09/25 CEO Payment Correction	25
15. CLOSURE	26

MINUTES

of the

ORDINARY COUNCIL MEETING

held

30 September 2025

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 6.00pm and welcomed Councillors, Staff and Gallery Members.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Members

Councillor M Leonard	President
Councillor B Wyse	Deputy President
Councillor I Scott	
Councillor E Tunbridge	
Councillor P Summers	
Councillor J Melsom (Arrived via Zoom at 6.34pm)	
Councillor A J Gillam (via Zoom)	

Staff

Mr S D Ivers	Chief Executive Officer
Mr M Connell	Manager Development
Ms F Boksmati	Manager Community Services
Mr M Jones	Manager Operations
Miss P Machaka	Manager Finance
Ms S Mearns	Executive Assistant

Guests

Nil

Apologies

Nil

Approved Leave of Absence

Nil

Gallery

Gavin Farrell	24 Retreat Boulevard, Port Denison
John Rossiter	181 Point Leander Drive, Port Denison
Bruce Baskerville	'Indiaview' Port Denison
Viv Carrick	52 Ocean Drive, Dongara
Philip Dempster	10 Retreat Boulevard, Port Denison
Bev Brindal	4 Retreat Boulevard, Port Denison
Philip Stevens	28 Retreat Boulevard, Port Denison
Tony Blake	12 Retreat Boulevard, Port Denison

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question 1: John Rossiter – 181 Point Leander Drive, Port Denison

Since I recorded my questions at the April Meeting, there is now a ban on recording meetings. Was CR48 (sic) passed by Council or was it just added to the Agenda?

Response: *At the April 2025 OCM, you made an electronic recording without Council's awareness. Permission to record is at the discretion of Council and must be sought from the Presiding Member.*

Council Policy 48 (CP48) was developed following changes to the Local Government Act 1995 requiring Class 3 councils to record meetings from 1 January 2025. Since February, all Ordinary and Special Council Meetings have been audio recorded and published on the Shire's website (excluding confidential items).

CP48 was presented at the Agenda Forum on 15 April 2025 and formally adopted by Council on 22 April 2025, carried 7/0 (Resolution #110425). This confirms it was not just added to the Agenda but adopted through due process.

Question 2: John Rossiter – 181 Point Leander Drive, Port Denison

Why has it taken 5 months so far for the yellow spinning ball at Port Denison playground to be repaired?

Response: *Records indicate that the playground equipment required maintenance via email on 25 April 2025. On 7 May 2025, Shire Officers inspected and carried out maintenance works, which included freeing up the bearings and oiling the spinner.*

Question 3: John Rossiter – 181 Point Leander Drive, Port Denison

Why are there no street signs on William Street and Samuel Street?

Response: *Thank you for advising the Shire of the missing street signs which were replaced within 18 hours of this information being provided to Council. Please do not hesitate to contact the Shire via email reception@irwin.wa.gov.au should you see such issues in the future.*

Question 4: John Rossiter – 181 Point Leander Drive, Port Denison

Why have the sand mitigation works on South Beach turned into a reticulated grass lawn area?

Response: *Due to the encroaching sand, it was a Shire decision to restore this area to the original state, which included a reinstatement of the grassed area.*

Question 5: John Rossiter – 181 Point Leander Drive, Port Denison

Why isn't the Shire selling the Medical Centre?

Response: *At the OCM on 9 December 2024, you inquired whether the Dongara Medical Centre was for sale. The Shire President confirmed it is not for sale, and this is recorded in the minutes available on the Shire's website.*

4. PUBLIC QUESTION TIME

Question 1: Gavin Farrell, 24 Retreat Boulevard, Port Denison

Between 'us' and the River, there is an expanse of Tamarisk trees and thick undergrowth – is the Shire responsible for maintaining and can something be done about it?

Response: *This question was taken on notice.*

Question 2: Bev Brindal, 4 Retreat Boulevard, Port Denison

What is the mowing regime for all of the Retreat area and could it be upgraded in the winter time to every two weeks?

Response: This question was taken on notice

Question 3: John Rossiter, 181 Point Leander Drive, Port Denison

Mr Rossiter expressed concern that the responses provided to his previous questions did not address the matters to his satisfaction and sought clarification on how Council determines its responses to public questions.

Response: This question was taken on notice

Question 4: John Rossiter, 181 Point Leander Drive, Port Denison

Why is the playground yellow spinning ball item still not spinning.

Response: This question was taken on notice

Question 5: John Rossiter, 181 Point Leander Drive, Port Denison

Who is living in unit No 2 at the 'Village'?

Response: This question was taken on notice.

Question 6: John Rossiter, 181 Point Leander Drive, Port Denison

Are units 1-4 at The Village being removed from the inventory of pensioner units?

Response: This question was taken on notice.

Question 7: John Rossiter, 181 Point Leander Drive, Port Denison

How much was realised from Kennedy Heights Duplex sale?

Response: This question was taken on notice.

Question 8: Tim Smith, 128 Northshore Drive, Dongara – Received via email

After watching the recent 4 Corners program, Lawfare (broadcast on 18/08/2025), there exists the threat of single issue protagonists (ie; sovereign citizens) using low voter turnout at council elections to mobilize a minority takeover of shire councils across Australia. As a measure to improve accountability, generate greater voter interest, and prevent single issue disrupters asserting control of council, will council consider video recording, and/or live-streaming, of monthly meetings & post it on a suitable streaming service for public viewing?

Response: Question taken on notice.

Question 9: Tim Smith, 128 Northshore Drive, Dongara – Received via email

Last Saturday I had the opportunity to volunteer at the Dongara Denison Drive In. There was a small turnout. In order to preserve the iconic drive in cinema will the Council consider its use as a camping ground to enable greater exposure of the facility and improved patronage of the kiosk?

Response: Question taken on notice.

5. DECLARATIONS OF INTEREST

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS AND DEPUTATIONS

Viv Carrick, 52 Ocean Drive, Dongara requested approval to make a Deputation to Council in relation to scrub and undergrowth within The Retreat.

COUNCIL DECISION		010925
MOVED: Cr Scott		SECONDED: Cr Wyse
That Council agrees to Mrs Carrick providing a Deputation to Council.		
VOTING DETAILS:		CARRIED: 6/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott	
Against:	Nil	

8. CONFIRMATION OF MINUTES AND TABLING OF AGENDA FORUM NOTES**8.1 Minutes of the Ordinary Council Meeting held 26 August 2025**

The Minutes of the Ordinary Council Meeting held 26 August 2025 are included in the *Attachment Booklet – September 2025*.

COUNCIL DECISION		020925
MOVED: Cr Summers		SECONDED: Cr Scott
That Council confirms the Minutes of the Ordinary Council Meeting held 26 August 2025.		
VOTING DETAILS:		CARRIED: 6/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott	
Against:	Nil	

8.2 Agenda Forum Notes – 16 September 2025

At the Agenda Forum held 16 September 2025, Shire Officers presented background information and answered questions on items to be considered at the September 2025 Ordinary Council Meeting. Notes from the Agenda Forum are included in the *Attachment Booklet – September 2025*.

COUNCIL DECISION		030925
MOVED: Cr Summers		SECONDED: Cr Scott
That Council confirms the notes from the Agenda Forum held 16 September 2025.		
VOTING DETAILS:		CARRIED: 6/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott	
Against:	Nil	

9. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

27 August 2025	Shire President and CEO met with Hancock Energy
15 September 2025	Cr Gillam and CEO attended the RRG TWG Meeting in Geraldton
15 September 2025	Shire President and CEO met with the Department of Education
17 September 2025	Shire President officiated at Citizenship Ceremony
19 September 2025	CEO attended as Panel Member for Dongara Police Station OIC position
23 & 24 September 2025	Cr Scott and CEO attended 2025 WALGA Local Government Convention
26 September 2025	CEO attended meeting with MWDC

Cr Melsom joined meeting via Zoom – 6.34pm

10. REPORTS OF OFFICERS AND COMMITTEES

10.1 Finance Reports

FIN 01-09/25 Accounts for Payment - August 2025	
Author:	S Clarkson, Senior Finance Officer
Responsible Officer:	P Machaka, Manager Finance
File Reference:	2.0057
Council Role:	Executive
Voting Requirements:	Simple Majority

Report Purpose:

For Council to receive the list of accounts paid under delegated authority during August 2025.

COUNCIL DECISION040925

MOVED: Cr SummersSECONDED: Cr Scott

That Council, by Simple Majority, receives the Accounts paid during August 2025 as contained in FIN01-09/25 Attachment 1 of the Attachment Booklet – September 2025 represented by:

Payment Type/Numbers	Total Amount
EFT 33884 – 33948	\$390,703.20
Muni Cheques – 32247 – 32249	\$66,176.80
Direct Debit – Telstra	\$1,226.41
Direct Debit – WA Treasury Corporation	\$20,727.35
Direct Debit – Credit Card	\$25,998.62
Direct Debit – N-Able Pty Ltd	\$2,264.19
Direct Debit – Australian Phone Company	\$225.23
Direct Debit – Telair Pty Ltd	\$2,448.91
Direct Debit – Insurance Premium Repayments	\$95,876.58
Direct Debit – Superannuation	\$58,354.09
Grand Total	\$697,001.38

VOTING DETAILS:CARRIED: 7/0

For: Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom

Against: Nil

Background:

A list of accounts paid under delegated authority is attached showing all payments made during the month of August 2025.

Officer's Comment:

Changes to the format of the list of payments has been made to be aligned with Section 13(1) of the Local Government (Financial Management) Regulations.

Consultation:

Nil

Statutory Environment:

The *Local Government (Financial Management) Regulations 1996* provides as follows:

13. *Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.*

(1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared*

- (a) *the payee's name;*
- (b) *the amount of the payment;*
- (c) *the date of the payment; and*
- (d) *sufficient information to identify the transaction.*

(3) *A list prepared under sub-regulation (1) or (2) is to be —*

- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
- (b) *recorded in the minutes of that meeting.*

Policy Implications:

Under Delegation CEO101 Council has delegated authority to the Chief Executive Officer to authorise payments from the municipal or trust fund.

Financial/Resource Implications:

Nil

Strategic Implications:

Our Brilliant Future – Strategic Community Plan 2021 – 2031

Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles

Strategy 4.3.2 Adopt and follow better practice processes

Attachments:

Attachment Booklet – September 2025

FIN01-09/25 Attachment 1: Accounts for Payment – August 2025

FIN 02-09/25 Monthly Financial Statements - July 2025	
Author:	P Machaka, Manager Finance
Responsible Officer:	S Ivers, Chief Executive Officer
File Reference:	2.0057
Council Role:	Executive
Voting Requirements:	Simple Majority

Report Purpose:

For Council to consider and receive the Monthly Financial Statements for the period 1 July 2025 to 31 July 2025.

COUNCIL DECISION		050925
MOVED: Cr Summers		SECONDED: Cr Wyse
That Council, by Simple Majority, receives the Monthly Financial Statements for the period 1 July 2025 to 31 July 2025 as contained in FIN02-09/25 Attachment 1 of the Attachment Booklet – September 2025.		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

Background:

The Monthly Financial Statements to 31 July 2025 are prepared in accordance with the requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* and includes the following statutory reports:

- Statement of Financial Activity by Nature
- Statement of Financial Position
- Explanation of Material Variances
- Net Current Funding Position

The Statements also include various other financial information not required by legislation, but for Council information.

Officer's Comment:

The draft financial position to the end of July 2025 is detailed in the attached report and summarised as per below: Budget amounts are nil since budget adoption date is 26 August 2025.

31/07/2025		YTD Budget	YTD Actual
Operating Revenue		0	142,372
Operating Expenditure		0	(426,763)
Net Operating		0	(284,391)
Non-Operating Revenue		0	0
Non-Operating Expenditure		0	(52,502)
Net Non-Operating		0	(52,502)
Cash at Bank			437,585
Cash at Bank Restricted			620,506
Reserve Bank			1,032,526
Total Cash Funds			2,090,617

Consultation:

Nil

Statutory Environment:*Local Government Act 1995*

- *Section 6.4 Financial report*

Local Government (Financial Management) Regulations

- *Section 34 Financial activity statement report provides as follows:*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail -*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing -*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity must be shown according to the nature classification.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be -*
 - (a) *presented to the council - at an ordinary meeting of the council within 2 months after the end of month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*

Policy Implications:

Nil

Financial/Resource Implications:

Any issues in relation to expenditure and revenue allocations or variance trends are identified and addressed each month or at budget review.

Strategic Implications:

Our Brilliant Future - Strategic Community Plan 2021 – 2031

Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles

Strategy 4.3.2 Adopt and follow better practice processes

Attachments:

Attachment Booklet – September 2025

FIN02-09/25 Attachment 1: Financial Statements for the Period Ended 31 July 2025.

UNCONFIRMED

FIN 03-09/25 Budget Amendments - September 2025	
Author:	P Machaka, Manager Finance
Responsible Officer:	S Ivers, Chief Executive Officer
File Reference:	2.0057
Council Role:	Executive
Voting Requirements:	Absolute Majority

Report Purpose:

For Council to approve amendments to the 2025/26 budget as detailed in the attachment.

COUNCIL DECISION		060925
MOVED: Cr Summers		SECONDED: Cr Scott
That Council, by Absolute Majority, approve September 2025/26 budget amendments as detailed in the attachment in accordance with section 6.8(1) of the <i>Local Government Act 1995</i> .		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

Background:

After the adoption of the annual budget, when circumstances change it is good management practice to amend the budget. Budget amendments are undertaken to comply with statutory requirements, ensuring that any changes to the original adopted budget are communicated to, and approved by, Council.

Officer's Comment:

Budgeted Grant Revenue totalling \$580,000 did not materialise as anticipated, and a Main Roads Road Maintenance grant was erroneously included as \$194,000 instead of \$125,000, necessitating budget amendments of \$649,000 to make up for the revenue shortfall.

Of this, \$365,000 will be made up of a reduction in operating and capital expenditure and \$170,000, an increase in Roads to Recovery revenue and the remaining \$114,000 will come from the budgeted surplus of \$159,000.

In addition, the following funding granted to the Shire, which is not included in the 2025/26 Budget will be recognised together with the associated expenditure and will have a nil impact to Municipal:

- \$48,000 from the Department of Fire and Emergency Services for Bushfire mitigation works.
- Skate Park Precinct - \$81,600 from the Lions Club, \$11,500 from Men in Sheds. A total amount of \$16,800 will also be transferred from the Youth Activity trust towards the Skate Park Precinct works.

It is recommended that the 2025/26 Original Budget be adjusted in accordance with section 6.8(1) of the Local Government Act 1995, to accommodate the requirements listed above and as detailed in the attachment.

Consultation:

Budget Responsible Officers affected were consulted.

Statutory Environment:

Local Government Act 1995 Section 6.8 (1)

A local government is not to incur expenditure from municipal for an additional purpose except where the expenditure:

- *Is incurred in a financial year before the adoption of the annual budget by the local government.*
- *Is authorised in advance by Council resolution – absolute majority required.*
- *Is authorised in advance by the Mayor or President in an emergency.*

Policy Implications:

Nil

Financial/Resource Implications:

After making the above budget amendment, the original budget surplus will reduce by \$114,000 to \$45,000.

Strategic Implications:

Our Brilliant Future - Strategic Community Plan 2021 – 2031

Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles

Strategy 4.3.2 Adopt and follow better practice processes

Attachments:

Attachment Booklet – September 2025

FIN03-09/25 Attachment 1: September 2025 Budget Amendments.

10.2 Development Reports

DEV 01-09/25 August 2025 Development Delegated and Authorised Authority Report	
Author:	M Connell, Manager Development
Responsible Officer:	S Ivers, Chief Executive Officer
File Reference:	3.00125
Council Role:	Executive
Voting Requirements:	Simple Majority

Report Purpose:

For Council to receive the August 2025 Development Delegated and Authorised Authority Report.

COUNCIL DECISION		070925
MOVED: Cr Tunbridge		SECONDED: Cr Summers
That Council by Simple Majority, receives the August 2025 Development Delegated and Authorised Authority Report, as contained in DEV 01-09/25 Attachment 1.		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

Background:

Local governments utilise levels of delegated authority to undertake day-to-day statutory functions, thereby allowing Council to focus on policy development, representation, strategic planning and community leadership, with the organisation focussing on the day-to-day operations of the Shire.

The use of delegated authority means the large volume of routine work can be effectively managed and acted on promptly, which in turn facilitates efficient service delivery to the community.

In addition, as of 1 July 2024, the determination of development applications for single houses or any development associated with a single house (excluding development associated with a heritage place), can now only be done by the CEO or authorised employees of the local government.

Officer's Comment:

This report presents the details of development functions made under delegated or authorised authority for the month of August 2025, with 9 building permits/certificates, 4 single house applications and 1 application for development approval having been issued.

Consultation:

Nil.

Statutory Environment:

- *Local Government Act 1995*
- *Local Government (Administration) Regulations 1996*
- *Planning and Development (Local Planning Schemes) Regulations 2015*

Policy Implications:

Nil.

Financial/Resource Implications:

Nil.

Strategic Implications:

Our Brilliant Future – Strategic Community Plan 2021 – 2031

Strategy 4.2.1 Ensure compliance whilst embracing innovation and better practice principles

Strategy 4.3.2 Adopt and follow better practice processes

Attachments:

Attachment Booklet – September 2025

DEV 01-09/25 Attachment 1: August 2025 Development Delegated and Authorised Authority Report

UNCONFIRMED

10.3 Community Services Reports

Nil

10.4 Operations Reports

Nil

10.5 Office of the CEO Reports

CEO 01-09/25 Equal Employment Opportunity Management Plan	
Author:	S Mearns, Executive Assistant
Responsible Officer:	S Ivers, Chief Executive Officer
File Reference:	2.0108
Council Role:	Legislative
Voting Requirements:	Simple Majority

Report Purpose:

For Council to endorse the Equal Employment Opportunity Management Plan 2025-2029.

COUNCIL DECISION		080925
MOVED: Cr Tunbridge		SECONDED: Cr Summers
That Council by Simple Majority;		
Adopts the draft Equal Employment Opportunity Management Plan as attached; and Approves submission of the Equal Employment Opportunity Management Plan to the Public Sector Commission.		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

Background:

Under the *Western Australian Equal Opportunity Act, 1984* (Part IX) it is the responsibility of Local Government Authorities to prepare and implement an Equal Employment Opportunity Management Plan to achieve the objects of the Act. These objects are:

- to eliminate and ensure the absence of discrimination in employment on the ground of sex, marital status, pregnancy, family responsibility or family status, sexual orientation, race, religious or political conviction, impairment or age;
- to eliminate and ensure the absence of discrimination in employment against gender reassigned persons on gender history grounds; and
- to promote equal employment opportunity for all persons.

Officer's Comment:

The Shire of Irwin is committed to providing a working environment where every employee is treated equally, fairly and without prejudice. The objective of the Equal Employment Opportunity Management Plan (EEOMP) is to raise awareness, of the Councillors and Employees of the need and desirability of Equal Employment Opportunity Practices (EEO) practices and to endeavour to ensure compliance with the *Equal Employment Opportunity Act 1984*.

The EEOMP outlines the responsible officers, policy, and operational practices pertaining to recruitment, appointment, training and development, conditions of services and exit interviews.

The EEOMP is to be reviewed annually, by the Equal Employment Opportunity (EEO) Officer unless special issues require earlier changes by Council.

Administrative forms and practices, as necessary, will also be reviewed by the HR Officer.

Consideration of reports, complaints and amendments made during the year and assessment of consistency with the EEOMP as a whole, will be undertaken.

Comments and advice will be sought from Councillors and employees as appropriate.

A complete and updated copy of the EEOMP is to be supplied to Councillors and staff upon request and must be placed on the Shire website.

The Chief Executive Office shall report annually to the Director of Equal Opportunity in Public Employment under Section 146, (1) of the *Equal Opportunity Act, 1984*.

Consultation:

Nil

Statutory Environment:

- *Local Government Act 1995*
- *Western Australian Equal Opportunity Act 1984 (Part IX) and S.146.1*
- *State Administrative Tribunal Act 2004 S.105*
- *Work Health and Safety Act 2020*

Policy Implications:

- Discrimination, Harassment and Bullying Policy
- Grievances, Investigation and Resolution Procedures
- Disciplinary Policy
- Work Health and Safety (WHS) Policy
- Recruitment and Selection Policy
- Exit Interview Policy

Financial/Resource Implications:

Nil

Strategic Implications:

Our Brilliant Future – Strategic Community Plan 2021 – 2031

Strategy 4.3.2 Adopt and follow better practice processes

Strategy 4.3.3 Promote workplace health, safety and well-being

Attachments:

Attachment Booklet – September 2025

CEO 01-09/25 Attachment 1: Equal Employment Opportunity Plan 2025 - 2029

CEO 02-09/25 Irwin Arrowsmith Advisory Council (IAAC) – Current Status Report	
Author:	S Ivers, Chief Executive Officer
Responsible Officer:	S Ivers, Chief Executive Officer
File Reference:	3.0271
Council Role:	Executive
Voting Requirements:	Simple Majority

Report Purpose:

To provide Council with a summary of the key activities and decisions that shaped the Irwin Arrowsmith Advisory Council (IAAC), and to outline the factors that led to its current inactive status.

This report is presented in response to a resolution raised as *New Business of an Urgent Nature* at the August 2025 Ordinary Council Meeting, requiring a report to the September 2025 Council Meeting and distribution to the relevant government agencies identified at the time of IAAC's formation.

OFFICER RECOMMENDATION	
Moved: Cr Scott	Seconded: Cr Summers
That Council by Simple Majority:	
1. Receives the CEO02-09/25 report on the current status of the Irwin Arrowsmith Advisory Council (IAAC), noting the key activities and factors leading to its current inactive status. 2. Notes that: ○ The IAAC was not incorporated, with momentum tapering due to industry stalling and changes in Council's leadership priorities; ○ Despite this, the IAAC informally leveraged close to \$1 million in funding outcomes (including \$600,000 for Milo Crossing), demonstrating clear value to both the Shire and industry partners; and ○ The IAAC remains strategically relevant to future planning, particularly for water security and renewable energy opportunities. 3. Directs the CEO to provide any relevant information developed through IAAC workshops and related activities to State Government agencies, where such information may assist their policy or investment planning. 4. Requests that the CEO present a further report to Council before 30 June 2026 outlining: ○ Opportunities for linking IAAC-style leveraged models with the Community Assistance Scheme and Events (CASE) Committee; and ○ Recommendations for the IAAC's potential reactivation should industry activity recommence.	

The Shire President proposed that Council suspend Meeting Procedures to allow for discussion on this item.

COUNCIL DECISION		090925
Moved: Cr Scott		Seconded: Cr Wyse
That Council suspends the meeting as per Clause 17.1 of the <i>Shire of Irwin Meeting Procedures Local Law 2016</i> at 6.38pm.		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

Councillors discussed that the information provided did not fully satisfy the request for complete disclosure of correspondence, meetings, compiled information, and directives, as outlined in Council Decision 140825.

COUNCIL DECISION		100925
Moved: Cr Scott		Seconded: Cr Wyse
That Council reconvenes the meeting as per Clause 17.1 of the <i>Shire of Irwin Meeting Procedures Local Law 2016</i> at 6.49pm.		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

Cr Scott moved an amendment stating this report was missing the disclosure of correspondence, meetings, compiled information, and directives, as outlined in Council Decision 140825 from the previous Council meeting.

Cr Tunbridge seconded the amendment.

The Shire President invited the Mover and Seconder of the amendment to speak.

Cr Scott and Cr Tunbridge made no further comment.

The Shire President put the amendment to vote.

AMENDMENT AND COUNCIL DECISION		110925
Moved: Cr Scott		Seconded: Cr Tunbridge
That Council by Simple Majority:		
1. Receives the CEO02-09/25 report on the current status of the Irwin Arrowsmith Advisory Council (IAAC), noting the key activities and factors leading to its current inactive status. 2. That Council accept the report as presented and provide an extension to the November 2025 Ordinary Council Meeting in order to allow the provision of other documentation as specified in the original motion – resolution 140825.		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

The amendment was CARRIED.

The Shire President invited Councillors to speak to close the debate.

SUBSTANTIVE MOTION AND COUNCIL DECISION		120925
Moved: Cr Scott		Seconded: Cr Summers
That Council by Simple Majority:		
1. Receives the CEO02-09/25 report on the current status of the Irwin Arrowsmith Advisory Council (IAAC), noting the key activities and factors leading to its current inactive status. 2. That Council accept the report as presented and provide an extension to the November 2025 Ordinary Council Meeting in order to allow the provision of other documentation as specified in the original motion – resolution 140825.		
VOTING DETAILS:		CARRIED: 7/0
For:	Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Gillam, Cr Scott, Cr Melsom	
Against:	Nil	

Background:

In August 2023, Council endorsed the IAAC Strategic Framework & Operating Model and approved an allocation in the 2023/24 budget to support its establishment.

The IAAC was envisaged as a collaborative body bringing together local government, industry, community, and Traditional Owner representatives to guide development in the Arrowsmith area. Its objectives included advancing infrastructure planning, addressing accommodation and labour pressures, supporting renewable energy opportunities, and ensuring local communities benefited from regional growth.

At the August 2025 Council Meeting, Cr Scott sought clarity on the IAAC's status, citing its potential importance for regional water security and renewable energy following the Northern Country Zone of WALGA discussions.

Officer's Comment:

From its inception, the Irwin Arrowsmith Advisory Council (IAAC) was intended as a vehicle to bring industry, community, and government together to address the opportunities and challenges of large-scale investment in the Arrowsmith region. The Shire recognised that mining, energy, and renewables projects presented not only significant economic potential, but also complex demands on infrastructure, water, housing, and workforce capacity. The IAAC provided a structured forum to coordinate these issues and to ensure that local communities benefited from the region's growth.

While the IAAC was never incorporated, its early activities demonstrated the value of collaborative engagement. Through targeted workshops, advocacy efforts, and proactive partnerships, the IAAC helped shape infrastructure priorities, unlock new sources of funding, and secure tangible outcomes such as road cost recovery and investment at Milo Crossing. Industry stakeholders expressed confidence in the Shire's leadership role, noting that the IAAC framework enabled them to channel contributions more effectively and with visible community benefit. In this sense, the IAAC proved that even at an informal stage, it could generate outcomes of real strategic and financial significance.

Key Activities and Milestones:Workshops and Early Engagement (2023)

- Workshops facilitated by Ernst & Young covered power transmission, water supply/desalination, road infrastructure, workers' accommodation, and port access.
- A Registration of Interest submission was lodged with Western Power for a 1.8 GW transmission upgrade.
- Early engagement also supported cost recovery for industrial road use and examined options for dedicated worker accommodation.

Funding Leverage and Outcomes (2023–24)

- While the IAAC was never incorporated, the framework provided a vehicle for collaboration that informally leveraged close to \$1 million in external outcomes.
- A clear example is Milo Crossing, where \$600,000 was secured through partnership arrangements that industry supported because the Shire was leading.
- Industry feedback confirmed they saw value in the Shire's ability to leverage their contributions through initiatives like IAAC.

Industry Stalling and Shifting Leadership Focus (Early 2024)

- Several major industry projects in the Arrowsmith region were stalled in early 2024, reducing the immediate impetus for IAAC activity.
- At the same time, momentum tapered due to industry stalling and changes in Council's leadership priorities, and IAAC was not progressed further.

Link to CASE Committee (2025)

- The Community Assistance Scheme and Events (CASE) Committee provides a governance framework for distributing community funding.
- Council may wish to explore linking IAAC-style leveraged funding approaches with CASE, given demonstrated industry willingness to support locally led initiatives.

Current Status

- The IAAC is inactive and was never incorporated.
- This outcome was shaped by both stalled industry projects and changes in Council's leadership priorities, which saw IAAC activity no longer actively progressed.
- Informally, the IAAC framework helped unlock close to \$1 million in leveraged outcomes, including the Milo Crossing project.

- The initiative retains strategic potential if industry projects resume, particularly in areas such as water security and renewable energy.

Although the IAAC did not progress to incorporation, the groundwork laid continues to hold strategic relevance. The collaborative forums and industry engagement highlighted pressing needs in water security, renewable energy, and infrastructure planning, all of which remain central to regional development discussions today. As identified by Cr Scott following the Northern Country Zone of WALGA meeting, these issues are becoming increasingly urgent, and the IAAC's preparatory work ensures the Shire is well positioned to respond. The experience demonstrated that locally led, transparent initiatives can both attract industry confidence and deliver community benefit. This foundation remains a valuable asset should Council wish to revisit or adapt the IAAC model in the future.

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Financial/Resource Implications:

The IAAC was supported through the 2023/24 budget cycle. Financial matters related to resourcing are not material to the current motion, which concerns the operational status.

Strategic Implications:

The IAAC demonstrated that even without incorporation, local leadership can unlock substantial external funding. Linking such approaches with the CASE Committee's governance could strengthen the Shire's ability to deliver projects aligned with water, energy, and infrastructure priorities.

Our Brilliant Future – Strategic Community Plan 2021 – 2031:

- Objective 2 A prosperous and diverse economy.
- Objective 3 Custodianship of our natural and built environment.
- Objective 4 Leading the community with engaged and progressive governance.

Attachments:

Nil

10.6 Committee Reports

Nil

11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

13. URGENT BUSINESS APPROVED BY PERSON PRESIDING OR BY DECISION

Nil

14. MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**14.1 CEO03-09/25 CEO Performance Review**

This item will be considered behind closed doors in accordance with Section 5.23(2)(a) of the *Local Government Act 1995* as it relates to a matter affecting an employee.

14.2 CEO04-09/25 CEO Payment Correction

This item will be considered behind closed doors in accordance with Section 5.23(2)(a) of the *Local Government Act 1995* as it relates to a matter affecting an employee.

COUNCIL DECISION		130925
MOVED: Cr Wyse		SECONDED: Cr Tunbridge
That Council close the meeting to the public at 6.59pm in accordance with section 5.23(2) (a) and (c) of the <i>Local Government Act 1995</i> to discuss items 14.1 CEO03-09/25 CEO Performance Review and CEO04-09/25 CEO Payment Correction.		
VOTING DETAILS:		CARRIED: 7/0
For: Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Melsom, Cr Gillam, Cr Scott		
Against: Nil		

Staff left the chambers at 6.59pm.

COUNCIL DECISION		140925
MOVED: Cr Scott		SECONDED: Cr Tunbridge
That Council suspends the meeting as per Clause 17.1 of the <i>Shire of Irwin Meeting Procedures Local Law 2016</i> at 7.04pm.		
VOTING DETAILS:		CARRIED: 7/0
For: Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Melsom, Cr Gillam, Cr Scott		
Against: Nil		

COUNCIL DECISION 150925	
MOVED: Cr Wyse	SECONDED: Cr Summers
That Council reconvenes the meeting as per Clause 17.1 of the <i>Shire of Irwin Meeting Procedures Local Law 2016</i> at 7.07pm.	
VOTING DETAILS:	CARRIED: 7/0
For: Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Melsom, Cr Gillam, Cr Scott	
Against: Nil	

OFFICER RECOMMENDATION	
MOVED: Cr Summers	SECONDED: Cr Wyse
That Council endorse the Office Recommendation in relation to items 14.1 CEO03-09/25 CEO Performance Review and 14.2 CEO04-09/25 CEO Payment Correction.	

COUNCIL DECISION 160925	
MOVED: Cr Wyse	SECONDED: Cr Tunbridge
That Council open the meeting to the public at 7.08pm.	
VOTING DETAILS:	CARRIED: 7/0
For: Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Melsom, Cr Gillam, Cr Scott	
Against: Nil	

Staff returned to the chambers at 7.09pm.

COUNCIL DECISION 170925	
MOVED: Cr Wyse	SECONDED: Cr Summers
That Council endorse the recommendation made behind closed doors in relation to items 14.1 CEO03-09/25 CEO Performance Review and 14.2 CEO04-09/25 CEO Payment Correction.	
VOTING DETAILS:	CARRIED: 7/0
For: Cr Leonard, Cr Wyse, Cr Tunbridge, Cr Summers, Cr Melsom, Cr Gillam, Cr Scott	
Against: Nil	

15. CLOSURE

There being no further business, the Presiding Member closed the meeting at 7.10pm.



Ordinary Council Meeting

28 October 2025

Item FIN 01-10/25
Accounts for Payment
September 2025

Shire of Irwin

*List of Accounts paid September 2025 for presentation to the
Council Meeting 28 October 2025*

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	PAYEE	PAYMENTS
EFT33949	02/09/2025	AGILE BROADCAST PTY LTD ATF DAB PLUS UNIT TRUST	-39,126.64
EFT33950	11/09/2025	AAA-ASPHALT SURFACES	-3,770.39
EFT33951	11/09/2025	AMPAC DEBT RECOVERY (WA) PTY LTD	-2,130.48
EFT33952	11/09/2025	ACCESS SOFTWARE AUSTRALIA PTY LTD	-9,900.00
EFT33953	11/09/2025	ATC WORK SMART	-1,927.52
EFT33954	11/09/2025	ATOM	-296.19
EFT33955	11/09/2025	AVON WASTE	-42,182.90
EFT33956	11/09/2025	BABA MARDIA ROAD SERVICES	-2,775.47
EFT33957	11/09/2025	BADGELINK	-99.50
EFT33958	11/09/2025	BLACKWOODS	-1,468.99
EFT33959	11/09/2025	BP ROADHOUSE DONGARA	-67.70
EFT33960	11/09/2025	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	-2,124.90
EFT33961	11/09/2025	BURSON AUTOMOTIVE PTY LTD	-2,599.23
EFT33962	11/09/2025	BEFORE YOU DIG AUSTRALIA LTD	-1,167.58
EFT33963	11/09/2025	CEMETERIES & CREMATORIA ASSOC. OF WA	-130.00
EFT33964	11/09/2025	CARL SCUDDER	-1,060.00
EFT33965	11/09/2025	CLEANPAK TOTAL SOLUTIONS	-2,423.65
EFT33966	11/09/2025	CORSIGN WA	-539.55
EFT33967	11/09/2025	DONGARA CRICKET CLUB	-350.00
EFT33968	11/09/2025	CIVIC WORKFORCE MANAGEMENT	-4,083.50
EFT33969	11/09/2025	DATA#3 LIMITED	-8,208.48
EFT33970	11/09/2025	DONGARA FREIGHT	-137.50
EFT33971	11/09/2025	DONGARA BUILDING & TRADE SUPPLIES	-1,038.35
EFT33972	11/09/2025	DONGARA DRILLING & ELECTRICAL	-2,193.76
EFT33973	11/09/2025	DONGARA DENISON SMASH REPAIRS	-300.00
EFT33974	11/09/2025	TYREPOWER DONGARA	-3,008.50
EFT33975	11/09/2025	DONGARA LOCAL RAG	-792.00
EFT33976	11/09/2025	DONGARA HOTEL MOTEL	-1,041.67
EFT33977	11/09/2025	ALL DECOR	-6,715.00
EFT33978	11/09/2025	CITY OF GREATER GERALDTON	-33,823.81
EFT33979	11/09/2025	REFUEL AUSTRALIA	-27,460.71
EFT33980	11/09/2025	GLASS CO WA	-672.81
EFT33981	11/09/2025	ILLION TENDERLINK	-181.50
EFT33982	11/09/2025	RENTOKIL INITIAL PTY LTD	-7,703.23
EFT33983	11/09/2025	IQTECH SOLUTIONS	-1,231.56
EFT33984	11/09/2025	JB HI-FI GROUP PTY LTD	-158.60
EFT33985	11/09/2025	KEBODA STONE	-13,783.00
EFT33986	11/09/2025	KENNEDYS (AUSTRALASIA) PARTNERSHIP OFFICE ACCOUNT	-4,312.00
EFT33987	11/09/2025	LG BEST PRACTICES PTY LTD	-3,960.00
EFT33988	11/09/2025	LYNDA ANDERSON	-9,405.00
EFT33989	11/09/2025	MACS AUSTRALIA GROUP PTY LTD	-1,298.53
EFT33990	11/09/2025	MAXIPARTS OPERATIONS PTY LTD	-716.27
EFT33991	11/09/2025	MAURICE BATTILANA	-6,075.00
EFT33992	11/09/2025	MCLEODS BARRISTERS & SOLICITORS	-3,296.45
EFT33993	11/09/2025	MIDWEST MOWERS & SMALL ENGINES	-398.05
EFT33994	11/09/2025	MIDWEST FIRE PROTECTION & SAFETY SERVICES	-3,583.47
EFT33995	11/09/2025	MILLS OAKLEY	-9,956.65
EFT33996	11/09/2025	MITCHELL & BROWN	-1,329.60
EFT33997	11/09/2025	MIDWEST POWER SOLUTIONS	-3,846.48
EFT33998	11/09/2025	MIDWEST SOLAR AND WATER	-1,061.50
EFT33999	11/09/2025	JLT RISK SOLUTIONS PTY LTD	-8,370.76
EFT34000	11/09/2025	M CONNELL	-734.00
EFT34001	11/09/2025	OFFICEWORKS	-276.74
EFT34002	11/09/2025	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	-3,333.25
EFT34003	11/09/2025	OTR TYRES	-264.00
EFT34004	11/09/2025	P MCDONALD	-1,344.00
EFT34005	11/09/2025	PERTH IRRIGATION CENTRE	-4,376.60
EFT34006	11/09/2025	PIXIES SCREEN PRINTS	-3,082.52
EFT34007	11/09/2025	E & MJ ROSHER PTY LTD	-2,149.69
EFT34008	11/09/2025	TCLWA PTY LTD T/AS SAFEROADS WA	-8,511.80
EFT34009	11/09/2025	SHORELINE OUTDOOR WORLD	-561.00

Shire of Irwin

*List of Accounts paid September 2025 for presentation to the
Council Meeting 28 October 2025*

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	PAYEE	PAYMENTS
EFT34010	11/09/2025	SIMPLY HEADSETS	-849.00
EFT34011	11/09/2025	SPRAYLINE SPRAYING EQUIPMENT	-4,290.00
EFT34012	11/09/2025	SUNSET TAKEAWAY DINER	-200.00
EFT34013	11/09/2025	DONGARA IGA	-734.38
EFT34014	11/09/2025	SUPAGAS PTY LIMITED	-99.00
EFT34015	11/09/2025	T ARNOLD	-233.50
EFT34016	11/09/2025	TEAM GLOBAL EXPRESS PTY LTD	-331.08
EFT34017	11/09/2025	T-QUIP	-743.75
EFT34018	11/09/2025	TRONOX MANAGEMENT PTY LTD	-12,535.94
EFT34019	11/09/2025	VININDEX PTY LTD	-768.30
EFT34020	11/09/2025	PUBLIC TRANSPORT AUTHORITY OF WA	-609.36
EFT34021	11/09/2025	AFGRI EQUIPMENT PTY LTD	-1,831.82
EFT34022	11/09/2025	WA LOCAL GOVERNMENT ASSOCIATION - WALGA	-29,255.26
EFT34023	11/09/2025	WELL DONE INTERNATIONAL	-545.06
EFT34024	11/09/2025	SYNERGY	-62.10
EFT34025	11/09/2025	WESTRAC EQUIPMENT	-5,995.20
EFT34026	11/09/2025	WINDSOCKS AUSTRALIA PTY LTD	-729.73
EFT34027	11/09/2025	ZETTAGRID PTY LTD	-4,618.73
EFT34028	11/09/2025	WINC AUSTRALIA PTY LTD	-495.84
EFT34029	19/09/2025	AUSTRALIAN TAXATION OFFICE - BAS	-19,878.00
EFT34030	26/09/2025	DFES DIRECT BRIGADE ALARM MONITORING	-1,881.00
EFT34031	26/09/2025	ATF SERVICES PTY LTD	-14,728.73
EFT34032	26/09/2025	AUSTRALIA POST	-321.26
EFT34033	26/09/2025	AVON WASTE	-35,766.86
EFT34034	26/09/2025	BADGELINK	-56.00
EFT34035	26/09/2025	CONSTRUCTION TRAINING FUND	-2,146.92
EFT34036	26/09/2025	BRAND MECHANICAL SERVICES	-765.60
EFT34037	26/09/2025	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	-2,024.29
EFT34038	26/09/2025	BURSON AUTOMOTIVE PTY LTD	-698.45
EFT34039	26/09/2025	C GILTROW	-400.00
EFT34040	26/09/2025	CARL SCUDDER	-4,347.00
EFT34041	26/09/2025	CLEANPAK TOTAL SOLUTIONS	-518.85
EFT34042	26/09/2025	CIVIC WORKFORCE MANAGEMENT	-4,620.00
EFT34043	26/09/2025	DATA#3 LIMITED	-3,500.60
EFT34044	26/09/2025	DAZFAB ENGINEERING	-3,928.10
EFT34045	26/09/2025	DONGARA FREIGHT	-975.70
EFT34046	26/09/2025	DELL AUSTRALIA PTY LTD	-4,184.40
EFT34047	26/09/2025	LANDGATE - WESTERN AUSTRALIAN LAND INFORMATION AUTHORITY	-232.56
EFT34048	26/09/2025	DONGARA BODY BUILDERS	-1,856.25
EFT34049	26/09/2025	DONGARA BUILDING & TRADE SUPPLIES	-289.65
EFT34050	26/09/2025	DONGARA DRILLING & ELECTRICAL	-1,583.76
EFT34051	26/09/2025	TYREPOWER DONGARA	-547.25
EFT34052	26/09/2025	DONGARA LOCAL RAG	-278.00
EFT34053	26/09/2025	DONGARA MIDWEST WASTE	-1,550.00
EFT34054	26/09/2025	FIRST HEALTH SERVICES	-14,162.50
EFT34055	26/09/2025	G JOHNSON	-400.00
EFT34056	26/09/2025	CITY OF GREATER GERALDTON	-10,322.72
EFT34057	26/09/2025	GERALDTON TROPHY & ENGRAVING CENTRE	-765.80
EFT34058	26/09/2025	GHD PTY LTD	-50,355.31
EFT34059	26/09/2025	GLINT ADVENTURES PTY LTD TRADING/AS RADROCK ADVENTURES	-5,489.00
EFT34060	26/09/2025	CANCELLED	0.00
EFT34061	26/09/2025	GUARDIAN PRINT AND GRAPHICS	-1,440.00
EFT34062	26/09/2025	IRWIN DISTRICT CHARITY BALL	-500.00
EFT34063	26/09/2025	INDUSTRIAL MINERALS LTD	-2,144.07
EFT34064	26/09/2025	IQTECH SOLUTIONS	-2,536.21
EFT34065	26/09/2025	IRWIN SHIRE - RATES	-4,185.00
EFT34066	26/09/2025	JCI LOCKSMITHS	-246.00
EFT34067	26/09/2025	KEBODA STONE	-1,430.00
EFT34068	26/09/2025	KENNEDYS (AUSTRALASIA) PARTNERSHIP OFFICE ACCOUNT	-704.00
EFT34069	26/09/2025	LIMITLESS PROMOTIONS	-347.50
EFT34070	26/09/2025	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	-916.19

Shire of Irwin

*List of Accounts paid September 2025 for presentation to the
Council Meeting 28 October 2025*

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	PAYEE	PAYMENTS
EFT34071	26/09/2025	NODE 1 PTY LTD	-49.00
EFT34072	26/09/2025	SHIRE OF IRWIN - LOTTO FUND	-255.00
EFT34073	26/09/2025	LYNDA ANDERSON	-8,959.50
EFT34074	26/09/2025	MACS AUSTRALIA GROUP PTY LTD	-1,298.53
EFT34075	26/09/2025	MARKS WATERTRUCK	-2,695.00
EFT34076	26/09/2025	MCDONALD WHOLESALERS	-1,306.80
EFT34077	26/09/2025	MCLEODS BARRISTERS & SOLICITORS	-1,130.80
EFT34078	26/09/2025	MIDWEST WINDSCREENS	-600.00
EFT34079	26/09/2025	MIDWEST POWER SOLUTIONS	-5,368.00
EFT34080	26/09/2025	MIDWEST SOLAR AND WATER	-4,699.20
EFT34081	26/09/2025	NESTLE AUSTRALIA LIMITED TRADING AS NESPRESSO AUSTRALIA	-608.00
EFT34082	26/09/2025	NUTRIEN AG SOLUTIONS	-2,887.50
EFT34083	26/09/2025	OFFICEWORKS	-134.97
EFT34084	26/09/2025	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	-445.02
EFT34085	26/09/2025	ONSHORE CABINETS AND FURNITURE	-4,000.00
EFT34086	26/09/2025	ORACLE CORPORATION AUSTRALIA PTY LIMITED	-38,225.56
EFT34087	26/09/2025	PEMCO DIESEL	-6,783.54
EFT34088	26/09/2025	PEST A KILL	-910.00
EFT34089	26/09/2025	PIXIES SCREEN PRINTS	-60.00
EFT34090	26/09/2025	S STRINGER	-2,147.13
EFT34091	26/09/2025	STATEWIDE BEARINGS	-88.52
EFT34092	26/09/2025	SUNSET TAKEAWAY DINER	-240.00
EFT34093	26/09/2025	SUMMIT FERTILIZERS	-1,306.29
EFT34094	26/09/2025	DONGARA IGA	-546.21
EFT34095	26/09/2025	TEAM GLOBAL EXPRESS PTY LTD	-184.53
EFT34096	26/09/2025	T-QUIP	-425.47
EFT34097	26/09/2025	T TANG	-250.00
EFT34098	26/09/2025	VANGUARD PRINT	-668.66
EFT34099	26/09/2025	PUBLIC TRANSPORT AUTHORITY OF WA	-345.30
EFT34100	26/09/2025	WA RETURN RECYCLE RENEW LIMITED	-770.00
EFT34101	26/09/2025	WELL DONE INTERNATIONAL	-465.74
EFT34102	26/09/2025	SYNERGY	-27,460.78
EFT34103	26/09/2025	WESTRAC EQUIPMENT	-410.19
EFT34104	26/09/2025	WORK HEALTH PROFESSIONALS	-1,749.00
EFT34105	26/09/2025	WINC AUSTRALIA PTY LTD	-351.16
32250	16/09/2025	DEPARTMENT OF TRANSPORT	-225.00
32251	26/09/2025	DEPARTMENT OF TRANSPORT	-225.00
32252	26/09/2025	SHIRE OF IRWIN	-6,032.80
DD23660.1	03/09/2025	TELSTRA AUSTRALIA	-2,034.73
DD23662.1	04/09/2025	TELSTRA AUSTRALIA	-110.00
DD23670.1	08/09/2025	TELSTRA AUSTRALIA	-964.15
DD23688.1	24/09/2025	TELSTRA AUSTRALIA	-90.00
DD23690.1	30/09/2025	TELSTRA AUSTRALIA	-2,079.72
DD23668.1	18/09/2025	WA TREASURY CORPORATION	-20,727.35
DD23674.1	30/09/2025	WA TREASURY CORPORATION	-13,745.16
CR 020925	01/09/2025	NAB BUSINESS VISA	-19,954.00
DD23686.1	16/09/2025	N-ABLE PTY LTD	-2,331.38
DD23664.1	05/09/2025	AUSTRALIAN PHONE COMPANY PTY LTD	-225.23
DD23682.1	15/09/2025	TELAIR PTY LTD	-1489.22
DD23684.1	15/09/2025	TELAIR PTY LTD	-1394.01
DD23658.1	05/09/2025	CLEARMATCH ORIGINATE PTY LTD	-47,893.29
DD23676.1	05/09/2025	CLEARMATCH ORIGINATE PTY LTD	-47,893.29
DD23666.1	10/09/2025	VESTONE CAPITAL PTY LTD	-10,554.20
DD23632.1	05/09/2025	AUSTRALIAN SUPER	-2,870.22
DD23632.2	05/09/2025	AWARE SUPER PTY LTD	-21,462.30
DD23632.3	05/09/2025	CBUS SUPER	-270.58
DD23632.4	05/09/2025	COLONIAL FIRST STATE FIRST CHOICE SUPER	-749.86
DD23632.5	05/09/2025	HOSTPLUS	-1,721.96
DD23632.6	05/09/2025	REST SUPERANNUATION	-137.12
DD23632.7	05/09/2025	AMP CORPORATE SUPER - SIGNATURE SUPER	-851.74
DD23632.8	05/09/2025	E B SMSF	-1,054.51

Shire of Irwin

*List of Accounts paid September 2025 for presentation to the
Council Meeting 28 October 2025*

MUNICIPAL/(TRUST) PAYMENTS

EFT/CHQ #	DATE	PAYEE	PAYMENTS
DD23677.1	19/09/2025	AUSTRALIAN SUPER	-2,537.46
DD23677.2	19/09/2025	AWARE SUPER PTY LTD	-21,370.47
DD23677.3	19/09/2025	CBUS SUPER	-280.16
DD23677.4	19/09/2025	COLONIAL FIRST STATE FIRST CHOICE SUPER	-830.72
DD23677.5	19/09/2025	HOSTPLUS	-1,745.71
DD23677.6	19/09/2025	HUB 24 SUPER FUND	-631.97
DD23677.7	19/09/2025	REST SUPERANNUATION	-274.24
DD23677.8	19/09/2025	AMP CORPORATE SUPER - SIGNATURE SUPER	-855.06
DD23677.9	19/09/2025	E B SMSF	-1,288.28
			-931,595.90

Sundry Creditors as at 30/09/2025 -41.30

The Payments included in the above list of Accounts Paid, have been authorised by the Chief Executive Officer under delegation from

17/10/2025

DATE

Shane Ivers
Chief Executive Officer

Shire of Irwin

Corporate Credit Card Expenditure - Payment Reference CR020925

S.IVERS CREDIT CARD EXPENSES

Date	Payee	Description	Amount
01/08/2025	Ninjaone LLC	IT - Subscription	\$ 9,778.61
04/08/2025	WALGA	Event Registration	\$ 100.00
04/08/2025	Metro Petrol Geraldton	Fuel	\$ 89.64
04/08/2025	WALGA	Conference Registration	\$ 3,025.00
04/08/2025	Google Cloud	IT - Subscription	\$ 305.91
05/08/2025	Liberty Cataby	Fuel	\$ 89.84
05/08/2025	Garmin	Subscription	\$ 50.00
06/08/2025	Starlink Internet	IT - Subscription	\$ 80.00
07/08/2025	Davis Instruments	Subscription Renewal	\$ 701.76
07/08/2025	JAMF Software	IT - Subscription	\$ 376.40
08/08/2025	Spotify	Rec Centre Gym Music	\$ 13.99
11/08/2025	7 Eleven	Fuel	\$ 94.92
11/08/2025	Ninjaone LLC	IT - Subscription	\$ 2,945.80
12/08/2025	Liberty Cataby	Fuel	\$ 84.22
14/08/2025	Dongara Road House	Fuel	\$ 77.02
18/08/2025	Apple	IT - Subscription	\$ 1.49
18/08/2025	OpenAI	IT - Subscription	\$ 314.57
18/08/2025	Links Modular	Program - Rec Centre	\$ 297.15
19/08/2025	Dongara Road House	Fuel	\$ 89.95
19/08/2025	Seek	Advertising	\$ 401.50
25/08/2025	UBIQUITI	IT - Subscription	\$ 49.00
25/08/2025	Grammarly	IT - Subscription	\$ 96.38
25/08/2025	LG Professionals WA	Membership	\$ 560.00
25/08/2025	WALGA	Event Registration	\$ 209.00
28/08/2025	Dongara Road House	Fuel	\$ 89.45
28/08/2025	NAB	Card Fee	\$ 9.00
			19,930.60

P.MACHAKA CREDIT CARD EXPENSES

Date	Payee	Description	Amount
31/07/2025	GO Fax Pty Ltd	E-Fax Service - Medical Centre	\$ 15.00
31/07/2025	Microsoft	Licence/s	\$ 51.87
01/08/2025	Microsoft	Licence/s	\$ 143.75
01/08/2025	SSL.Com	IT - Subscription	\$ 56.11
04/08/2025	Microsoft	Licence/s	\$ 29.57
04/08/2025	Modern Teaching Aids	Items for Library	\$ 2,751.38
04/08/2025	Amazon Web Services	Web Hosting	\$ 884.49
04/08/2025	The Melbourne Hotel	Accommodation	\$ 644.47
05/08/2025	Zoom	IT - Subscription	\$ 1,700.72
06/08/2025	Square	Equipment	\$ 368.00
08/08/2025	Poppies at the Park	Refreshments	\$ 25.00
08/08/2025	Microsoft	Licence/s	\$ 98.53
11/08/2025	Microsoft	Licence/s	\$ 271.59
11/08/2025	Microsoft	Licence/s	\$ 167.97
11/08/2025	Modern Teaching Aids	Refund from Error in July	-\$ 2,654.22
11/08/2025	Modern Teaching Aids	Refund from Error in July	-\$ 2,654.22
11/08/2025	Modern Teaching Aids	Refund from Error in July	-\$ 2,654.22
12/08/2025	Microsoft	Licence/s	\$ 13.20
14/08/2025	Microsoft	Licence/s	\$ 34.67
18/08/2025	EG Group	Fuel	\$ 56.25
18/08/2025	Morley Tyrepower	Tyre Repairs	\$ 55.66
18/08/2025	Microsoft	Licence/s	\$ 196.81
20/08/2025	Microsoft	Licence/s	\$ 285.19
28/08/2025	CodeTwo	IT - Subscription	\$ 126.83
28/08/2025	NAB	Card Fee	\$ 9.00
			\$ 23.40

TOTAL PAYMENT TO CORPORATE CREDIT CARD ACCOUNT

\$ 19,954.00



Ordinary Council Meeting

28 October 2025

Item FIN 02-10/25

Attachment 1

Monthly Financial Statements

August 2025



SHIRE OF IRWIN

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 31 August 2025

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Key Terms and Descriptions - Nature	2
Statement of Financial Activity by Nature	3
Statement of Financial Position	4
Note 1 Adjusted Net Current Assets	5
Note 3 Receivables	6
Note 5 Payables	7
Note 8 Capital Acquisitions	8
Note 15 Explanation of Material Variances	11

SHIRE OF IRWIN

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2025

NATURE DESCRIPTIONS

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

	Adopted Annual Budget	Revised Annual Budget (d)	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
	\$	\$	\$	\$	\$	%		
Opening Funding Surplus (Deficit)	(609,744)	(683,679)	(683,679)	(683,679)	0	0%		
Revenue from operating activities								
Rates	7,641,077	7,641,077	6,836,116	7,201,504	365,388	5%	▲	
Operating Grants, Subsidies and Contributions	1,478,455	1,478,455	269,927	238,863	(31,065)	(12%)	▼	S
Fees and Charges	2,627,912	2,627,912	1,147,827	1,241,179	93,352	8%	▲	
Interest Earnings	212,409	212,409	34,620	15,445	(19,175)	(55%)	▼	S
Other Revenue	338,884	337,884	58,192	49,409	(8,783)	(15%)	▼	
Profit on Disposal of Assets	20,000	20,000	0	0	0			
	12,318,737	12,317,737	8,346,682	8,746,400	399,718			
Expenditure from operating activities								
Employee Costs	(4,184,296)	(4,184,296)	(663,557)	(720,690)	(57,133)	(9%)	▼	
Materials and Contracts	(4,314,707)	(4,314,707)	(702,972)	(465,022)	237,950	34%	▲	S
Utility Charges	(561,912)	(561,912)	(90,250)	(79,670)	10,580	12%	▲	S
Depreciation on Non-Current Assets	(4,891,805)	(4,891,805)	(815,280)	0	815,280	100%	▲	S
Interest Expenses	(229,459)	(229,459)	(18,396)	(3,800)	14,596	79%	▲	S
Insurance Expenses	(273,429)	(273,429)	(72,478)	(573)	71,905	99%	▲	S
Other Expenditure	(265,028)	(265,028)	(10,476)	(7,511)	2,965	28%	▲	
Loss on Disposal of Assets	0	0	0	0	0			
	(14,720,636)	(14,720,636)	(2,373,409)	(1,277,266)	1,096,143			
Operating activities excluded from budget								
Add back Depreciation	4,891,805	4,891,805	815,280	0	(815,280)	(100%)	▼	S
Adjust (Profit)/Loss on Asset Disposal	(20,000)	(20,000)	0	0	0			
Movement in Leave Reserve (Added Back)	5,336	5,336	5,336	1,044	(4,292)	(80%)	▼	
Amount attributable to operating activities	2,475,242	2,474,242	6,793,889	7,470,178	676,289			
Investing activities								
Non-Operating Grants, Subsidies and Contributions	9,525,442	9,525,442	0	0	0			
Proceeds from Disposal of Assets	35,000	35,000	0	69,700	69,700		▲	S
Land and Buildings	(395,147)	(395,147)	(65,850)	(8,209)	57,641	88%	▲	S
Plant and Equipment	(787,981)	(787,981)	(44,236)	(3,497)	40,739	92%	▲	S
Furniture and Equipment	(139,050)	(139,050)	(23,172)	0	23,172	100%	▲	S
Infrastructure Assets - Roads	(1,405,063)	(1,427,063)	(127,122)	(119,691)	7,431	6%	▲	
Infrastructure Assets - Other	(9,701,815)	(9,679,815)	(13,486)	(8,612)	4,874	36%	▲	
Amount attributable to investing activities	(2,868,614)	(2,868,614)	(273,866)	(70,309)	203,557			
Financing Activities								
Proceeds from New Debentures	1,940,000	1,940,000	0	0	0			
Repayment of Debentures	(872,956)	(872,956)	(143,367)	(137,295)	6,072	4%	▲	
Repayment of Lease Financing	(35,948)	(35,948)	(5,988)	0	5,988	100%	▲	
Self-Supporting Loan Principal	55,187	55,187	0	(9,673)	(9,673)		▼	
Transfer from Restricted Cash - Other	86,246	86,246	0	0	0			
Transfer from Reserves	25,000	25,000	0	0	0			
Transfer to Reserves	(35,369)	(35,369)	(5,892)	(6,918)	(1,026)	(17%)	▲	
Amount attributable to financing activities	1,162,160	1,162,160	(155,247)	(153,886)	1,361			
Closing Funding Surplus (Deficit)	159,044	84,109	5,681,097	6,562,304	881,207			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
 Refer to Note 15 for an explanation of the reasons for the variance.
 The material variance adopted by Council for the 2025/26 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF IRWIN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 August 2025

	30-Jun-25	31-Aug-25
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	2,424,015	1,717,689
Trade and other receivables	294,864	8,686,609
Other financial assets	45,939	369,633
Inventories	29,087	29,087
TOTAL CURRENT ASSETS	3,033,992	11,038,590
NON-CURRENT ASSETS		
Trade and other receivables	62,814	62,814
Other financial assets	284,560	284,560
Property, plant and equipment	40,714,428	40,736,585
Infrastructure	62,681,644	62,809,947
Right-of-use assets	70,118	70,118
TOTAL NON-CURRENT ASSETS	103,813,565	103,964,023
TOTAL ASSETS	106,847,556	115,002,613
CURRENT LIABILITIES		
Trade and other payables	802,446	1,036,539
Other liabilities	1,070,759	1,347,715
Lease liabilities	35,949	35,949
Borrowings	861,790	724,495
Employee related provisions	782,938	782,938
TOTAL CURRENT LIABILITIES	3,553,882	3,927,636
NON-CURRENT LIABILITIES		
Lease liabilities	34,402	34,402
Borrowings	4,201,780	4,201,780
Employee related provisions	65,308	65,308
TOTAL NON-CURRENT LIABILITIES	4,301,490	4,301,490
TOTAL LIABILITIES	7,855,372	8,229,127
NET ASSETS	98,992,184	106,773,487
EQUITY		
Retained surplus	34,565,266	42,097,182
Reserve accounts	1,028,900	1,035,817
Revaluation surplus	63,640,487	63,640,487
TOTAL EQUITY	99,234,653	106,773,487

This statement is to be read in conjunction with the accompanying notes.

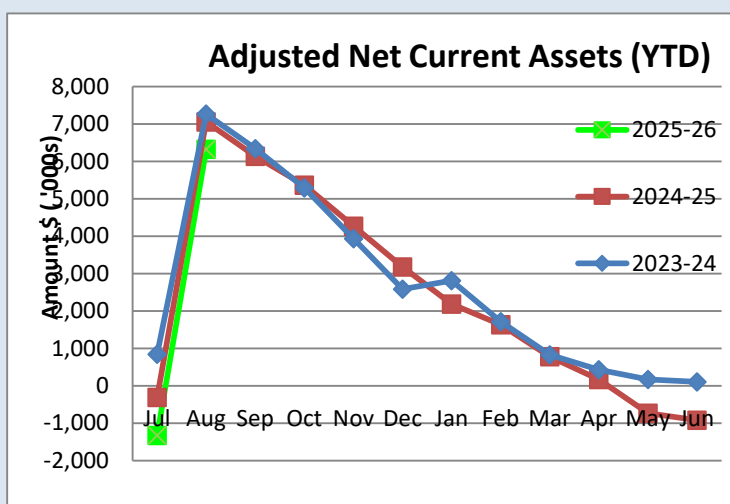
ADJUSTED NET CURRENT ASSETS

Adjusted Net Current Assets	Last Years Closing 30/06/2025	This Time Last Year 31/08/2024	Year to Date Actual 31/08/2025
	\$	\$	\$
Current Assets			
Cash Unrestricted	776,448	(24,406)	59,366
Cash Restricted - Reserves	1,028,900	1,306,532	1,035,817
Cash Restricted - General	373,935	373,935	373,935
Cash Restricted - Bonds & Deposits	244,731	248,336	248,570
Receivables - Rates	207	8,250,537	8,424,329
Receivables - Other	577,130	715,777	631,914
Inventories	29,087	35,881	29,087
Contract Assets	235,572	0	235,572
	3,266,010	10,906,593	11,038,590
Less: Current Liabilities			
Payables	(557,714)	(582,228)	(787,969)
Contract Liabilities	(1,039,428)	(1,128,065)	(1,316,384)
Financial Liabilities	(31,331)	(31,331)	(31,331)
Bonds & Deposits	(244,731)	(248,336)	(248,570)
Loan and Lease Liability	(897,739)	(726,289)	(760,444)
Provisions	(782,938)	(672,589)	(782,938)
	(3,553,882)	(3,388,838)	(3,927,636)
Less: Cash Reserves	(1,028,900)	(1,306,532)	(1,035,817)
Add Back: Component of Leave Liability not Required to be funded	155,227	175,857	156,271
Add Back: Loan and Lease Liability	897,739	726,289	760,444
Less : Loan Receivable - clubs/institutions	(45,939)	(53,840)	(55,612)
Less : Restricted Cash General	(373,935)	0	(373,935)
Net Current Funding Position	(683,679)	7,059,529	6,562,304

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

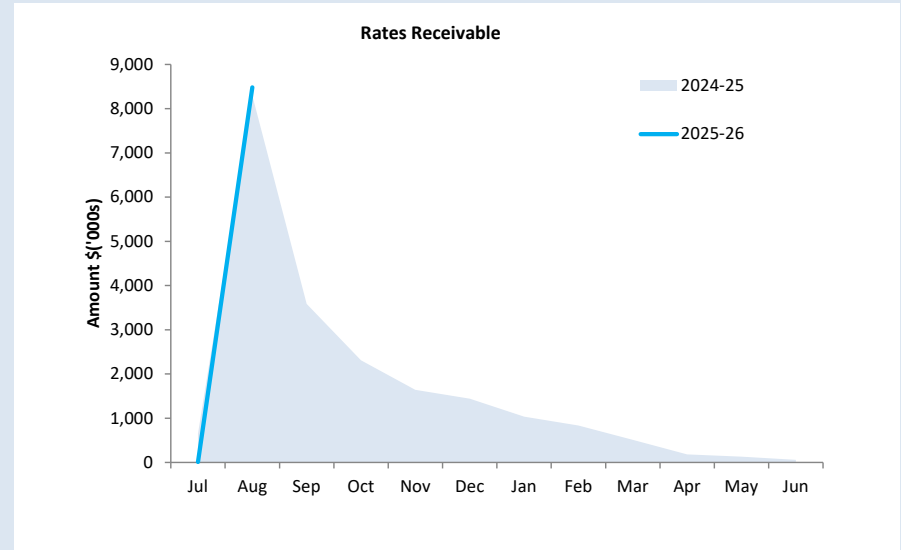
The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

**This Year YTD****Surplus(Deficit)****\$0.61M****Last Year YTD****Surplus(Deficit)****\$0.36M**

Receivables - Rates & Rubbish	30 June 2025	31 Aug 25
	\$	\$
Opening Arrears Previous Years	726,082	57,846
Levied this year	7,947,274	8,220,417
Less Collections to date	(8,615,510)	203,705
Equals Current Outstanding	57,846	8,481,968
Net Rates Collectable	57,846	8,481,968
% Collected	99.33%	-2.46%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

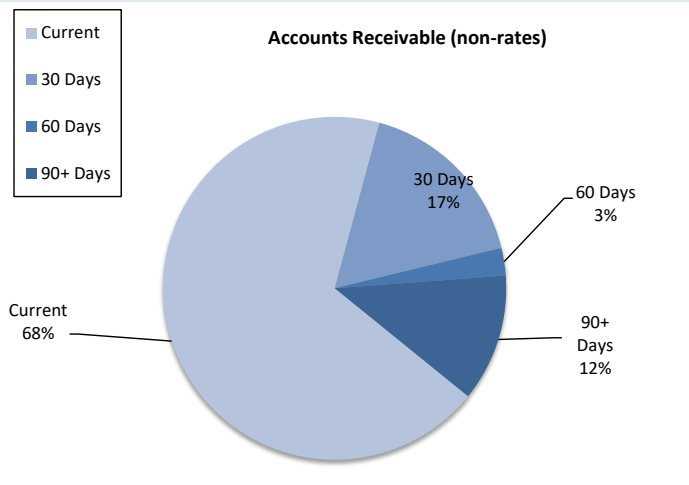


Collected	Rates Due
-2%	\$8,481,968

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	194,455	48,413	7,378	34,191	284,437
Percentage	68%	17%	3%	12%	
Balance per Trial Balance					
Sundry Debtors					284,437
Receivables - Other					347,476
Total Receivables General Outstanding					631,914
Amounts shown above include GST (where applicable)					

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

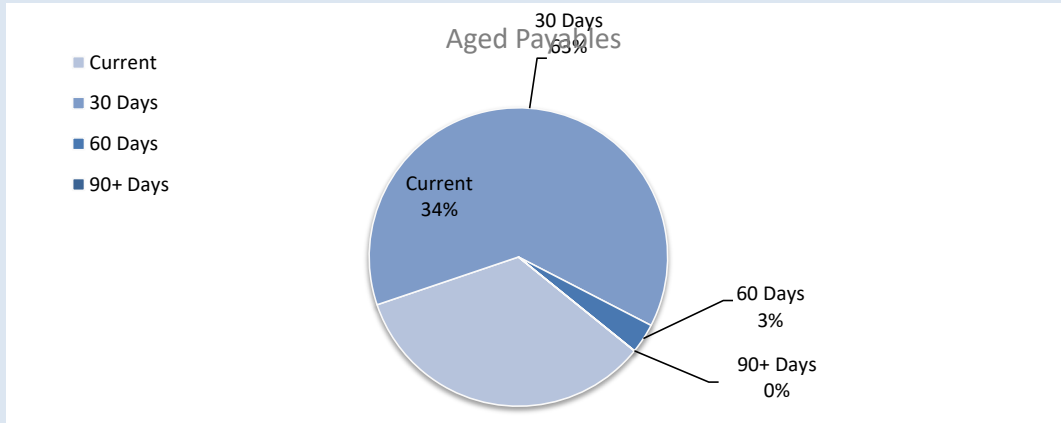


Debtors Due
\$631,914
Over 30 Days
32%
Over 90 Days
12%

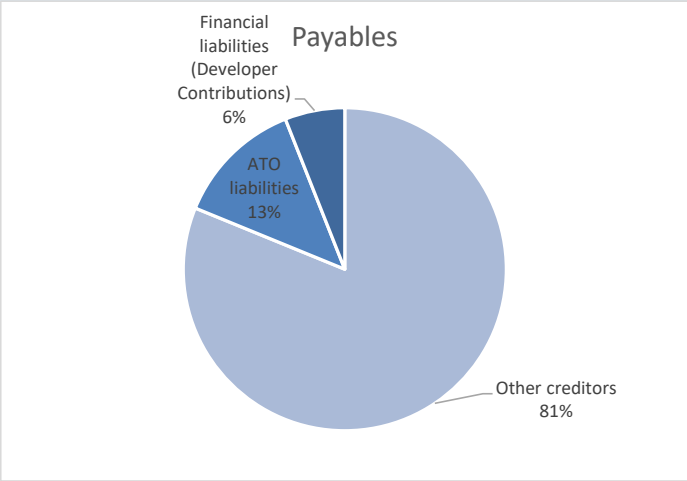
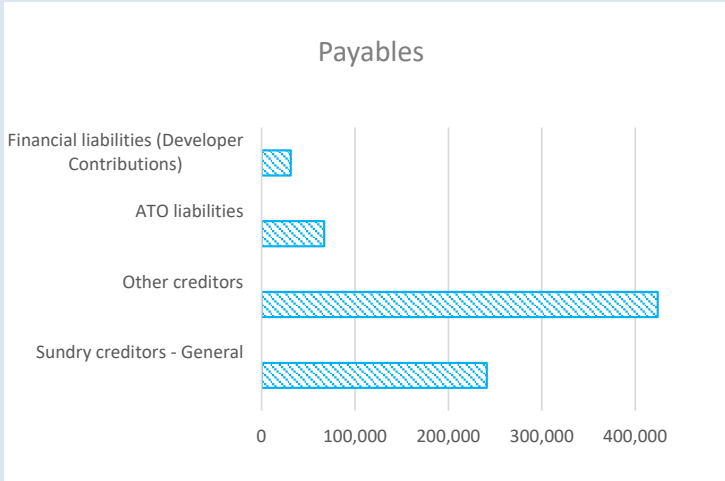
Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	81,955	151,401	7,803	(41)	241,118
Percentage	34%	62.8%	3.2%	0%	
Balance per Trial Balance					
Sundry creditors - General					241,117
Other creditors					424,164
ATO liabilities					67,002
Financial liabilities (Developer Contributions)					31,331
Total Payables General Outstanding					819,300
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$819,300
Over 30 Days
66%
Over 90 Days
0%



INVESTING ACTIVITIES

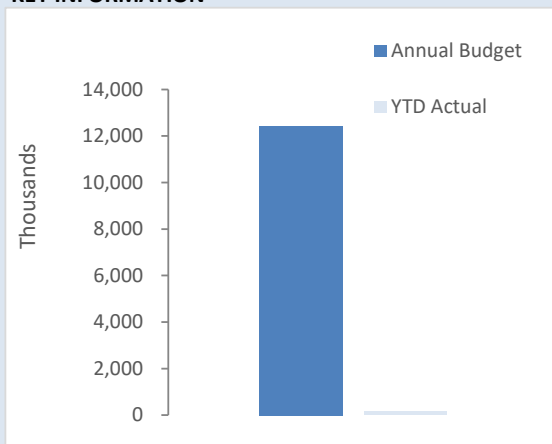
NOTE 8

CAPITAL ACQUISITIONS

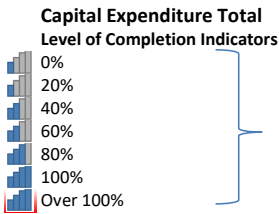
Capital Acquisitions	Adopted Annual Budget	Amended		YTD Actual Total	YTD Budget Variance
		YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	395,147	65,850	395,147	8,209	(57,641)
Plant and Equipment	787,981	44,236	787,981	3,497	(40,739)
Furniture and Equipment	139,050	23,172	139,050	0	(23,172)
Infrastructure Assets - Roads	1,427,063	127,122	1,427,063	119,691	(7,431)
Infrastructure Assets - Drainage	0	0	0	0	0
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Public Facilities	0	0	0	0	0
Infrastructure Assets - Other	9,679,815	13,486	9,679,815	8,612	(4,874)
Capital Expenditure Totals	12,429,056	273,866	12,429,056	140,009	(133,857)
Capital acquisitions funded by:					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	9,525,442	0	9,525,442	0	0
Borrowings	1,940,000	0	1,940,000	0	0
Other (Disposals & C/Fwd)	35,000	0	35,000	69,700	69,700
Council contribution - Cash Backed Reserves					
Various Reserves		0	350,000	0	0
Council contribution - operations		273,866	578,614	70,309	(203,557)
Capital Funding Total		273,866	12,429,056	140,009	(133,857)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$12.43 M	\$.14 M	1%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$9.53 M	\$. M	0%

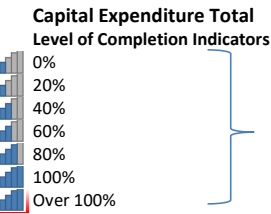


Percentage YTD Actual to Annual Budget
Expenditure over budget highlighted in red.

% of
Completion

 Level of completion indicator, please see table at the top of this note for further detail.

Level of completion indicator, please see table at the top of this note for further detail.					Adopted		Amended			
Assets		Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	Variance (Under)/Over	
					\$	\$	\$	\$	\$	
Buildings										
0.00	DONGARA MEDICAL CENTRE	4977	1311	CJ68	(5,000)	(5,000)	(832)	0	832	
Housing										
0.00	BUILDING - THE VILLAGE - RENEWAL	2584	1311	CJ02	(20,000)	(20,000)	(3,332)	0	3,332	
Total - Housing					(20,000)	(20,000)	(3,332)	0	3,332	
Community Amenities										
1.00	TRANSFER STATION GATEHOUSE	1944	1311	CJ137	0	0	0	0	0	
Total - Community Amenities					0	0	0	0	0	
Recreation And Culture										
0.03	DONGARA PUBLIC TOWN HALL	2404	1311	CJ130	(239,477)	(239,477)	(39,912)	(8,209)	31,703	
0.00	IRWIN REC CENTRE ROOF UPGRADE - PARTIALLY GRANT FUNDED	2834	1311	CJ121	(70,000)	(70,000)	(11,666)	0	11,666	
0.00	MUSEUM - OLD POLICE STATION	3344	1311	CJ172	(8,000)	(8,000)	(1,332)	0	1,332	
0.00	DENISON HOUSE - CAPITAL RENEWAL WORKS	3344	1311	C910	(25,000)	(25,000)	(4,166)	0	4,166	
Total - Recreation And Culture					(342,477)	(342,477)	(57,076)	(8,209)	48,867	
Transport										
0.00	DEPO FENCING	3324	1311	CJ143	(27,670)	(27,670)	(4,610)	0	4,610	
Total - Transport					(27,670)	(27,670)	(4,610)	0	4,610	
0.02	Total - Buildings				(395,147)	(395,147)	(65,850)	(8,209)	57,641	
Plant & Equipment										
Fire Prevention										
0.00	CCTV	0784	1312	CJ161	(160,000)	(160,000)	(26,666)	0	26,666	
0.28	CESM STORAGE	0784	1312	CJ160	(12,550)	(12,550)	0	(3,497)	(3,497)	
Total - Fire Prevention					(172,550)	(172,550)	(26,666)	(3,497)	23,169	
Health										
0.00	DOCTORS VEHICLES	4975	1312	V950	(68,431)	(68,431)	(11,404)	0	11,404	
Total - Health					(68,431)	(68,431)	(11,404)	0	11,404	
TV RADIO - PLANT AND EQUIPMENT RENEWAL (CAPITAL)										
0.00	TV TOWER ANTENNA RENEWAL	7524	1312	V881	(37,000)	(37,000)	(6,166)	0	6,166	
Total - TV RADIO - PLANT AND EQUIPMENT RENEWAL (CAPITAL)					(37,000)	(37,000)	(6,166)	0	6,166	
Transport										
0.00	NEW PRIME MOVER	3534	1312	V877	(370,000)	(370,000)	0	0	0	
0.00	SIDE TIPPING SEMI TRAILER	3534	1312	V851	(140,000)	(140,000)	0	0	0	
Total - Transport					(510,000)	(370,000)	0	(370,000)	0	
0.58	Total - Plant & Equipment				(787,981)	(647,981)	(44,236)	(373,497)	40,739	
Furniture & Equipment										
Recreation & Culture										
0.00	REC CENTRE GYM MASTER	2824	1314	CJ144	(20,000)	(20,000)	(3,332)	0	3,332	
0.00	STREET FURNITURE	2824	1314	CJ151	(10,000)	(10,000)	(1,666)	0	1,666	
Total - Recreation & Culture					(30,000)	(30,000)	(4,998)	0	4,998	
Other Property & Services										
0.00	INFORMATION TECHNOLOGY HARDWARE >\$5K	0264	1314	CJ150	(30,000)	(30,000)	(5,000)	0	5,000	
0.00	E-LOCKING SYSTEM	0264	1314	CJ155	(37,525)	(37,525)	(6,254)	0	6,254	
0.00	CLEANING EQUIPMENT	0264	1314	CJ163	(41,525)	(41,525)	(6,920)	0	6,920	
Total - Other Property & Services					(109,050)	(109,050)	(18,174)	0	18,174	
0.00	Total - Furniture & Equipment				(139,050)	(139,050)	(23,172)	0	23,172	
Roads										
Transport										
0.00	POINT LEANDER DVE FOOTPATH	3214	1317	C201	(89,800)	(89,800)	0	0	0	
1.00	RURAL ROAD SHOULDER RECONSTRUCTION	6614	1317	CJ110	0	0	0	(2,523)	(2,523)	
1.00	MOUNT HORNER WEST ROAD -SLK 0.00 - 0.000 8KM	6614	1317	CJ132	0	0	0	(4,059)	(4,059)	
0.00	R2R - WARRADONG SPRINGS ROAD	6644	1317	CJ180	(142,041)	(142,041)	0	0	0	
0.00	R2R-BURMA ROAD	6644	1317	CJ181	(180,728)	(180,728)	0	0	0	
0.00	LUDLOW RD SLK 0.00 - SLK 0 - 2.96KM	6644	1317	CJ176	(222,088)	(222,088)	(37,014)	0	37,014	
0.57	R2R - WATER SUPPLY ROAD -SLK 5 - 11KM	6644	1317	CJ162	(196,169)	(196,169)	(32,692)	(111,881)	(79,189)	
0.00	RRG- WARRADONG SPRING SLK 0.46 - SLK 5.24 4.78KM	6674	1317	CJ174	(280,255)	(280,255)	(28,022)	0	28,022	
0.00	RRG- BURMA RD SOUTH SLK 17.5 -SLK 23.99 6.49KM	6674	1317	CJ175	(293,982)	(293,982)	(29,394)	0	29,394	
Total - Transport					(1,405,063)	(1,405,063)	(127,122)	(118,463)	8,659	
0.08	Total - Roads				(1,405,063)	(1,405,063)	(127,122)	(118,463)	8,659	
Infrastructure - Other										
Housing										
0.00	THE VILLAGE - SOAKWELLS & DOWNPIPES	2585	1318	CJ46	(20,000)	(20,000)	0	0	0	
0.00	TWO HENRY ROAD - LANDSCAPING	2585	1318	CJ113	(18,000)	(18,000)	(3,000)	0	3,000	
Total - Housing					(38,000)	(38,000)	(3,000)	0	3,000	
Recreation And Culture										
0.00	BOAT RAMP	8054	1318	CJ120	(715,000)	(715,000)	0	(2,870)	(2,870)	



% of
Completion

 Level of completion indicator, please see table at the top of this note for further detail.

		Balance		Adopted		Amended		Total YTD	Variance (Under)/Over
Assets		Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget		
					\$	\$	\$	\$	\$
0.00 	UPGRADE OVAL LIGHTING - PORT DENISON OVAL	2864	1318	1428	(20,000)	(20,000)	(3,332)	0	3,332
0.00 	SHADE SAILS - PARKS	2864	1318	1429	(15,000)	(15,000)	(2,500)	0	2,500
0.00 	TOWN PARK CARPARK	2864	1318	C934	(36,090)	(36,090)	0	0	0
0.00 	FORESHORE - PRECINCT	2864	1318	CJ153	(4,766,000)	(4,766,000)	0	0	0
Total - Recreation And Culture					(5,552,090)	(5,552,090)	(5,832)	(2,870)	2,962
Transport									
0.00 	DRAINAGE, KERBING & FOOTPATH RENEWAL	6794	1318	CJ94	(44,862)	(44,862)	0	0	0
0.00 	LINE MARKING	6794	1318	CJ168	(22,000)	(22,000)	0	0	0
0.00 	PT LEANDER BRIDGE	6794	1318	C495	(10,000)	(10,000)	(1,666)	0	1,666
0.04 	TECHNICAL STUDIES - INFRASTRUCTURE RENEWAL	6794	1318	CJ112	(102,500)	(102,500)	0	(4,561)	(4,561)
0.00 	MILO CROSSING UPGRADE	6794	1318	CJ124	(3,917,363)	(3,917,363)	(488)	(1,180)	(692)
Total - Transport					(4,096,725)	(4,096,725)	(2,154)	(5,742)	(3,588)
Economic Services									
0.00 	ENTRY STATEMENT - LARRY LOBSTER	3914	1318	C623	(15,000)	(15,000)	(2,500)	0	2,500
Total - Economic Services					(15,000)	(15,000)	(2,500)	0	2,500
0.00 	Total - Infrastructure - Other				(9,701,815)	(9,701,815)	(13,486)	(8,612)	4,874
0.04 	Grand Total				(12,429,056)	(12,289,056)	(273,866)	(508,781)	135,085

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

	Var. \$	Var. %	Var. ▲▼	Significant Var. \$	Timing/ Permanent	Explanation of Variance
Revenue from operating activities						
Operating Grants, Subsidies and Contributions	(31,065)	(12%)	▼	\$	Timing	This is a timing variance which is expected to reduce as the year progresses.
Interest Earnings	(19,175)	(55%)	▼	\$	Permanent	This is a timing variance which is expected to reduce as the year progresses.
Expenditure from operating activities						
Materials and Contracts	237,950	34%	▲	\$	Timing	Materials and Contracts reflect a timing difference of 34% or \$238k.
Utility Charges	10,580	12%	▲	\$	Timing	Budget not yet adopted
Depreciation on Non-Current Assets	815,280	100%	▲	\$	Timing	Awaiting finalisation of 2024/25 Annuals
Interest Expenses	14,596	79%	▲	\$	Timing	This is a timing variance which is expected to align to budget as the year progresses.
Insurance Expenses	71,905	99%	▲	\$	Timing	This is a timing variance which is expected to reduce as the year progresses.
Investing Activities						
Proceeds from Disposal of Assets	69,700	100%	▲	\$	Timing	Awaiting finalisation of 2024/25 Annuals
Land and Buildings	57,641	88%	▲	\$	Timing	Variance is due to timing of works
Plant and Equipment	40,739	92%	▲	\$	Timing	Variance is due timing of purchases.
Furniture and Equipment	23,172	100%	▲	\$	Timing	Variance is due timing of purchases.



Ordinary Council Meeting

28 October 2025

Item DEV 01-10/25

Attachment 1

September 2025 – Development
Delegated and Authorised Authority
Report

September 2025 Development Delegated and Authorised Authority Report (Records of exercise of delegated and authorised powers or duties)

Function	Officer	Date of decision	Decision	Description	Address
Building Permit / Certificate	Manager Development	3 September 2025	Granted	Dwelling	Lot 718 (No. 148) North Shore Drive, Dongara
		3 September 2025	Granted	Telecommunications Facility	Lot 10289 (No. 3842) Allanooka Springs Road, Mount Horner
		11 September 2025	Granted	Dwelling	Lot 723 (No. 7) Premier Circle, Dongara
		16 September 2025	Granted	Shed	Lot 700 (No. 22) Gillam Drive, Dongara
		22 September 2025	Granted	Dwelling Additions	Lot 121 (No. 31567) Brand Highway, Bookara
		26 September 2025	Granted	Shed	Lot 718 (No. 148) North Shore Drive, Dongara
Single House Application	Manager Development	5 September 2025	Granted	Ancillary Dwelling	Lot 36 (No. 227) St Dominics Road, Springfield
		5 September 2025	Granted	Retaining Wall	Lot 282 (No. 17) Tulloch Drive, Dongara
		16 September 2025	Granted	Patio	Lot 3 (No. 49) Sheoak Road, Springfield
		16 September 2025	Granted	Patio & Relocated Building Envelope	Lot 121 Springfield Drive, Springfield
		19 September 2025	Granted	Single House & Outbuilding	Lot 231 (No. 2) Bayliss Road, Dongara
		26 September 2025	Granted	Single House	Lot 752 (No. 128) North Shore Drive, Dongara
Development Approval	Manager Development	16 September 2025	Granted	Holiday Accommodation (Amended Plans)	Lot 310 (No. 10) Whelan Street, Port Denison
		16 September 2025	Granted	Chalet Additions	Strata Lot 2 (No. 123) Point Leander Drive, Port Denison