



SHIRE OF IRWIN
DONGARA-PORT DENISON
A BRILLIANT BLEND

AGENDA FORUM NOTES

Tuesday 18 November 2025



Disclaimer

The Shire of Irwin:

- advises that the purpose of an Ordinary Council Meeting is to discuss and, where possible, make resolutions about items appearing in the agenda. No person should rely or act on the basis of any decision, advice or information provided by an Elected Member or Officer, or on the content of any discussion occurring during the course of the meeting. No person should rely on the decisions made by Council until formal written advice of the Council is received by that person.
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Nature of Council's Role in Decision Making

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive	The substantial direction setting and oversight role of the Council e.g., performance of the Local Government's function under law, administration of Local Laws, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws and local planning schemes.
Review	When Council reviews decisions made by Officers.
Quasi-judicial	When Council determines an application/matter that directly affects a person's rights and interests. The judicial character arises from the obligation to abide by the principles of natural justice e.g., local planning applications, building permits, other permits/licences (e.g. under the Health Act, Dog Act or local laws) and other decisions that may be appealable to the State Administrative Tribunal (SAT).

By allocating these roles, the Shire ensures that the Council's decision-making is structured and aligned with its legal responsibilities, allowing it to effectively govern, serve its community, and maintain compliance with applicable laws.

Notes for Members of the Public

Meeting Formalities

Shire of Irwin Council Meetings are governed by legislation and regulations. During the meeting, no member of the public may interrupt the meetings proceedings or enter into conversation.

Members of the public shall ensure that their mobile phones are switched off and not used during any Shire meeting.

Members of the public are hereby advised that in line with Council Policy CP48 – Recording of Council Minutes, no person is to use any electronic, visual or audio recording device or instrument to record the proceedings of a Council Meeting without the written permission of the Council.

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1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

In accordance with the provision of the *Local Government Act 1995*, the Presiding Member declared the meeting open at 5.00pm.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Members

Councillor P Summers
Councillor A J Gillam
Councillor I Scott
Councillor S Hansen
Councillor L Berecz
Councillor L Musulin

Staff

Mr S D Ivers	Chief Executive Officer
Mr M Connell	Manager Development
Ms F Boksmati	Manager Community Services
Miss P Machaka	Manager Finance
Ms S Mearns	Executive Assistant

Guests

Nil

Apologies

Councillor J Melsom	
Mr M Antony	Community Emergency Services Manager
Mr M Jones	Manager Operations

Approved Leave of Absence

Nil

Gallery

Mr Barry George	197 Pettit Road, Dongara
Mr Ian Maluish	5 Abbot Terrace, Port Denison
Mr Bruce Baskerville	Chair, Irwin Districts Historical Society

The Shire President advised that items 3, 5, 6, 8 and 9 will be dealt with at the 25 November 2025 Ordinary Council Meeting.

4. PUBLIC QUESTION TIME

Deputation:

Mr Barry George of 197 Pettit Road, Dongara, requested that the Shire consider reverting the name of Pettit Road to its original and historically significant name, Pettit Lane, noting its longstanding community use and the unanimous support of all current residents. He also sought advice on the formal steps required to progress this proposed name change through the appropriate naming authorities.

Deputation:

Mr Bruce Baskerville, Chair of the Irwin Districts Historical Society, requested that Council consider the written background briefing being prepared by the Society—at the invitation of the Shire President—when deliberating on Agenda Item 10.2 – DEV 02-11/25 Proposed Road Name Change (Pettit Road), to ensure that the social, cultural and historical context is properly taken into account.

Question 1: Ian Maluish, 5 Abbot Terrace, Port Denison

Could the Shire resume including the “reason for payment” in the Accounts for Payment statement, as was previously the practice.

Response: The Shire will consider the request.

Question 2: Ian Maluish, 5 Abbot Terrace, Port Denison

Why several neighbouring blocks, including those adjacent to and behind his property, had not been mowed in accordance with the Shire’s Fire Break requirements due 1 November 2025, and asked what the Shire’s policy is and when compliance will occur, given the fire risk to his property.

Response: Question to be taken on notice

Question 3: Ian Maluish, 5 Abbot Terrace, Port Denison

Who is responsible for the eradication of Box Thorn (declared noxious weed) on urban blocks as there are several infestations nearby?

Response: The Shire President advised that, should the boxthorn weed be located on private property, its eradication is the responsibility of the landowner. The Shire President further stated that, in the absence of the responsible Manager, further information will be provided.

7. PETITIONS AND DEPUTATIONS

The Presiding Member determined that the deputations be recorded under Item 4 – Public Question Time.

10. REPORTS OF OFFICERS AND COMMITTEES

10.1	FINANCE REPORTS
FIN 01-11/25	Accounts for Payment – October 2025
Report Purpose	For Council to receive the list of accounts paid under delegated authority during October 2025.
Questions	Nil
FIN 02-11/25	Monthly Financial Statements – September 2025
Report Purpose	For Council to consider and receive the Monthly Financial Statements for the period 1 July 2024 to 30 September 2025.
Questions	Nil
10.2	DEVELOPMENT REPORTS
DEV 01-11/25	October 2025 Development Delegated and Authorised Authority Report
Report Purpose	For Council to receive the October 2025 Development Delegated and Authorised Authority Report.
Questions	Nil

DEV 02-11/25	Proposed Road Name Change, Pettit Road
Report Purpose	For Council to consider a request to change the road name Pettit Road to Pettit Lane.
Discussion	Council will take into consideration deputations made by Mr Bruce Baskerville and Mr Barry George during Public Question Time in conjunction with a briefing note to be provided by Mr Baskerville on behalf of the Irwin Districts Historical Society.
10.3	COMMUNITY SERVICES REPORTS
	Nil
10.4	OPERATIONS REPORTS
	Nil
10.5	OFFICE OF THE CEO REPORTS
CEO 01-11/25	Agenda Forum and Council Meeting Dates 2026
Report Purpose	For Council to consider and set the Agenda Forum and Ordinary Council Meeting dates for 2026.
Discussion	Council discussed amending the start time of Ordinary Council Meetings to 5.00pm to match the start time of the Agenda Forums. This amendment has been included in the Officers Recommendation for Council consideration.
CEO 02-11/25	Irwin Arrowsmith Advisory Council (IAAC) Disclosure Report
Report Purpose	To provide Council with a comprehensive disclosure of correspondence, meetings, collated information, and directives related to the Irwin Arrowsmith Advisory Council (IAAC), as requested under the resolution adopted at the September 2025 Ordinary Council Meeting. This report responds to Council's direction for a full disclosure and status update, including practical interpretation of correspondence and key decision-making activities.
Discussion	Cr Gillam noted that it would be helpful to hold a workshop in 2026 to familiarise new Councillors with the history and functions of the IAAC.
10.6	COMMITTEE REPORTS
	Nil

The Shire President advised that items 11, 12, 13 and 14 will be dealt with at the 25 November 2025 Ordinary Council Meeting.

15. CLOSURE

There being no further business, the Presiding Member closed the Agenda Forum at 5.45pm.