

Coordinator Infrastructure - Fixed Term Contract

Join Our Team!

The Shire of Irwin is seeking a motivated and experienced professional to undertake the role of Coordinator Infrastructure on a 12-month fixed term contract, with potential for extension.

Position Objectives

The Coordinator Infrastructure will:

- Coordinate all maintenance and repairs for Shire building assets and infrastructure in line with the Shire's Asset Management Policy.
- Manage enquiries relating to Shire-owned community housing, with a particular focus on aged accommodation.
- Deliver high-quality customer service while ensuring effective asset maintenance.
- Develop and implement policies, guidelines, and procedures to support the efficient management of Shire facilities.
- Supervise Housing Officer and Cleaners.

About You

We are looking for someone who:

- Has strong organisational, supervisory and problem-solving skills.
- Demonstrates a commitment to customer service excellence.
- Possesses experience in asset management, building maintenance, or related fields.
- Can work collaboratively with staff, contractors, and the community.

What We Offer

- A supportive team environment within local government.
- The opportunity to make a meaningful impact on community facilities and housing.
- A 12 month fixed term contract with an option for an extension, that offers an competitive salary based on the skills and experience of the successful candidate.

Further information can be obtained by contacting Manager Operations on 08 9927 0000.

How to apply

Please refer to the Application Package available on our website at www.irwin.wa.gov.au for full details of the position. Applicants are required to submit a cover letter, resume and answer the selection criteria detailed within the Position Description which can be found in the application package.

Applications can be emailed to hr@irwin.wa.gov.au.

The successful candidate will be required to provide eligibility of working rights in Australia; and undergo pre-employment screening which includes a medical and drug and alcohol testing.

Applications close at 5pm on Monday 2 February 2026

The Shire of Irwin reserves the right to commence short-listing prior to the closing date. The Shire of Irwin is an equal opportunity employer proudly promoting an all-inclusive safe work environment.

Shane Ivers

**Chief Executive Officer
Shire of Irwin**

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ac@ountability
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re@spect**

A Brilliant Blend



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