



COMMUNITY ASSISTANCE SCHEME AND EVENTS COMMITTEE - FLYING MINUTES

Organisation: Irwin Autumn Social Club

Activity/Event: Support the hire of appropriate transport in lieu of the Shire Bus no longer being available to community groups. The bus will be used to transport members for social outings to surrounding areas and to other Seniors Clubs.

Funding Requested: \$4,000

Emailed for endorsement on: [Insert Date]

Endorsed: [Insert Date/Time]

Declaration of Interest:

Nil

Background:

The Irwin Autumn Social Club (IASC) submitted a CASE funding application requesting \$4,000 to support the hire of appropriate transport services following the cessation of availability of the Shire Bus to community groups. The application was presented to the CASE Committee at its meeting held on Tuesday, 17 February 2026

During the meeting, the Committee discussed:

- The application assessment and weighting under the CASE eligibility criteria
- Previous funding history and expenditure patterns
- The sufficiency and detail of the submitted budget
- Clarification regarding a \$5 per person, per trip contribution referenced in the application

The Committee identified that additional clarification was required before a final decision and recommendation to Council could be made, specifically in relation to:

- Confirmation of the \$5 participant contribution
- Ensuring that the funding would not result in revenue or profit generation, in accordance with the C7 Financial Assistance Funding Policy
- Greater clarity regarding projected transport costs and expenditure structure

It was agreed that this clarification would be sought following the meeting and that the matter would be resolved via Flying Minutes once sufficient information was received

Further information has now been provided by the Irwin Autumn Social Club addressing the Committee's queries.

Post-Meeting Clarification with Irwin Autumn Centre and Financial Context

Following the meeting held 17 February 2026, further clarification was sought from the Irwin Autumn Social Club regarding the inclusion of a \$5 per person per trip income reference within their submitted budget.

The President of the Irwin Autumn Centre confirmed that this reference was included in error and only applies in circumstances where outings include admission-based venues (e.g. museums). The budget has since been amended to remove this reference. The Committee is satisfied that no revenue or profit will be generated from CASE funding, in accordance with the C7 Financial Assistance Funding Policy. It was further confirmed that approximately \$1,300 remains from the organisation's 2024/2025 endorsed allocation, which has been rolled into the 2025/2026 financial year.

The organisation has two trips currently planned (one confirmed and one tentative).

Following review of current program commitments, approximately \$11,000 remains within the 2025/2026

CASE funding allocation. Approval of the full \$4,000 requested would reduce available funds to approximately \$7,000.

In light of the above information, the Committee was asked to determine its preferred funding allocation via Flying Minutes.

Committee Decision Via Flying Minutes:

Email responses received from Committee Members indicate majority support for Option 2 – Approve \$2,000. The Committee therefore resolves to recommend partial approval of the application in the amount of \$2,000 for the 2025/2026 financial year.

This allocation, in addition to the remaining rolled-over funds (approximately \$1,300), provides sufficient support for the organisation's currently planned activities. Any further funding required will require a new application in accordance with CASE Guidelines.

Council Recommendation :

COMMITTEE RECOMMENDATION TO COUNCIL		
That Council approves the following funding allocation from the Community Assistance Scheme from the 2024/2025 financial year budget.		
ORGANISATION	PROJECT DESCRIPTION	GRANT
Irwin Autumn Social Club	Towards the hire of appropriate transport services for social outings and inter-club engagement activities in 2025/26	\$2,000

Attachments/Reference Material

1. CASE Committee Meeting Minutes – 17.02.26
2. CASE Application – Irwin Autumn Social Club and relevant attachments
3. CASE Application Review (Officer Recommendation and weighting)
4. Email correspondence confirming Committee endorsement (Flying Minute record)
5. Email to CASE Committee providing clarification and preferences